

## MEMORANDUM

**TO:** Authority Board of Directors  
**FROM:** Joshua J. Olbrys, Executive Director  
**DATE:** August 31, 2026  
**RE:** Meeting Notice & Tentative Agenda - Monday, September 14, 2026 - 4:30 PM

A regular meeting of the Oneida-Herkimer Solid Waste Management Authority is scheduled for Monday, September 14, at 4:30 PM in the Authority public meeting room, 1600 Genesee Street, Utica, NY 13502. Board Members will continue to have the option of participating in-person or via Zoom and will be emailed a private Zoom link to participate prior to the meeting.

1. Pledge of Allegiance
2. Approval of June 15, 2026, Authority Minutes
3. Public Comment Period
4. Approval of Transportation RFP Award– **Resolution**
5. Approval of Intermunicipal Fulton County Recycling Process Contract – **Resolution**
6. Approval of City of Utica Corporate Resolution to set up RBC Premium Savings Account - **Resolution**
7. Approval of Memorial Resolution Recognizing Achievements of Former Board Member Neil Angell - **Resolution**
8. Updates:
  - MRF
  - Update DEC Leachate Treatment Hearings
  - 2027 Budget Timeline/Financial Plan/Public Hearing Date (November 16<sup>th</sup>) – Motion
9. Motion to go into Executive Session to Discuss Proposed Litigation

O:\DOCUMENTS\BOARD\AGENDAS\BOD\_Agenda\_September 14, 2026\_20260831.docx

---

**BOARD OF  
DIRECTORS**

Kenneth A. Long  
*Chairman*

Vincent J. Bono  
*Vice Chairman*

Richard G. Redmond  
*Treasurer*

Steven R. Boucher

Robert Comis  
James M. D'Onofrio  
James A. Franco

Barbara Freeman  
Nancy A. Novak  
James M. Williams

Joshua J. Olbrys  
*Executive Director*

Hailey Hutchinson  
*Authority Board Secretary*

**GET SOCIAL WITH  
THE AUTHORITY:**



**AUTHORITY MEETING MINUTES**  
**June 15, 2026**

**DRAFT**

Board Members Present: Chairman Ken Long (via Zoom), Vice Chairman Vincent Bono, Robert Comis, James D’Onofrio, Richard Redmond, Nancy Novak (via Zoom), Steven Boucher, James Franco, Barbara Freeman, and James Williams

Authority Staff Present: Joshua Olbrys, Hailey Hutchinson, Joseph Artessa, Andrew Opperman, Emily Albright, Eileen Brinck, and Justin Fitch

Others Present: Authority Counsel Kevin Martin

Vice Chairman Bono called the June 15, 2026, Authority Board meeting to order at 4:30 PM and opened with the Pledge of Allegiance.

A motion was made by Ms. Freeman, seconded by Mr. Comis, and passed to approve the May 11, 2026, Authority Minutes. [9 Ayes; 0 Nays; Absent: Ms. Novak]

There were no speakers or comments received for the public comment period.

Authority Comptroller Joseph Artessa presented the annual City of Utica Solid Waste Fund Agreed Upon Procedures Report. Mr. Artessa reported that there was one exception to the Agreed Upon Procedures Report, noting a minor invoicing error which has since been corrected. Mr. Artessa said that overall revenues increased by \$85,000, despite a decrease in service collections. Salary and benefit expenses decreased by \$13,000, due to retirement and lower than projected health insurance and retirement costs. The City of Utica Solid Waste Fund overall revenue exceeded expenses by \$90,000.

Mr. Artessa stated that Resolution No. 13 would approve the Authority’s Investment Policy and Investment Guidelines. Mr. Artessa explained that the State Budget Office requires that the Authority review the Investment Policy annually and present any recommended changes to the Board. The Finance Committee reviewed the Authority’s current Investment Policy and Guidelines and recommended no modifications be made at this time.

Resolution No. 13 was introduced by Mr. D’Onofrio, seconded by Mr. Franco, and passed to approve the Investment Policy and Investment Guidelines with no modification. [9 Ayes; 0 Nays; Absent: Ms. Novak]

Executive Director Joshua Olbrys stated that Resolution No. 14 would authorize him, as Executive Director, to finalize the agreement for Transportation of Solid Waste to the Oneida-Herkimer Landfill with Colucci Trucking.

