

MEMORANDUM

TO: Authority Board of Directors

FROM: William A. Rabbia, Executive Director

DATE: November 8, 2019

RE: Meeting/Public Hearing Notice & Tentative Agenda – Monday, November 18, 2019 at 4:30 PM

1. Pledge of Allegiance
2. Introduction of New Authority Board Member Richard Redmond
3. Approval of September 16, 2019 Authority Minutes
4. Public Hearing on Proposed 2020 Budget/Budget Presentation
5. Regular Public Comment Period
6. Project Updates:
 - RFP Processed Paper – Comments on Draft RFP
 - 2019 Halloween Flood Clean-Ups
 - Biosolids Transportation Bid
7. Request a Motion and a Second to go into Executive Session to Discuss Potential Litigation

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Authority Board Secretary

AUTHORITY MEETING MINUTES
September 16, 2019

Board Members Present: Chairman Ken Long, Vice Chairman Vincent Bono, Treasurer Harry Hertline, Neil Angell, James D’Onofrio, James Franco, Barbara Freeman, Nancy Novak and James Williams

Authority Staff Present: William Rabbia, Jodi Tuttle, Emily Albright, Joseph Artessa, Jim Biamonte, Samantha Brown, Pat Lisandrelli, Josh Olbrys, Andrew Opperman and Jamie Tuttle

Chairman Long called the September 16, 2019 Authority Board meeting to order at 4:37 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Bono, seconded by Mr. Williams and passed to approve the June 17, 2019 Authority Minutes.

There were no speakers for public comment period.

Executive Director William Rabbia stated that Resolution No. 16 before the Board would approve the purchase of 8.04 acres of property (inclusive of a single-family home and an out building) at 2370 Gleasman Road, Boonville, NY, owned by Arthur and Christina Gleasman. Mr. Rabbia stated that the owners of the property have expressed interest in selling. The parcel is immediately adjacent to the Landfill and provides additional buffer area and other potential utility to the Authority. The Authority negotiated a purchase price of \$120,000.

Resolution No. 16 was introduced by Mr. Hertline, seconded by Mr. Williams and passed [9 Ayes; 0 Nays] approving the purchase of 8.04 acres identified as Tax Map No. 45.000-2-22 for \$120,000; designating \$120,000 from unrestricted cash reserves for the purchase; directing the Executive Director and Authority Counsel to take all action necessary to execute the purchase; and approving a budget amendment in the amount of \$120,000.

Landfill Operations Manager Josh Olbrys provided an update on the Regional Landfill Stage 1 capping/closure construction project. The bid, awarded to Adhan Construction for \$1,495,000, covers 5.2 acres on the north slope of Landfill Cells 1 and 5. Mr. Olbrys stated that the contractor is currently finishing up the synthetic liner and has been screening common fill and moving topsoil. He anticipates that the project will be completed by mid-October. He noted that the landfill gas well header lines have been installed and that the landfill gas work has been performed by Authority Landfill employees.

Mr. Rabbia provided a recycling market update. Mr. Rabbia said that average revenue per overall ton of newspaper and OCC (old corrugated cardboard) has continued to degrade since 2017 due to significant swings in markets as a result of China’s restricting imports. The Authority’s average revenue per overall ton for newspaper and OCC in 2017 was \$112.37, compared to \$54.03 in 2019.

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September 16, 2019

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In 2017, the Authority received \$84.42 per ton for newspaper and \$154.57 per ton for OCC, compared to \$13.12 per ton for newspaper and \$59.72 per ton for OCC for the period January through August 2019. The September 2019 prices for newspaper are \$12.50 per ton and \$47.00 per ton for OCC. Mr. Rabbia said that all Authority commodities are still moving, without any material being stockpiled. Mixed paper markets are projected to stay depressed for the next 12 to 18 months. OCC is projected to rebound slowly. Projected 2019 Recycling Center Revenues total \$2,372,000 [Sales of Recyclables, \$1,350,000; out of County processing fees, \$785,000; and miscellaneous revenues \$237,000]. Projected 2019 Recycling Center operating expenses total \$3,398,000; and debt service/depreciation, \$1,134,838. Mr. Rabbia said that the Authority's strategy will continue to concentrate on quality and working with the fiber broker; exploring marketing of different fiber blends/grade; continuing to accept Oneida-Herkimer recyclables at no charge in 2020; and no changes to acceptable items for 2020.

Mr. Rabbia said that the Authority's current contract for paper fiber expires on December 31, 2019. Therefore, the Authority released a Draft RFP for purchase and/or marketing of processed paper recyclables on September 4, 2019. The deadline for comments on the Draft RFP is November 4, 2019. A final RFP will be issued on November 20, 2019 with responses to proposals to the Final RFP due on December 2, 2019. Meetings and interviews with qualified respondents will be held December 5 – December 10, 2019; negotiations with the qualified respondent(s) and any Service Agreement revisions will be December 11 – December 12, 2019; and an anticipated award by the Authority at the December 16, 2019 Board meeting. Solid Waste Engineer Andrew Opperman gave an update on the Authority's Organics Processing Facility through a power point presentation. Mr. Opperman stated that the Authority began processing organic waste the second week in June 2019. Since May 6, 2019, the Authority has received 450 tons of source separated organics (SSO) at \$40.00 per ton. The majority of incoming SSO has come from Natural Upcycling/GNC Foods, Hood, Hamilton College, Compassion Coalition and a small portion from residents. The residue rate for this material has been less than 10%. The anaerobic digester discharge totaled 270,000 gallons, which is used to fuel the Water Pollution Control Facility's digesters and create energy.

For the 13th year, Mr. Rabbia said that the Authority is continuing its regional demolition program offered to municipalities. Under the program, the Authority makes available a demolition crew and equipment to demolish abandoned structures owned by a municipality, during the months of December through March. The Authority does not charge for the demolition crew and equipment. However, the municipality would have to abate for asbestos and is required to pay for disposal of the demolition debris to be landfilled. Thus far, there has been no expression of interest from municipalities, this year.

Mr. Rabbia reported that the draft 2020 proposed budget, including key budget assumptions, was presented to the Finance Committee. The initial draft budget does not include any tip fee increases for 2020 and for the 29th year, no charge for recyclables. Following review by the Finance Committee, the proposed 2020 budget will be released to the public prior to November 1, 2019.

A motion was made by Mr. Bono, seconded by Mr. D'Onofrio and passed to schedule a public hearing on the proposed 2020 budget for November 18, 2019 at 4:30 PM.

At 5:50 PM a motion was made by Mr. Long, seconded by Mr. Bono and passed to go into executive session to discuss a personnel matter.

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At 5:59 PM a motion was made by Mr. Bono, seconded by Mr. Angell and passed to come out of executive session.

With no further business, a motion was made by Mr. Bono, seconded by Mr. Hertline and passed to adjourn the meeting.

Respectfully submitted,

Jodi M. Tuttle
Authority Secretary