The Authority
ONEIDA-HERKIMER SOLID WASTE AUTHORITY

1600 Genesee Street, Utica, New York 13502
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Preserving the environment through integrated recovery and disposal.

MEMORANDUM

TO: Authority Board of Directors

FROM: Joshua J. Olbrys, Executive Director

DATE: October 29, 2026

RE: Public Hearing/Meeting Notice & Tentative Agenda - **Monday, November 16, 2026, at 4:30 PM**

The public hearing and meeting will be held in the Authority public meeting room, 1600 Genesee Street, Utica, NY 13502**. Board Members will continue to have the option of participating in-person or via Zoom and will be emailed a private Zoom link to participate prior to the meeting.**

1. Pledge of Allegiance
2. Approval of September 14, 2026, Authority Minutes
3. Public Hearing on Proposed 2027 Budget/ Budget Presentation
4. Regular Public Comment Period
5. Approval of Professional Services Agreement with Total Solutions – Resolution
6. Designation of Unrestricted Funds Toward Capital Reserve Funds - Resolution
7. Updates:
    - Halloween Costume Contest
    - Phase 3 Closure Construction
8. Motion to go into Executive Session to discuss litigation strategy in the board's proposed suit against a particular individual/entity.

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DRAFT

AUTHORITY MEETING MINUTES
September 14, 2026

Board Members Present: Chairman Ken Long (via Zoom), Vice Chairman Vincent Bono, Robert Comis, James D'Onofrio, Richard Redmond, Nancy Novak (via Zoom), Steven Boucher, and Barbara Freeman

Board Members Absent: James Franco and James Williams

Authority Staff Present: Joshua Olbrys, Hailey Hutchinson, Joseph Artessa, Andrew Opperman, Emily Albright, Pat Lisandrelli, Eileen Brinck, and Justin Fitch

Others Present: Authority Counsel Kevin Martin

Vice Chairman Bono called the September 14, 2026, Authority Board meeting to order at 4:30 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Redmond, seconded by Mr. D'Onofrio, and passed to approve the June 15, 2026, Authority Minutes. [8 Ayes; 0 Nays; Absent: Messrs. Franco and Williams]

There were no speakers or comments received for the public comment period.

Executive Director Joshua Olbrys said that Resolution No. 15 would finalize the renewal of our agreement for Transportation of Solid Waste to the Oneida-Herkimer Landfill with Fred Burrows Trucking and Excavating LLC. Mr. Olbrys explained that the current five-year agreement with Burrows is set to expire on October 24, 2026. After going through the process of submitting a public Request for Proposals (RFP), and reviewing submitted bids, an agreement was made with Colucci Trucking of Frankfort, as they offered the lowest pricing. Colucci Trucking later withdrew their submitted proposal. After reconsideration, Mr. Olbrys and staff recommended that the Board approve a renewed agreement with Burrows. Mr. Olbrys stated that the Authority has an excellent relationship with Burrows, and after working with the company for over twenty years, knows that they are more than capable.

Resolution No. 15 was introduced by Mr. Boucher, seconded by Mr. Comis, and passed to award the contract for Transportation of Solid Waste to the Oneida-Herkimer Landfill to Fred Burrows Trucking and Excavating LLC, and authorizes and directs the Executive Director to take the necessary actions for the execution and delivery of said agreement. [8 Ayes; 0 Nays; Absent: Messrs. Franco and Williams]

Mr. Olbrys said that Resolution No. 16 would approve the renewal of a five-year Intermunicipal Recycling Processing contract with Fulton County. Mr. Olbrys explained that in addition to Oneida and Herkimer

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Counties, the Authority currently has contracts with and accepts recyclable materials from Lewis, Oswego, and Fulton counties. The current contract with Fulton County expires on December 31, 2026. The new five-year contract will include a 2% escalation, to keep up with increasing processing costs. Mr. Olbrys stated that the Authority relies heavily on these contracts, which provide a great revenue source for the Authority's recycling center. Comptroller Joseph Artessa explained that the Authority charges between $79 to $85 per ton to process county recycling, depending on the specific county contract. Mr. Artessa said that the Authority takes the revenue from processing fees and offsets that amount with the average price of all the recyclable material brought to the facility that month. Mr. Artessa stated that these contracts benefit the Authority with extra revenue, while assisting counties that do not have their own recycling centers.

Resolution No. 16 was introduced by Ms. Freeman, Seconded by Mr. Redmond, and passed to approve an Intergovernmental Agreement with Fulton County for Processing and Marketing of Recyclables, and authorizes and directs the Executive Director to take the necessary actions to finalize said agreement.
[8 Ayes; 0 Nays; Absent: Messrs. Franco and Williams]

Mr. Artessa stated that Resolution No. 17 would allow the Authority to establish an account with RBC Wealth Management. Mr. Artessa explained that the Authority currently holds a Municipal Money Market account through the Bank of Utica for the City of Utica Solid Waste Fund, which is earning 0.01% interest. The Authority has determined that a Premium Savings account through RBC Wealth Management would yield a much higher rate of interest, at 3.5%. Mr. Artessa also stated that the account through RBC Wealth Management would be FDIC insured for funds up to two million. Finance Committee Chairman and Treasurer, Mr. Redmond, said that the Finance Committee has reviewed and recommends the Board move said resolution.

