

AUTHORITY MEETING MINUTES
December 19, 2022

APPROVED

Board Members Present: Chairman Ken Long, Vice Chairman Vincent Bono, Neil Angell, James D’Onofrio, James Franco, Barbara Freeman (via Zoom), Treasurer Harry Hertline (via Zoom), Nancy Novak (via Zoom), Richard Redmond (via Zoom) and James Williams

Authority Staff Present: William Rabbia, Jodi Tuttle, Joshua Olbrys, Emily Albright, Joseph Artessa, Eileen Brinck, Justin Fitch, Pat Lisandrelli and Andrew Opperman

Others Present: Kevin Martin, Authority Counsel; and Twin Rivers Representatives John Bates and Rick Petrie

Chairman Long called the December 19, 2022 Authority Board meeting to order at 4:34 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Franco, seconded by Mr. Angell, and passed to approve the November 21, 2022 Authority Minutes. [6 Ayes; 0 Nays; Absent for Vote: Messrs. Bono, D’Onofrio, Hertline and Williams]

Authority Secretary Jodi Tuttle relayed that there were no comments received for public comment period.

Recycling Coordinator Eileen Brinck announced that the Authority is honoring Twin Rivers Paper Company as its 2022 Recycling Champion. Ms. Brinck stated that Twin Rivers has gone above and beyond in its recycling, reduction, and reuse efforts and has demonstrated this commitment by implementing sustainability initiatives in its daily operations including conserving water, reusing and reimplementing scraps from manufacturing and properly disposing of hazardous waste. Twin Rivers has also partnered with the local community to beneficially use valuable resources that were formerly landfilled.

Mr. Hertline joined the meeting via Zoom.

Resolution No. 16 was introduced by Mr. Angell, seconded by Mr. Franco, and passed. [7 Ayes; 0 Nays; Absent for Vote: Messrs. Bono, D’Onofrio and Williams]

Authority Secretary Jodi Tuttle read Resolution No. 16 aloud.

Twin Rivers’ representatives John Bates and Rick Petrie were presented with the 2022 Recycling Champion Award to commend their fine example. Mr. Bates and Mr. Petrie thanked the Authority for this recognition.

Mr. Williams joined the meeting at 4:41 PM.

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Harry A. Hertline
Treasurer

Neil C. Angell

James M. D’Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia

Executive Director

Jodi M. Tuttle
Authority Board Secretary

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Mr. Rabbia stated that the Authority's proposed 2023 budget, 2023 rate schedule and Solid Waste Collection and Disposal Permit Rules and Regulations, were presented before a public hearing at the November 21, 2022 Board meeting. Mr. Rabbia said that Resolution No. 17 would approve the 2023 budget, 2023 rate schedule and Solid Waste Collection and Disposal Permit Rules and Regulations; approve the reappointment of Joseph Artessa to the position of Comptroller and authorize the Chairman to sign a new Employment Agreement with Mr. Artessa and a modification to the Authority's current Employment Agreement with Executive Director William Rabbia.

Resolution No. 17 was introduced by Mr. Angell, seconded by Mr. Williams, and passed [8 Ayes; 0 Nays; Absent for Vote: Messrs. Bono and D'Onofrio] approving the proposed 2023 budget, 2023 rate schedule and Solid Waste Collection and Disposal Permit Rules and Regulations; reappointing Joseph Artessa to the position of Comptroller and authorizing the Chairman to sign Employment Agreements with both Comptroller Artessa and Executive Director William Rabbia.

Messrs. Bono and D'Onofrio joined the meeting at 4:43 PM.

Mr. Artessa said that Resolution No. 18 would approve 2022 supplemental appropriations and budget transfers needed for unanticipated expenses and explained the appropriations and budget transfers required within the departments.

