

## MEMORANDUM

**TO:** Governance Committee

Nancy Novak

James Williams

**FROM:** Barbara Freeman, Committee Chair

**DATE:** December 4, 2025

**RE:** Governance Committee Meeting

There will be a Governance Committee meeting on Monday, December 15, 2025, at 3:30 PM. **Committee Members will be emailed a private Zoom link to participate, if Members choose to attend virtually.**

The following is the proposed meeting agenda:

1. Annual Review of Procurement Policy
2. Annual Review of Procedure for Disposition of Property
3. Annual Review of Ethics and “Whistleblower” Report of Fraud Policies
4. Annual Review of Board of Directors Evaluation
5. Annual Review of Authority Mission Statement and Performance Measures
6. ABO Policy Guidance Update
7. Annual Review of Authority Handbook
8. Update on 1<sup>st</sup> Amendment Video Tape Policy
9. Update on Cash Payment Rounding Practice

BF/jmt

cc: Board Chairman Ken Long

Joshua Olbrys, Executive Director

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