

MEMORANDUM

TO: Authority Board of Directors
FROM: Joshua J. Olbrys, Executive Director
DATE: June 3, 2025
RE: Meeting Notice & Tentative Agenda - Monday, June 16, 2025 - 4:30 PM

A regular meeting of the Oneida-Herkimer Solid Waste Management Authority is scheduled for Monday, June 16th, at 4:30 PM in the Authority public meeting room, 1600 Genesee Street, Utica, NY 13502. **Board Members will continue to have the option of participating in-person or via Zoom and will be emailed a private Zoom link to participate, prior to the meeting.** This meeting will be livestreamed through the Authority's YouTube channel at <https://www.youtube.com/user/OHSWA>.

1. Pledge of Allegiance
2. Approval of May 12, 2025, Authority Minutes
3. Public Comment Period
4. City of Utica Agreed Upon Procedures Report
5. Approval of Investment Policy Guidelines w/No Modifications – Resolution
6. Approval of Application for Reduced Tip Fees for Disposal of Disaster Debris from the City of Rome – Resolution
7. Approval of Application for Reduced Tip Fees for Disposal of Disaster Debris from the Town of Camden – Resolution
8. Approval of Application for Reduced Tip Fees for Disposal of Disaster Debris from the Town of Trenton – Resolution
9. Updates:
 - Regional Landfill Construction
 - “Binny Mini” Contest Results

O:\DOCUMENTS\BOARD\AGENDAS\BOD_Agenda_June 16, 2025_20250603.docx

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Richard G. Redmond
Treasurer

Steven R. Boucher

Robert Comis
James M. D'Onofrio
James A. Franco

Barbara Freeman
Nancy A. Novak
James M. Williams

Joshua J. Olbrys
Executive Director
Jodi M. Tuttle
Authority Board Secretary

**GET SOCIAL WITH
THE AUTHORITY:**



DRAFT

AUTHORITY MEETING MINUTES **May 12, 2025**

Board Members Present: Chairman Kenneth Long, Vice Chairman Vincent Bono, Treasurer Richard Redmond, Steven Boucher, Robert Comis, James D’Onofrio, James Franco, Barbara Freeman (via Zoom), Nancy Novak (via Zoom), and James Williams

Authority Staff Present: Joshua Olbrys, Jodi Tuttle, Hailey Hutchinson, Eileen Brinck, Justin Fitch, and Pat Lisandrelli

Others Present: Authority Counsel Kevin Martin

Chairman Kenneth Long called the May 12, 2025, Authority Board meeting to order at 4:30 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Comis, seconded by Mr. Williams, and passed to approve the March 17, 2025, Authority Minutes. [10 Ayes; 0 Nays]

There were no speakers or comments received for the public comment period.

Executive Director Josh Olbrys stated that Resolutions No. 12 through No. 16 were regarding applications for Reduced Tip Fees for Disposal of Disaster Debris from various public entities in Oneida and Herkimer Counties. These entities all sustained damage to either their own properties, or properties within their jurisdiction, due to the severe weather in our area over the past year. The Reduced Tip Fee Program would allow applicants to dispose of disaster debris related to these severe weather events at a significantly reduced cost of \$42.00 per ton.

Resolution No. 12 was introduced by Mr. Franco, seconded by Mr. D’Onofrio, and passed to approve the Village of Camden’s application for Reduced Tip Fees for Disposal of Disaster Debris caused by the winter storms that occurred in February 2025. [10 Ayes; 0 Nays]

Resolution No. 13 was introduced by Mr. Bono, seconded by Mr. Redmond, and passed to approve the Village of Ilion’s application for Reduced Tip Fees for Disposal of Disaster Debris caused by the severe winds that occurred in July 2024. [10 Ayes; 0 Nays]

Resolution No. 14 was introduced by Mr. Boucher, seconded by Mr. Comis, and passed to approve the City of Rome’s application for Reduced Tip Fees for Disposal of Disaster Debris caused by the tornado that occurred on July 16, 2024. [10 Ayes; 0 Nays]

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Richard G. Redmond
Treasurer

