

AUTHORITY MEETING MINUTES
December 16, 2019

APPROVED

Board Members Present: Chairman Ken Long, Vice Chairman Vincent Bono, Treasurer Harry Hertline, Neil Angell, James D’Onofrio, James Franco, Barbara Freeman, Nancy Novak, Richard Redmond and Jim Williams

Authority Staff Present: Bill Rabbia, Jodi Tuttle, Emily Albright, Joe Artessa, Jim Biamonte, Pat Lisandrelli, Andy Opperman, Joshua Olbrys, Bill Schrader and Jamie Tuttle

Others Present: Kevin Martin, Esq. and Compassion Coalition Representatives Rachel Daughtry and Joe Swift

Chairman Long called the December 16, 2019 Authority meeting to order at 4:32 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Williams, seconded by Mr. Bono and passed to approve the November 18, 2019 Authority Minutes.

There were no speakers for public comment period.

Director of Recycling Emily Albright introduced Compassion Coalition Director of Agency Relations Rachel Daughtry and Director of Finance and Administration Joe Swift. Ms. Albright said that the Authority annually recognizes individuals, institutions or industries that have taken the initiative to reduce their solid waste stream through reduction, recycling and proper disposal. This year, the Authority is honoring the Compassion Coalition as its 2019 Recycling Champion. The Compassion Coalition has a long history of environmental stewardship and has been recycling and reusing for years. Ms. Albright stated that the Compassion Coalition has diverted more than 34 tons of food waste from the Regional Landfill through the Authority’s Food2Energy program and has donated approximately 5,000 pounds a week of unsold foods to local pig and chicken farmers for animal food. In December 2018, the Compassion Coalition received RecycleOne Business Certification through the Authority.

Resolution No. 17 was introduced by Ms. Freeman, seconded by Mr. Angell and passed [10 Ayes] commending the Compassion Coalition as the Authority’s 2019 Recycling Champion. Authority Secretary Jodi Tuttle read Resolution No. 17 aloud.

Resolution No. 18 was introduced by Mr. Bono, seconded by Mr. Hertline and passed [10 Ayes] approving the Authority’s proposed 2020 budget, 2020 rate schedule and Solid Waste Collection and Disposal Permit Rules and Regulations.

Comptroller Joe Artessa said that Resolution No. 19 would authorize 2019 budget transfers needed for unanticipated expenses to cover sorter positions funded in the salaries account but utilizing temporary agency staff, additional tire disposal costs and retirement costs related to GASB #68 at the Recycling Center; additional

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salary expenses due to the employee Union Contract settlement and additional funds needed in Utica Waste Collection expense lines; retirement costs related to GASB #68 and additional funds needed in Administration expense lines; supplemental appropriations for transportation of material and leachate disposal at the Regional Landfill and additional funds to cover retirement costs related to GASB #68; additional funds needed in the Eastern Transfer Station expense lines and retirement costs related to GASB #68; and additional funds needed in the Western Transfer Station and Household Hazardous Waste expense lines.

Resolution No. 19 was introduced by Mr. Angell, seconded by Mr. Williams and passed [10 Ayes] authorizing 2019 budget transfers.

Mr. Rabbia said that Resolution No. 20 would authorize another one-year agreement for bird and nuisance wildlife management at Authority facilities with the U.S. Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS).

Resolution No. 20 was introduced by Mr. Bono, seconded by Mr. Redmond and passed [10 Ayes] awarding a one-year intergovernmental agreement to USDA-APHIS-WS for nuisance wildlife management.

Mr. Rabbia said that the Authority issued a Final Request For Proposals (RFP) on November 20, 2019 to purchase and/or market various categories of recyclable paper commodities. The Authority received four proposals in response to the RFP which were evaluated based on price and other factors. Mr. Rabbia noted that this is a 120-w procurement which provides the opportunity for negotiation. A financial analysis of the bids received was posted to the Board portal. Staff is recommending that the Authority accept the proposal submitted by Waste Management Recycle America (WMRA). Mr. Rabbia noted that the current vendor, WMRA, has provided good service in the past.

Resolution No. 21 was introduced by Ms. Freeman, seconded by Ms. Novak and passed [10 Ayes] accepting the proposal of WMRA for paper recyclables and directing the Executive Director and Authority Counsel to finalize and execute a five-year contract with WMRA.

Mr. Rabbia said that Resolution No. 22 would award contracts for the Western Transfer Station (WTS) renovation project. The continual and future use of the WTS requires a renovation of the current building structure, systems and employee work areas. Mr. Rabbia noted that in 2019 the Board approved the use of unrestricted reserves through a 2019 budget amendment for WTS Capital projects. Final design and specifications for the project for general construction, mechanical construction, plumbing construction and electrical construction were completed by Barton & Loguidice and an advertisement for sealed bids was issued in compliance with General Municipal Law Section 103 on November 25, 2019. On December 5, 2019 a mandatory pre-bid meeting was held and on December 12, 2019 bids were received and opened. Bids were evaluated for compliance with the specifications, the contractors' qualifications confirmed and reference projects check. Bids by Beebe Construction Services for general construction; H.R. Brandeles Corp. for mechanical and plumbing construction; and Oneida Electrical Contractors for electrical construction have been determined to be qualified and acceptable low bids.

Resolution No. 22 was introduced by Mr. D'Onofrio, seconded by Mr. Bono and passed [10 Ayes] awarding contracts for the WTS renovation project to Beebe Construction Services for \$885,400 for Contract 19-002A General Construction; H.R. Brandeles Corp. for \$108,000 for Contract 19-002B Mechanical Construction; H.R. Brandeles Corp. for \$41,400 for Contract 19-003C Plumbing Construction; and Oneida Electrical Contractors for \$178,908 for Contract 19-002D Electrical Construction.

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Mr. Rabbia said that Resolution No. 23 would authorize the Authority to enter into a service agreement for the transportation of wastewater by-products from the Rome Water Pollution Control Facility (RWPCF) and the Oneida County Water Quality and Water Pollution Control Facility (OCWQWPC). The Regional Landfill (RLF) provides for environmentally sound disposal of wastewater treatment by-products (i.e., bio solids and sludge) and both facilities have utilized the RLF for that purpose since 2006. Pursuant to Section 103 of New York General Municipal Law, the Authority issued an RFP dated November 9, 2019, for the transportation of wastewater treatment by-products from RWPCF and OCWQWPC for a term commencing on January 1, 2020 and terminating three years from that date with two additional one-year extensions, not to exceed five total years. The Authority received four proposals. The bid analysis was posted on the Board portal. Rauscher Bros. Inc. was determined by Authority staff to be the lowest responsible bidder. Authority staff is recommending that the Authority enter into a service agreement with Rauscher Bros. Inc. Mr. Rabbia noted that Rauscher Bros. would utilize Authority trailers to transport.

Resolution No. 23 was introduced by Mr. Hertline, seconded by Mr. Franco and passed to enter into an agreement with Rauscher Bros. Inc., for transportation service of wastewater treatment by-products.

Resolution No. 24 was introduced by Mr. Bono, seconded by Mr. Williams and passed to establish the following regular meetings dates for 2020: March 16th, May 11th, June 15th, September 21st, November 16th and December 21st; and designating the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram for publication of all official notices of the Authority; and directing the Authority Secretary to post all official notices on the Authority's web site.

Resolution No. 25 was introduced by Mr. Redmond, seconded by Mr. Angell and passed electing the following slate of officers and committee members for 2020: Slate of Officers: Ken Long, Chairman; Vincent Bono, Vice Chairman; and Harry Hertline, Treasurer; Audit Committee: Harry Hertline, Chair; Vincent Bono, Vice Chair; and Neil Angell; Finance Committee: Harry Hertline, Chair; Vincent Bono, Vice Chair; and Neil Angell; Governance Committee: Barbara Freeman, Chair; James Williams and Nancy Novak; and FOIL Appeals Committee: James D'Onofrio, Chair; Barbara Freeman and James Franco.

At 5:07 PM, with no further business, a motion was made by Ms. Freeman, seconded by Mr. D'Onofrio and passed to adjourn the meeting.

Respectfully submitted,

Jodi M. Tuttle
Authority Secretary