

Preserving the environment through integrated recovery and disposal.

The Oneida-Herkimer Solid Waste Authority has a vacancy and is accepting applications for the following full-time position:

(1) Vehicle Mechanic

Facility Location: Eastern Transfer Station (ETS) in Utica

The regular work week will be: Monday through Friday, 6:30 AM – 3:00 PM

[This position will require weekend & overtime hours]

Wage Range: \$25.81 - \$32.26 per hour

Overtime Wage Range: \$38.71 - \$48.39 per hour

*****Excellent Benefits Package*****

Please refer to the attached Job Description for description of typical work activities and experience requirements.

Special Requirement: Eligibility for New York State Commercial Driver's License (CDL) at the time of application. Possession of a valid Commercial Learner's permit within three (3) months of appointment date. Possession of valid Class B or greater CDL within one (1) year of appointment date. Permit and/or license must remain valid throughout appointment. The Vehicle Mechanic will be required to utilize his/her own tools. However, the Authority will provide necessary specialty tools.

Note: Position placement is contingent upon pre-employment drug and alcohol screening.

Interested individuals should apply online at:

<https://oneida-portal.mycivilservice.com/post/otheropp>

OR

Email a completed Employment Application to:

Hailey Hutchinson, HR Coordinator at haileyh@ohswa.org

or Mail to: Oneida-Herkimer Solid Waste Authority
Attn: Hailey Hutchinson, HR Coordinator
1600 Genesee St., Utica, NY 13502

- Equal Opportunity Employer -

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Richard G. Redmond
Treasurer

Robert Comis
James M. D'Onofrio

Barbara Freeman
Nancy A. Novak

Joshua J. Olbrys
Executive Director

Vincent J. Bono
Vice Chairman

Steven R. Boucher

James A. Franco

James M. Williams

Hailey Hutchinson
Authority Board Secretary

GET SOCIAL WITH THE AUTHORITY:



Jurisdictional Class: Non-Competitive for Oneida-Herkimer Solid Waste
Authority Only
EEO Category: Skilled Craft
Revised: 04/11/2024

VEHICLE MECHANIC

DISTINGUISHING FEATURES OF THE CLASS: This is skilled work involving the repair and maintenance of a variety of heavy and automotive equipment. Work is performed under general supervision of the Supervising Vehicle Mechanic or higher-level supervisor. Supervision over the work of others is not a responsibility of employees in this class. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Performs repair and maintenance of heavy and automotive equipment including trucks, automobiles, skid-steer loaders, bucket loaders, etc. which are used in construction and maintenance of solid waste management facilities;

Performs emergency repairs in the field when equipment cannot return to the garage;

Maintains equipment service and repair records, including personal labor hour assignment time sheets;

Reviews supplies and parts inventory and recommends appropriate purchases;

Examines inoperable equipment for cause and circumstance of defect or damage and prepares equipment fitness reports/appraisals, as required;

Operates testing equipment common to the trade including pressure, electrical, flow, tolerance and performance tests;

Prepares a variety of records and reports related to the work.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of current practices, tools, terminology, and safety precautions of heavy equipment and automotive maintenance and repair; skill in welding, sheet metal repair, equipment operation maintenance and repair, certification of equipment for operation (i.e. NYS inspection); skill in repair of gasoline and diesel engines, transmissions, drive trains, hydraulic systems, air systems and electrical systems on equipment used at the solid waste management facility; ability to apply techniques of repair and maintenance shown in service manuals for new equipment; manual dexterity, good motor, hand and eye coordination; willingness to work outdoors occasionally under adverse conditions.

MINIMUM QUALIFICATION: Two (2) years of experience as a skilled automotive mechanic, which shall have involved repairs and maintenance of heavy automotive equipment.

SPECIAL REQUIREMENTS: Eligibility for New York State Commercial Driver's License (CDL) at the time of application. Possession of a valid Commercial Learner's permit within three (3) months of appointment date. Possession of valid Class B or greater CDL within one (1) year of appointment date. Permit and/or license must be valid throughout duration of appointment.

Adopted: 10/02/1990
Revised: 05/19/1998, 02/10/2021, 04/11/2024