Resolution No. 17 was introduced by Mr. Comis, Seconded by Mr. Redmond, and passed to approve the establishment of an account with RBC Wealth Management, and authorizes and directs the Chairman, Vice Chairman, Executive Director, Treasurer, Comptroller, and Authority Board Secretary to take the necessary actions to establish said account. [8 Ayes; 0 Nays; Absent: Messrs. Franco and Williams]

Vice Chairman Bono stated that Resolution No. 18 is a Memorial Resolution recognizing the achievements of former Board Member Neil Angell. Mr. Bono said that Neil had always been a gentleman and had been a true public servant to Oneida County and his hometown and extended his deepest condolences to the Angell family. Mr. Comis said that he got to know Neil very well over the years and was honored when Neil asked him to take his place on the Authority's Board of Directors. Mr. Comis said that Neil was very proud of all that the Authority accomplished. Mr. D'Onofrio said that he had been friends with Neil for many years, and Neil was a great person. Board Secretary Hailey Hutchinson read the Memorial Resoluton aloud.

Resolution No. 18 was introduced by Mr. Comis, Seconded by Mr. D'Onofrio, and passed to recognize the achievements of former Board Member Neil C. Angell. [8 Ayes; 0 Nays; Absent: Messrs. Franco and Williams]

Engineer Andrew Opperman provided the Board with an update on the Utica Facility Improvement Plan. Mr. Opperman stated that funds have been budgeted for the next five years to make much needed improvements to the approximately 35-year-old Utica complex. Improvements and repairs are needed due to the normal wear that comes with an older building, and the evolution of Authority operating procedures. The Authority's Engineering firm, Barton & Loguidice, provided the Authority with a Facilities Assessment

for the Utica complex and subsequent plan for improvement over the next five years. This assessment included compactor improvements, tip floor replacement and expansion, roof and siding replacement, repair and construction of the Eastern Transfer Station loading area, and improvements to the facility's traffic pattern. Mr. Opperman said that improvements began this year and are expected to be completed in 2030.

Mr. Olbrys provided the Board with an update on the recently proposed regulations by the Department of Environmental Conservation (DEC) regarding leachate treatment and disposal. Mr. Olbrys stated that the main concern of the DEC is to reduce "forever chemicals" in leachate by requiring landfills to construct on-site leachate treatment. The DEC released the proposed regulations on July 1, 2026. On September 2, they held two public hearings, and asked organizations to provide comments by September 9. Mr. Olbrys said that the Authority worked very closely with the New York State Association of Solid Waste Management (NYSASWM), the New York State Association of Counties (NYSAC), and many other municipal landfills to review the proposed regulations and determine how they would affect organizations and their landfill facilities. Mr. Olbrys submitted comments and concerns to the DEC on behalf of the Authority on September 8. Among the many comments and concerns submitted to the DEC, Mr. Olbrys noted the unrealistic DEC permitting and implementation timeline, and the excessive financial impact on municipalities.

A motion was made by Mr. Redmond, Seconded by Mr. Boucher, and passed to schedule a public hearing on the 2027 Proposed Budget for November 16, 2026, at 4:30 PM, preceding the regularly scheduled Board meeting.

At 5:20 PM, with no further regular business to conduct, a motion was made by Mr. Comis, seconded by Mr. D'Onofrio, and passed to adjourn the regular meeting and go into executive session to discuss proposed litigation.

At 5:46 PM, a motion was made by Mr. Comis, seconded by Ms. Freeman, and passed to adjourn executive session.

Respectfully Submitted,

Hailey Hutchinson
Authority Secretary

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Introductory No.

Resolution No. 19

Introduced by:
Seconded by:

RE: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH TOTAL SOLUTIONS, INC.

WHEREAS, the Authority requires network administration, consulting, installation, and/or support services to maintain its Information Technology Systems at all Authority facilities; and

WHEREAS, the Authority has an extensive computer network with servers, multiple attached devices and third-party vendor contracts for data transfer and software; and

WHEREAS, the Authority requires the use of hosted exchange for encrypted email service; and

WHEREAS, the Authority has worked with Total Solutions, Inc. to provide comprehensive IT management since 2010; and

WHEREAS, Total Solutions, Inc. has provided competitive pricing that includes comprehensive IT management, including third-party vendor interface, hosted exchange email service, managing antivirus and back-up, and web filtering services; and

WHEREAS, the estimated costs for these professional services are indicated in the attached proposed Agreement and Total Solutions, Inc. is required to request and receive written authorization from the Authority before proceeding with any additional work, and this proposed agreement recognizes that the work will be within the annual budget authorized by the Authority Board; now, therefore, be it

RESOLVED, that the Authority Board of Directors hereby approves a Professional Services Agreement with Total Solutions, Inc., for the period January 1, 2027 through December 31, 2029 and directs the Executive Director to take the action necessary to execute the Agreement.

Adopted by the following vote:

AYES__ NAYS__

Absent:

Dated:

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Introductory No.

Resolution No. 20

Introduced by:
Seconded by:

RE: DESIGNATION OF UNRESTRICTED FUNDS TOWARD ESTABLISHED AUTHORITY CAPITAL RESERVE FUND

WHEREAS, the Authority established three Capital Reserve Funds in 2007, including a Regional Landfill Equipment Reserve, a Regional Landfill Liner Extension Reserve, and a System-Wide Capital Reserve; and

WHEREAS, the designated capital reserves were developed to ensure that the Authority Board's goal to fully fund capital needs without borrowing was met; and

WHEREAS, the Authority annually develops a five-year Capital Plan and five-year Financial Plan; and

WHEREAS, the five-year Capital Plan includes major rehabilitation/improvements of Authority facilities; and

WHEREAS, the cost of equipment and facilities improvements has steadily increased over time;

WHEREAS, the Board wishes to allow for consistent budgeting without major increases due to capital expenditures; and

WHEREAS, the Board wishes to designate additional unrestricted Authority funds toward the capital reserve, now, therefore be it

RESOLVED, that the Authority Board designates an additional:

$7,507,000 to the System-Wide Capital Reserve Fund

Adopted by the following vote:

AYES__ NAYS__

Absent:

Dated:

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