Steven R. Boucher

Robert Comis
James M. D’Onofrio
James A. Franco

Barbara Freeman
Nancy A. Novak
James M. Williams

Joshua J. Olbrys
Executive Director

Jodi M. Tuttle
Authority Board Secretary

**GET SOCIAL WITH
THE AUTHORITY:**



AUTHORITY MEETING MINUTES

May 12, 2025

Page 2

Resolution No. 15 was introduced by Mr. D'Onofrio, seconded by Mr. Franco, and passed to approve the Volunteer Fire Co. of Western, Inc.'s application for Reduced Tip Fees for Disposal of Disaster Debris caused by the winter storms that occurred in February 2025. [10 Ayes; 0 Nays]

Resolution No. 16 was introduced by Mr. Boucher, seconded by Mr. Bono, and passed to approve the Town of Annsville's application for Reduced Tip Fees for Disposal of Disaster Debris caused by the winter storms that occurred in February 2025. [10 Ayes; 0 Nays]

Recycling Coordinator Eileen Brinck provided an update on the Authority's public education efforts. She reported that the Authority held its annual Earth Day event, in partnership with Senator Griffo, on Saturday, April 26th from 10 AM to 2 PM at the Oneida-Herkimer Recycling Center. Approximately 1,000 vehicles delivered a total of 11.28 tons of e-waste, 300 pounds of pharmaceuticals and 12.43 tons of confidential documents/paper for shredding at the event. These figures seem to be trending upward with each event. Ms. Brinck also stated that the Authority is holding a contest called "Binny Mini", in honor of Earth Day, and the Authority's recycling mascot, "Binny." Applicants have until May 19th to submit a 30 to 60-second video on how we can care for the Earth. There will be first, second, and third prize winners in each age group. Each winner will receive an Amazon gift card. The Authority had 16 total orders from the compost bin and rain barrel sale. There were only a few bins/barrels left, which will be sold on a first come, first serve basis.

Mr. Olbrys spoke more about the Authority's reduced tip fee programs which offer natural disaster relief to municipalities and assistance to the Industrial Development Agency [IDA] and developers related to Brownfield clean-up/IDA projects. The programs were established in 2020 to assist municipalities with disposal of disaster debris caused by natural disasters such as flooding, tornados, extreme wind, storms, etc. Both programs require applications for Authority Board approval. The Brownfield/IDA program is limited to 5,000 tons per year. The programs reduce the tip fee from \$80 per ton to \$42 per ton. Since the establishment of the programs, the Authority has accepted about 13,000 tons of debris from 10 municipalities at a reduced rate and saved municipalities roughly \$500,000 in total for disposal expenses. Mr. Olbrys commended former Executive Director Bill Rabbia and the Board for establishing and approving the program back in 2020.

Mr. Olbrys provided an update on the Authority's upcoming stormwater project at its Utica complex. Currently, Authority stormwater is being discharged to a basin at the Oneida County Sewage Treatment Plant, causing Authority stormwater to be tied in with Oneida County's. With sections of the Authority's stormwater pipe needing to be replaced, the Authority will be able to move and separate its discharges from being tied in with the County's and instead discharge stormwater into a new, 175-foot culvert, allowing for more accurate stormwater samples. The Authority budgeted \$600,000 for this project. As of now, the project cost is looking to be closer to \$400,000. Mr. Olbrys stated that this project is an unlisted action under SEQR [State Environmental Quality Review Act]. Approval by the NYS Department of Environmental Conservation for work in the adjacent wetland area and a City of Utica Flood Plain Development Permit are required. Mr. Olbrys noted that there are no concerns about threatened or endangered species or historic preservation.

AUTHORITY MEETING MINUTES

May 12, 2025

Page 3

At 4:59 PM, with no further business, a motion was made by Mr. D'Onofrio, seconded by Mr. Bono, and passed to adjourn the meeting.

Respectfully submitted,

Jodi M. Tuttle
Authority Secretary

Introductory No.

Resolution No. 17

Introduced by:

Seconded by:

RE: APPROVAL OF INVESTMENT POLICY AND INVESTMENT GUIDELINES

WHEREAS, the Authority Board of Directors adopted an Investment Policy with a comprehensive set of investment guidelines by Resolution No. 42 on August 20, 1990 in compliance with the requirements of the Public Authorities Law and the Authority's Bylaws; and

WHEREAS, these investment guidelines detail the Authority's operative policy and instructions to officers and staff regarding the investing, monitoring and reporting of funds of the Authority; and

WHEREAS, pursuant to the Public Authorities Accountability Act, this Investment Policy will be reviewed annually and from time to time the Authority may amend such Investment Guidelines; and

WHEREAS, the Board approved amendments to the Investment Policy by Resolution No. 13 on May 18, 2009, Resolution No. 12 on May 17, 2010, Resolution No. 24 on November 21, 2011 and Resolution No. 15 on June 17, 2019; and

WHEREAS, the Authority's Finance Committee has reviewed the existing Investment Policy and Investment Guidelines and is recommending no further modifications be made to the Investment Policy and Investment Guidelines at this time; now, therefore, be it

RESOLVED, that the Authority approves the attached Investment Policy and Investment Guidelines without modification.

Adopted by the following vote:

AYES ___ NAYS ___

Dated:

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Richard G. Redmond
Treasurer

Steven R. Boucher

Robert Comis
James M. D'Onofrio
James A. Franco

Barbara Freeman
Nancy A. Novak
James M. Williams

Joshua J. Olbrys
Executive Director

Jodi M. Tuttle
Authority Board Secretary

GET SOCIAL WITH
THE AUTHORITY:



Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 18

Introduced by:

Seconded by:

RE: APPROVAL OF REDUCED TIP FEE FOR THE CITY OF ROME CLEAN-UP FROM THE JULY 16, 2024 TORNADO

WHEREAS, the Authority Board of Directors adopted a Policy for Reduced Tip Fee Programs per Resolution No. 20 on December 21, 2020 to assist local municipalities and Oneida-Herkimer Counties when disaster occurs with reduced tipping fees for disposal of disaster debris; and

WHEREAS, on July 16, 2024 a State of Emergency was declared in the City of Rome due to an EF-2 tornado; and

WHEREAS, the City of Rome suffered property damage to City structures formerly known as Rome Manufacturing located at 200 Railroad Street, Rome, NY, resulting in an estimated 8,000 tons of disaster debris; and

WHEREAS, the City of Rome is in the process of demolishing the structures as a result of the damage caused by the tornado; and

WHEREAS, the City of Rome has submitted an Application for the Reduced Tip Fee Program for Disposal of Disaster Debris related to the tornado that occurred on July 16, 2024 to the Authority for its consideration; and

WHEREAS, the Authority Executive Director and staff evaluated the application submitted by the City of Rome and recommended approval by the Finance Committee; and

WHEREAS, the Finance Committee has reviewed the application submitted by the City of Rome and is now recommending approval by the full Authority Board of Directors; now, therefore, be it

RESOLVED, that the Oneida-Herkimer Solid Waste Authority Board of Directors approves the Application for the Reduced Tip Fee Program for Disposal of Disaster Debris at a rate of \$42.00 per ton resulting from the tornado that occurred on July 16, 2024; and be it further

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Richard G. Redmond
Treasurer

Steven R. Boucher

Robert Comis
James M. D'Onofrio
James A. Franco

Barbara Freeman
Nancy A. Novak
James M. Williams

Joshua J. Olbrys
Executive Director

Jodi M. Tuttle
Authority Board Secretary

**GET SOCIAL WITH
THE AUTHORITY:**



Introductory No.
Resolution No. 18
Page 2

RESOLVED, that the Authority Board authorizes and directs the Executive Director to take all necessary action to assist the City of Rome with its clean-up.

AYES__ NAYS __

Dated:

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 19

Introduced by:

Seconded by:

RE: APPROVAL OF REDUCED TIP FEE FOR DISPOSAL OF DISASTER DEBRIS FROM THE TOWN OF CAMDEN FROM CLEAN-UP FROM WINTER STORMS THAT OCCURRED IN FEBRUARY 2025

WHEREAS, the Authority Board of Directors adopted a Policy for Reduced Tip Fee Programs per Resolution No. 20 on December 21, 2020 to assist local municipalities and Oneida-Herkimer Counties when disaster occurs with reduced tipping fees for disposal of disaster debris; and