**BOARD OF  
DIRECTORS**

Kenneth A. Long  
*Chairman*

Richard G. Redmond  
*Treasurer*

Robert Comis  
James M. D’Onofrio

Barbara Freeman  
Nancy A. Novak

Joshua J. Olbrys  
*Executive Director*

Vincent J. Bono  
*Vice Chairman*

Steven R. Boucher

James A. Franco

James M. Williams

Hailey Hutchinson  
*Authority Board Secretary*

**GET SOCIAL WITH  
THE AUTHORITY:**



## **AUTHORITY MEETING MINUTES**

**June 15, 2026**

Page 2

The current five-year agreement for Transportation of Solid Waste to the Oneida-Herkimer Landfill with Fred Burrows Trucking and Excavating LLC is set to expire on October 24, 2026. Mr. Olbrys said that there were four total bids received. One bidder was disqualified due to a lack of information submitted with their bid. After following up on references, Authority staff met and negotiated with the remaining three qualified bidders. After careful consideration, Mr. Olbrys and staff recommended that the Board approve an agreement with Colucci Trucking of Frankfort. Mr. Olbrys said that Colucci Trucking offered the lowest pricing and will save the Authority approximately \$1 million per year. Mr. Olbrys also said that Colucci Trucking will be a great fit operationally, as they specialize solely in solid waste hauling, and have experience hauling through small towns.

Resolution No. 14 was introduced by Mr. Comis, seconded by Mr. Redmond, and passed to award the contract for Transportation of Solid Waste to the Oneida-Herkimer Landfill to Colucci Trucking of Frankfort, and authorizes and directs the Executive Director to take the necessary actions for the execution and delivery of said agreement. [9 Ayes; 0 Nays; Absent: Ms. Novak]

At 4:46 PM, with no further regular business to conduct, a motion was made by Mr. Redmond, seconded by Mr. Comis, and passed to adjourn the regular meeting and go into executive session to discuss proposed litigation.

Ms. Novak joined executive session via Zoom at 4:47 PM.

At 5:10 PM, a motion was made by Mr. D'Onofrio, seconded by Ms. Freeman, and passed to adjourn executive session.

Respectfully Submitted,

Hailey Hutchinson  
Authority Secretary

**Introductory No.**

**Resolution No. 15**

Introduced by:

Seconded by:

**RE: CONTRACT FOR TRANSPORTATION OF SOLID WASTE TO THE ONEIDA-HERKIMER LANDFILL**

**WHEREAS,** the Oneida-Herkimer Solid Waste Management Authority is required to provide for environmentally sound and cost-effective disposal of all solid waste generated within Oneida and Herkimer Counties; and

**WHEREAS,** the Authority constructed and operates a regional landfill facility in the Town of Ava for all non-recyclable waste, as part of the regional solid waste management system; and

**WHEREAS,** the Authority continues operation of its Eastern and Western Transfer Stations in Utica and Rome where haulers will deliver waste for discharge, inspection, and loading for transport to the landfill facility; and

**WHEREAS,** in 2021, the Authority, pursuant to Section 120-w of the New York General Municipal Law, by a Request for Proposals (RFP) entered into a five-year service agreement with Fred Burrows Trucking and Excavating, LLC for transportation of solid waste to the Oneida-Herkimer Regional Landfill; and

**WHEREAS,** the current Agreement with Fred Burrows Trucking and Excavating, LLC for transportation of solid waste to the Oneida-Herkimer Regional Landfill will expire on October 24, 2026; and

**WHEREAS,** the Authority, pursuant to Section 120-w of the New York General Municipal Law, issued a draft Request for Proposals (RFP) dated January 28, 2026, inviting interested respondents to submit proposals for the transportation of solid waste during said period; and

**WHEREAS,** the draft RFP was reviewed and approved by the Authority Board prior to issuance, including the draft contract; and

**WHEREAS,** draft RFP copies were forwarded to transportation service providers in Central New York; and

**BOARD OF DIRECTORS**

Kenneth A. Long  
*Chairman*

Vincent J. Bono  
*Vice Chairman*

Richard G. Redmond  
*Treasurer*

Steven R. Boucher

Robert Comis  
James M. D'Onofrio  
James A. Franco

Barbara Freeman  
Nancy A. Novak  
James M. Williams

Joshua J. Olbrys  
*Executive Director*

Hailey Hutchinson  
*Authority Board Secretary*

**GET SOCIAL WITH  
THE AUTHORITY:**



- WHEREAS,** there was a 60-day comment period following the distribution of the draft RFP but no comments were received during this period and no substantive adjustments were made to the RFP; and
- WHEREAS,** the final RFP was released on April 16, 2026, and made available to each company that received or downloaded copies of the draft RFP; and
- WHEREAS,** in accordance with the provisions of 120-w, the draft and final RFPs were advertised state-wide and locally, as follows: New York State Register, New York Environmental Notice Bulletin, Utica Public Library, Oneida and Herkimer Legislative Clerks, Observer Dispatch, Rome Sentinel, The Times Telegram and on the Authority's website; and
- WHEREAS,** the Authority received proposals from four respondents, current contractor Fred Burrows Trucking and Excavating, LLC of Whitesboro, MWS Logistics of Carnesville, GA, Colucci Trucking of Frankfort, and Traffic King of Utica, in response to the final RFP; and
- WHEREAS,** after a review and evaluation of the technical and financial/business sections of the proposals, the Authority found the proposal by Colucci Trucking of Frankfort was the lowest cost and was complete and contained all necessary submittals in accordance with criteria stated in the RFP, and recommended that the Authority enter into a new service agreement with Colucci Trucking of Frankfort for transportation of solid waste to the Oneida-Herkimer Regional Landfill; and
- WHEREAS,** Colucci Trucking of Frankfort later withdrew their submitted proposal; and
- WHEREAS,** Authority staff re-evaluated the remaining proposals and found the proposal by Fred Burrows Trucking and Excavating, LLC was complete and contained all necessary submittals in accordance with criteria stated in the RFP; and
- WHEREAS,** Authority staff recommends that the Authority enter into a new service agreement with Fred Burrows Trucking and Excavating, LLC for transportation of solid waste to the Oneida-Herkimer Regional Landfill; and
- WHEREAS,** the Authority has determined that the transportation work and Agreement represents an unlisted action pursuant to 6 NYCRR Part 617, and it is noted that a complete draft and final environmental impact statement were completed for the landfill facility inclusive of all transportation matters; and
- WHEREAS,** as required, the Authority has prepared an environmental assessment form and has given due consideration to the environmental impacts, if any, that the activities to be undertaken pursuant to the proposed agreement will have and has determined there will be no significant negative environmental impacts; and therefore, be it

**RESOLVED**, that the Authority finds that the approval of the proposed Agreement will not have a significant negative impact on the environment and the Authority hereby directs the Executive Director to make all requisite filings for a negative declaration of environmental significance pursuant to 6 NYCRR Part 617; and be it further

**RESOLVED**, that the form of the agreement for transportation services between the Authority and Fred Burrows Trucking and Excavating, LLC for the five-year period from October 24, 2026 at the rates stated in the agreement is hereby approved; and that the Executive Director of the Authority is hereby authorized and directed on behalf of the Authority to execute the agreement, with such additions thereto, omissions therefrom, or other changes therein as may be within the general purposes and intent expressed in the form of the agreement; and be it further

**RESOLVED**, that the Executive Director of the Authority is hereby authorized and directed to do or cause to be done all such acts or things as may be necessary or advisable or convenient and proper in connection with the execution and delivery of the aforesaid agreement authorized at this meeting and in connection with or incidental to the consummation and carrying into effect during the term of said agreement so made including but without limitation on the scope of the foregoing, the execution and delivery of all instruments and documents that reasonably may be required of the Authority under said agreement or may be considered supplemental thereto.

Adopted by the following vote:

AYES\_\_ NAYS\_\_

Absent:

Dated:

Preserving the environment through integrated recovery and disposal.

## Introductory No.

## Resolution No. 16

Introduced by:

Seconded by:

### RE: APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT WITH FULTON COUNTY FOR PROCESSING AND MARKETING OF RECYCLABLES

**WHEREAS**, the Authority has invested in a state-of-the-art single stream processing facility to process recyclables from Oneida and Herkimer Counties; and

**WHEREAS**, the Authority has proven it has excess capacity which will allow more recyclables to be processed within its fixed operating labor; and

**WHEREAS**, the Authority is authorized under its enabling legislation, to take out-of-region recyclables; and

**WHEREAS**, the Authority has taken out-of-region recyclables while charging a fee to cover the cost of processing such recyclables; and

**WHEREAS**, the Authority entered into a five-year intergovernmental agreement with Fulton County effective January 1, 2022 through December 31, 2026 and Fulton County is interested in entering into a new five-year agreement with the Authority for the processing and marketing of recyclable material collected and delivered by Fulton County to the Authority; now, therefore, be it

**RESOLVED**, that the Authority Board authorizes and directs the Executive Director and Authority Counsel to take all necessary actions to finalize an intergovernmental agreement with Fulton County.

Adopted by the following vote:

AYES \_\_\_ NAYS \_\_\_

Absent:

Dated:

O:\DOCUMENTS\BOARD\RESOLUTIONS\Res. No. 16 2026\_Fulton County Recycling Contract \_20260904.docx

#### BOARD OF DIRECTORS

Kenneth A. Long  
*Chairman*

Richard G. Redmond  
*Treasurer*

Robert Comis  
James M. D'Onofrio  
James A. Franco

Barbara Freeman  
Nancy A. Novak  
James M. Williams

Joshua J. Olbrys  
*Executive Director*

Hailey Hutchinson  
*Authority Board Secretary*

GET SOCIAL WITH  
THE AUTHORITY:



Preserving the environment through integrated recovery and disposal.

**Introductory No.**

**Resolution No. 17**

Introduced by:

Seconded by:

**RE: ESTABLISHING AN ACCOUNT WITH RBC WEALTH MANAGEMENT**

**WHEREAS,** the Oneida-Herkimer Solid Waste Management Authority currently holds a Municipal Money Market account through the Bank of Utica for the City of Utica Solid Waste Fund; and

**WHEREAS,** the Authority has determined that a Premium Savings account through RBC Wealth Management for the City of Utica Solid Waste Fund will yield a higher rate of interest; and

**WHEREAS,** the Authority wishes to transfer the City of Utica Solid Waste Fund from the Bank of Utica to an account with RBC Wealth Management; and

**WHEREAS,** RBC Wealth Management requires the Oneida-Herkimer Solid Waste Authority Board of Directors adopt a resolution to establish and maintain an account with RBC Wealth Management; now, therefore, be it

**RESOLVED,** that the Chairman, Vice Chairman, Executive Director, Treasurer, Comptroller, or any one of such officers/employees are hereby fully authorized and empowered to execute, sign or endorse in the same agreements on behalf of the corporation; and be it further

**RESOLVED,** that the Authority Board Secretary is hereby authorized to certify the foregoing resolution and to affix the corporate seal when required; and further be it

**RESOLVED,** that the Authority thereby conferred is not inconsistent with the Authority's Bylaws, and that the following is a true and correct list of officers/employees of this Corporation as of the present date:

| <u>Name of Officers</u> | <u>Title</u>       |
|-------------------------|--------------------|
| Joshua Olbrys           | Executive Director |
| Joseph Artessa          | Comptroller        |
| Kenneth Long            | Chairman           |
| Vincent Bono            | Vice Chairman      |
| Richard Redmond         | Treasurer          |

Adopted by the following vote:

AYES\_\_ NAYS\_\_

Absent:

Dated:

**BOARD OF  
DIRECTORS**

Kenneth A. Long  
*Chairman*

Richard G. Redmond  
*Treasurer*

Robert Comis  
James M. D'Onofrio  
James A. Franco

Barbara Freeman  
Nancy A. Novak  
James M. Williams

Joshua J. Olbrys  
*Executive Director*

Hailey Hutchinson  
*Authority Board Secretary*

**GET SOCIAL WITH  
THE AUTHORITY:**



**Introductory No.**

**Resolution No. 18**

Introduced by:

Seconded by:

**MEMORIAL RESOLUTION RECOGNIZING THE ACHIEVEMENTS OF FORMER BOARD MEMBER  
NEIL C. ANGELL**

**WHEREAS,** it is with sadness that the Oneida-Herkimer Solid Waste Management Authority Board of Directors marks the death of former Board Member Neil Angell; and

**WHEREAS,** Neil was appointed to the Authority Board of Directors on December 29, 2004, and served through December 18, 2023, and through his tenure served as Board Chairman, Board Vice Chairman, Vice Chairman of the Authority's Finance Committee, and member of the Audit Committee; and

**WHEREAS,** Neil was instrumental in guiding the Authority's implementation of the Local Solid Waste Management Plan and successful siting, permitting, and operation of Authority facilities, and played a major role in creating a financially stable and viable organization; and

**WHEREAS,** Neil was always particularly cognizant of the importance of considering and respecting the input and ideas offered by the public, and the impact of Authority actions on agricultural land and economic development; and

**WHEREAS,** Neil distinguished himself in his 19 years of service to the Oneida-Herkimer Solid Waste Authority and surrounding community; now, therefore be it

**RESOLVED,** that the Oneida-Herkimer Solid Waste Management Authority hereby recognizes the life and contributions of Mr. Neil Angell and extends its sincere sympathy to his family.

Adopted by the following vote:

AYES\_\_\_ NAYS\_\_\_

Absent:

Dated:

**BOARD OF  
DIRECTORS**

Kenneth A. Long  
*Chairman*

Richard G. Redmond  
*Treasurer*

Robert Comis  
James M. D'Onofrio  
James A. Franco

Barbara Freeman  
Nancy A. Novak  
James M. Williams

Joshua J. Olbrys  
*Executive Director*

Hailey Hutchinson  
*Authority Board Secretary*

**GET SOCIAL WITH  
THE AUTHORITY:**