Resolution No. 18 was introduced by Mr. Bono, seconded by Mr. Redmond, and passed to approve 2022 supplemental appropriations and budget transfers. [10 Ayes; 0 Nays]

Deputy Executive Director Joshua Olbrys reported on the Regional Landfill Phase II closure construction. Barton & Loguidice completed the design for the Stage 2 closure construction and a request for bids was issued on October 25, 2022. The bid opening was held on November 18th with four bids received. Bids were evaluated for compliance with the specifications for the project and qualifications confirmed. Mr. Olbrys stated that Authority staff is recommending an award to the acceptable low bidder, Powis Excavating & Contracting in the total amount of \$2,940,000.

Resolution No. 19 was introduced by Mr. Bono, seconded by Mr. Franco, and passed to award Contract No. 22-001-General Construction for Regional Landfill Stage 2 Closure Construction to Powis Excavating & Contracting and authorizing the Executive Director and Authority Counsel to take all action necessary to enter into an agreement with Powis. [10 Ayes; 0 Nays]

Mr. Olbrys said that Resolution No. 20 would allow the Authority to enter into a two-year agreement with the US Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services. USDA-APHIS-WS has successfully managed nuisance wildlife at Authority facilities for the past 16 years.

Resolution No. 20 was introduced by Mr. Williams, seconded by Mr. D'Onofrio, and passed to enter into an inter-governmental agreement with USDA-APHIS-WS, commencing on January 1, 2023, and continuing for two years. [10 Ayes; 0 Nays]

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Resolution No. 21 was introduced by Mr. Angell, seconded by Mr. Franco, and passed to establish the following regular meetings dates for 2023: March 20th, May 15th, June 19th, September 18th, November 20th and December 18th, and designating the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram for publication of all official notices of the Authority; and directing the Authority Secretary to post all official notices on the Authority's web site. [10 Ayes; 0 Nays]

Resolution No. 22 was introduced by Mr. D'Onofrio, seconded by Mr. Williams, and passed electing the following slate of officers and committee members for 2023: Slate of Officers: Ken Long, Chairman; Vincent Bono, Vice Chairman; and Harry Hertline, Treasurer; Audit Committee: Harry Hertline, Chair; Vincent Bono, Vice Chair; Neil Angell and Richard Redmond; Finance Committee: Harry Hertline, Chair; Vincent Bono, Vice Chair; Neil Angell and Richard Redmond; Governance Committee: Barbara Freeman, Chair; James Williams and Nancy Novak; and FOIL Appeals Committee: James D'Onofrio, Chair; Barbara Freeman and James Franco. [10 Ayes; 0 Nays]

Mr. Rabbia announced that Jodi Tuttle has submitted her official notice of retirement from the position of Authority Board Secretary to the Authority and the New York State and Local Retirement System, effective December 30, 2022. Resolution No. 23 would reappoint Ms. Tuttle to the position of Authority Board Secretary on a part-time basis.

Resolution No. 23 was introduced by Mr. Bono and unanimously seconded and approved by the full Board reappointing Jodi M. Tuttle to the position of Authority Board Secretary on a part-time basis, effective January 3, 2023. [10 Ayes; 0 Nays]

Mr. Rabbia stated that Resolution No. 24 would update Authority Officers and signatories related to corporate trust transactions and accounts with the Bank of New York Mellon.

Resolution No. 24 was introduced by Mr. Hertline, seconded by Mr. Franco, and passed authorizing an updated Incumbency Certificate/Authorized Callbacks, reflecting updated signatories in connection with corporate trust transactions and accounts with the Bank of New York Mellon. [10 Ayes; 0 Nays]

At 5:00 PM, a motion was made by Mr. D'Onofrio, seconded by Mr. Angell, and passed to move into executive session to discuss personnel matters. The Board Secretary was excused from attending this executive session. Chairman Long declared that no further business would be conducted following executive session.

At 5:11 PM a motion was made by Mr. Bono, seconded by Mr. Williams, and passed to come out of executive session.

With no further business, a motion was made by Mr. D'Onofrio, seconded by Mr. Bono, and passed to adjourn the meeting.

Respectfully submitted,


Jodi M. Tuttle
Authority Secretary