WHEREAS, on February 14, 2025, a Disaster Emergency was declared for all counties in the State of New York until March 21, 2025, due to a series of winter storms; and

WHEREAS, the Town of Camden suffered damage (i.e., collapsed building) to property located at 2598 Skinner Settlement Road, within the Town of Camden, NY, resulting in an estimated 20 tons of disaster debris; and

WHEREAS, the Town of Camden is in the process of cleaning up the structure as a result of the damage caused by the winter storms; and

WHEREAS, the Town of Camden has submitted an Application for the Reduced Tip Fee Program for Disposal of Disaster Debris related to the winter storms that occurred in February 2025 to the Authority for its consideration; and

WHEREAS, the Authority Executive Director and staff evaluated the application submitted by the Town of Camden and recommended approval by the Finance Committee; and

WHEREAS, the Finance Committee has reviewed the application submitted by the Town of Camden and is now recommending approval by the full Authority Board of Directors; now, therefore, be it

RESOLVED, that the Oneida-Herkimer Solid Waste Authority Board of Directors approves the Application for the Reduced Tip Fee Program for Disposal of Disaster Debris at a rate of \$42.00 per ton resulting from winter storms that occurred in February 2025; and be it further

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Richard G. Redmond
Treasurer

Steven R. Boucher

Robert Comis
James M. D'Onofrio
James A. Franco

Barbara Freeman
Nancy A. Novak
James M. Williams

Joshua J. Olbrys
Executive Director

Jodi M. Tuttle
Authority Board Secretary

**GET SOCIAL WITH
THE AUTHORITY:**



Introductory No.
Resolution No. 19
Page 2

RESOLVED, that the Authority Board authorizes and directs the Executive Director to take all necessary action to assist the Town of Camden with its clean-up.

Adopted by the following vote:

AYES NAYS

Dated:

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 20

Introduced by:

Seconded by:

RE: APPROVAL OF REDUCED TIP FEE FOR DISPOSAL OF DISASTER DEBRIS FROM THE TOWN OF TRENTON FROM CLEAN-UP FROM WINTER STORMS THAT OCCURRED IN FEBRUARY 2025

WHEREAS, the Authority Board of Directors adopted a Policy for Reduced Tip Fee Programs per Resolution No. 20 on December 21, 2020 to assist local municipalities and Oneida-Herkimer Counties when disaster occurs with reduced tipping fees for disposal of disaster debris; and

WHEREAS, on February 14, 2025, a Disaster Emergency was declared for all counties in the State of New York until March 21, 2025, due to a series of winter storms; and

WHEREAS, the Town of Trenton suffered damage (i.e., collapsed building) to its former Post Office located at 112-114 Mappa Avenue, Barneveld, NY, resulting in an estimated 35 tons of disaster debris; and

WHEREAS, the Town of Trenton is in the process of cleaning up the structure as a result of the damage caused by the winter storms; and

WHEREAS, the Town of Trenton has submitted an Application for the Reduced Tip Fee Program for Disposal of Disaster Debris related to the winter storms that occurred in February 2025 to the Authority for its consideration; and

WHEREAS, the Authority Executive Director and staff evaluated the application submitted by the Town of Trenton and recommended approval by the Finance Committee; and

WHEREAS, the Finance Committee has reviewed the application submitted by the Town of Trenton and is now recommending approval by the full Authority Board of Directors; now, therefore, be it

RESOLVED, that the Oneida-Herkimer Solid Waste Authority Board of Directors approves the Application for the Reduced Tip Fee Program for Disposal of Disaster Debris at a rate of \$42.00 per ton resulting from winter storms that occurred in February 2025; and be it further

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Richard G. Redmond
Treasurer

Steven R. Boucher

Robert Comis
James M. D'Onofrio
James A. Franco

Barbara Freeman
Nancy A. Novak
James M. Williams

Joshua J. Olbrys
Executive Director

Jodi M. Tuttle
Authority Board Secretary

**GET SOCIAL WITH
THE AUTHORITY:**



Introductory No.
Resolution No. 20
Page 2

RESOLVED, that the Authority Board authorizes and directs the Executive Director to take all necessary action to assist the Town of Trenton with its clean-up.

Adopted by the following vote:

AYES ____ NAYS ____

Dated: