

Preserving the environment through integrated recovery and disposal.

MEMORANDUM

TO: Authority Board of Directors
FROM: Joshua J. Olbrys, Executive Director
DATE: June 5, 2026
RE: Meeting Notice & Tentative Agenda - Monday, June 15, 2026 - 4:30 PM

A regular meeting of the Oneida-Herkimer Solid Waste Management Authority is scheduled for Monday, June 15th, at 4:30 PM in the Authority public meeting room, 1600 Genesee Street, Utica, NY 13502. Board Members will continue to have the option of participating in-person or via Zoom and will be emailed a private Zoom link to participate prior to the meeting.

1. Pledge of Allegiance
2. Approval of May 11, 2026, Authority Minutes
3. Public Comment Period
4. City of Utica Agreed Upon Procedures Report
5. Approval of Investment Policy Guidelines w/No Modifications – Resolution
6. Transportation RFP – Award Resolution
7. Motion to go into Executive Session to Discuss Proposed Litigation

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AUTHORITY MEETING MINUTES
May 11, 2026

DRAFT

Board Members Present: Chairman Ken Long, Vice Chairman Vincent Bono, Robert Comis, James D’Onofrio, Nancy Novak (via Zoom), Richard Redmond, Steven Boucher, James Franco, Barbara Freeman (via Zoom), and James Williams

Authority Staff Present: Joshua Olbrys, Hailey Hutchinson, Pat Lisandrelli, Andrew Opperman, Eileen Brinck, and Justin Fitch

Others Present: Authority Counsel Kevin Martin

Chairman Long called the May 11, 2026, Authority Board meeting to order at 4:30 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Bono, seconded by Mr. Williams, and passed to approve the March 16, 2026, Authority Minutes. [10 Ayes; 0 Nays]

A request to speak during public comment period was submitted in writing by Mr. Bristol of Bristol’s Trash and Recycling, however, Mr. Bristol was not in attendance.

Executive Director Joshua Olbrys explained that Resolution No. 10 would approve the creation of a new position within the Authority. Mr. Olbrys said the addition of this position would not require an additional employee but would further our ability to promote from within.

Resolution No. 10 was introduced by Mr. D’Onofrio, seconded by Mr. Comis, and passed to approve the creation of new position title Waste Processing Equipment Operator. [10 Ayes; 0 Nays]

Mr. Olbrys stated that Resolution No. 11 would approve amendments to the Community Compensation Agreement between the Authority and the Village of Boonville. The amendments include doubled free waste acceptance from 600 tons to 1200 tons per year, which is a \$30,000 benefit for the Village. The Authority will also give the Village of Boonville Volunteer Fire Department \$15,000 annually to assist with operating expenses. The Authority will no longer be maintaining equipment for the Village.

Resolution No. 11 was introduced by Mr. Boucher, seconded by Mr. Franco, and passed to approve amendments to the Community Compensation Agreement with the Village of Boonville. [10 Ayes; 0 Nays]

Mr. Olbrys stated that Resolution No. 12 would give him authorization as Executive Director to represent the Authority on Leachate Treatment Funding applications.

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Mr. Olbrys said that the Department of Environmental Conservation (DEC) would soon be implementing regulations that would require landfills to treat their own leachate. Applications are currently being accepted for funding opportunities for leachate treatment infrastructure. The Authority's Regional Landfill qualifies for up to \$24 million in federal grant funding.

Resolution No. 12 was introduced by Mr. Bono, seconded by Mr. Comis, and passed authorizing the Executive Director to serve as the Authorized Representative for the Authority for Leachate Treatment Funding applications. [10 Ayes; 0 Nays]

Recycling Coordinator Eileen Brinck presented the Board with a PowerPoint presentation on the recycling commodity market. Ms. Brinck stated that she took over commodity bidding at the beginning of 2026. The strongest recycling markets are currently aluminum and HDPE natural, which are both currently \$1 per pound. The weakest recycling markets are PET and HDPE colored. Ms. Brinck said that the PET market has changed significantly within the last 12 months due in part to a 25% decrease in domestic capacity reclaimers. Ms. Brinck mentioned that she had just submitted a bid for PET materials this afternoon. Ms. Brinck stated that overall, the commodity market has been stable over the last 10 years, and material volumes remain consistent despite market price fluctuations. The Board commended Ms. Brinck for a wonderful presentation and requested further information on paper and cardboard commodities.

Authority Engineer Andrew Opperman provided the Board with an update on the bid for transportation of solid waste to the Regional Landfill. Mr. Opperman stated that proposals are due tomorrow, May 12, at 1:00 PM. As of May 11, the Authority has received 3 proposals and anticipates 2-3 more by the May 12 deadline. The Authority's current 5-year contract with Burrows ends in October of this year. Mr. Opperman said that proposals will be reviewed until June 1, at which time the negotiation process will begin. After the negotiation process, the chosen hauler will be presented to the Board for approval via resolution at the Board meeting on June 15.

At 5:14 PM, with no further regular business to conduct, a motion was made by Mr. Comis, seconded by Mr. Bono, and passed to adjourn the regular meeting and go into executive session to discuss proposed litigation.

At 5:36 PM, a motion was made by Ms. Freeman, seconded by Mr. Redmond, and passed to adjourn executive session.

Respectfully Submitted,

Hailey Hutchinson
Authority Secretary

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Introductory No.

Resolution No. 13

Introduced by:

Seconded by:

RE: APPROVAL OF INVESTMENT POLICY AND INVESTMENT GUIDELINES

WHEREAS, the Authority Board of Directors adopted an Investment Policy with a comprehensive set of investment guidelines by Resolution No. 42 on August 20, 1990 in compliance with the requirements of the Public Authorities Law and the Authority's Bylaws; and

WHEREAS, these investment guidelines detail the Authority's operative policy and instructions to officers and staff regarding the investing, monitoring and reporting of funds of the Authority; and

WHEREAS, pursuant to the Public Authorities Accountability Act, this Investment Policy will be reviewed annually and from time to time the Authority may amend such Investment Guidelines; and

WHEREAS, the Board approved amendments to the Investment Policy by Resolution No. 13 on May 18, 2009, Resolution No. 12 on May 17, 2010, Resolution No. 24 on November 21, 2011 and Resolution No. 15 on June 17, 2019; and

WHEREAS, the Authority's Finance Committee has reviewed the existing Investment Policy and Investment Guidelines and is recommending no further modifications be made to the Investment Policy and Investment Guidelines at this time; now, therefore, be it

RESOLVED, that the Authority approves the attached Investment Policy and Investment Guidelines without modification.

Adopted by the following vote:

AYES__ NAYS__

Dated:

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Introductory No.

Resolution No. 14

Introduced by:

Seconded by:

RE: CONTRACT FOR TRANSPORTATION OF SOLID WASTE TO THE ONEIDA-HERKIMER LANDFILL

- WHEREAS,** the Oneida-Herkimer Solid Waste Management Authority is required to provide for environmentally sound and cost-effective disposal of all solid waste generated within Oneida and Herkimer Counties; and
- WHEREAS,** the Authority constructed and operates a regional landfill facility in the Town of Ava for all non-recyclable waste, as part of the regional solid waste management system; and
- WHEREAS,** the Authority continues operation of its Eastern and Western Transfer Stations in Utica and Rome where haulers will deliver waste for discharge, inspection, and loading for transport to the landfill facility; and
- WHEREAS,** in 2021, the Authority, pursuant to Section 120-w of the New York General Municipal Law, by a Request for Proposals (RFP) entered into a five-year service agreement with Fred Burrows Trucking and Excavating, LLC for transportation of solid waste to the Oneida-Herkimer Regional Landfill; and
- WHEREAS,** the current Agreement with Fred Burrows Trucking and Excavating, LLC for transportation of solid waste to the Oneida-Herkimer Regional Landfill will expire on October 24, 2026; and
- WHEREAS,** the Authority, pursuant to Section 120-w of the New York General Municipal Law, issued a draft Request for Proposals (RFP) dated January 28, 2026, inviting interested respondents to submit proposals for the transportation of solid waste during said period; and
- WHEREAS,** the draft RFP was reviewed and approved by the Authority Board prior to issuance, including the draft contract; and
- WHEREAS,** draft RFP copies were forwarded to transportation service providers in Central New York; and
- WHEREAS,** there was a 60-day comment period following the distribution of the draft RFP, but no comments were received during this period, and no substantive adjustments were made to the RFP; and
- WHEREAS,** the final RFP was released on April 16, 2026, and made available to each company that received or downloaded copies of the draft RFP; and

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- WHEREAS,** in accordance with the provisions of 120-w, the draft and final RFPs were advertised state-wide and locally, as follows: New York State Register, New York Environmental Notice Bulletin, Utica Public Library, Oneida and Herkimer Legislative Clerks, Observer Dispatch, Rome Sentinel, The Times Telegram and on the Authority's website; and
- WHEREAS,** the Authority received proposals from four respondents, current contractor Fred Burrows Trucking and Excavating, LLC of Whitesboro, MWS Logistics of Carnesville GA, Colucci Trucking of Frankfort, and Traffic King of Utica, in response to the final RFP; and
- WHEREAS,** after a review and evaluation of the technical and financial/business sections of the proposals, the Authority finds the proposal by Colucci Trucking of Frankfort was the lowest cost and is complete and contains all necessary submittals in accordance with criteria stated in the RFP; and
- WHEREAS,** Authority staff fully considered all proposals and has concluded its negotiations and evaluations with the respondents and now recommends that the Authority enter into a new service agreement with Colucci Trucking of Frankfort for transportation of solid waste to the Oneida-Herkimer Regional Landfill; and
- WHEREAS,** the Authority has determined that the transportation work and Agreement represent an unlisted action pursuant to 6 NYCRR Part 617, and it is noted that a complete draft and final environmental impact statement were completed for the landfill facility inclusive of all transportation matters; and
- WHEREAS,** as required, the Authority has prepared an environmental assessment form and has given due consideration to the environmental impacts, if any, that the activities to be undertaken pursuant to the proposed agreement will have and has determined there will be no significant negative environmental impacts; and
- RESOLVED,** that the Authority finds that the approval of the proposed Agreement will not have a significant negative impact on the environment and the Authority hereby directs the Executive Director to make all requisite filings for a negative declaration of environmental significance pursuant to 6 NYCRR Part 617; and be it further
- RESOLVED,** that the form of the agreement for transportation services between the Authority and Colucci Trucking of Frankfort for the five-year period from October 24, 2026 at the rates stated in the agreement is hereby approved; and that the Executive Director of the Authority is hereby authorized and directed on behalf of the Authority to execute the agreement, with such additions thereto, omissions therefrom, or other changes therein as may be within the general purposes and intent expressed in the form of the agreement; and be it further
- RESOLVED,** that the Executive Director of the Authority is hereby authorized and directed to do or cause to be done all such acts or things as may be necessary or advisable or convenient and proper in connection with the execution and delivery of the aforesaid agreement authorized at this meeting and in connection with or incidental to the consummation and carrying into effect during the term of said agreement so made including but without limitation on the scope of the foregoing, the execution and delivery of all instruments and documents that reasonably may be required of the Authority under said agreement or may be considered supplemental thereto.

Adopted by the following vote:

AYES__ NAYS__

Absent:

Dated: