

**APPROVED**

**AUTHORITY MEETING MINUTES  
December 18, 2023**

Board Members Present: Chairman Ken Long, Vice Chairman Vincent Bono, Neil Angell, Steven Boucher, James D’Onofrio, James Franco, Barbara Freeman, Nancy Novak (via Zoom), and James Williams

Board Members Absent: Richard Redmond

Authority Staff Present: William Rabbia, Joshua Olbrys, Jodi Tuttle, Emily Albright, Joseph Artessa, Eileen Brinck and Pat Lisandrelli

Others Present: Kevin Martin, Authority Counsel; and Brittany DerCola, Principal, Camden Middle School

Chairman Long called the December 18, 2023, Authority Board meeting to order at 4:29 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Williams, seconded by Ms. Freeman, and passed to approve the November 20, 2023, Authority Minutes. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

There were no comments received for the public comment period.

Recycling Coordinator Eileen Brinck announced that the Authority is honoring the Camden Central School District, which includes McConnellsville Elementary School, Camden Elementary School, Camden Middle School, and Camden High School, as its 2023 Recycling Champion. Ms. Brinck stated that the district has maintained a relationship with the Authority and continues to show its commitment by engaging students in recycling and environmental education, requesting recycling boxes, educational materials, presentations, tours and, most recently, by participating in the Authority’s school challenges including the Trash Can Film Festival and the Plastic Film Challenge.

Resolution No. 23 was introduced by Mr. Franco, seconded by Mr. Angell, and passed commending Camden Central School District as 2023 Recycling Champion. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Authority Secretary Jodi Tuttle read Resolution No. 23 aloud.

Brittany DerCola, Principal, Camden Middle School, was presented with the 2023 Recycling Champion Award to commend the district’s fine example. Ms. DerCola thanked the Authority for this recognition.

**BOARD OF DIRECTORS**

Kenneth A. Long  
*Chairman*

Vincent J. Bono  
*Vice Chairman*

Richard G. Redmond  
*Treasurer*

Neil C. Angell

Steven R. Boucher  
James M. D’Onofrio  
James A. Franco

Barbara Freeman  
Nancy A. Novak  
James M. Williams

William A. Rabbia  
*Executive Director*

Jodi M. Tuttle  
*Authority Board Secretary*

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Comptroller Joseph Artessa said that Resolution No. 24 would approve the Authority's proposed 2024 budget, 2024 rate schedule and Solid Waste Collection and Disposal Permit Rules and Regulations. The proposed 2024 budget and rate schedule were presented before a public hearing at the November 20, 2023, Board meeting.

Resolution No. 24 was introduced by Mr. Bono, seconded by Mr. Boucher, and passed approving the 2024 Authority Budget, rate schedule and the Solid Waste Collection and Disposal Permit Rules and Regulations. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Mr. Angell thanked Mr. Rabbia and the staff for conservatively managing the budget.

Mr. Artessa said that Resolution No. 25 would approve 2023 supplemental appropriations and budget transfers needed for unanticipated expenses and explained the appropriations and budget transfers required within the departments. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Resolution No. 25 was introduced by Mr. Angell, seconded by Mr. Franco, and passed to approve 2023 supplemental appropriations and budget transfers. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Deputy Executive Director Joshua Olbrys said that the Authority has utilized the firm of Barton & Loguidice, P.C. for the planning, design, and construction of the Regional Landfill for over 25 years. Mr. Olbrys said that there are continuing requirements for monitoring, reporting and permit compliance which require ongoing services by a licensed professional engineer, a licensed air quality engineer, certified storm water management and erosion sediment control professional, and other professional engineering services.

Resolution No. 26 was introduced by Ms. Freeman, seconded by Mr. D'Onofrio, and passed to approve a Professional Services Agreement with Barton & Loguidice, P.C., Consulting Engineers, and directing the Authority Contracting Officer and Counsel to take all action necessary to execute the Agreement. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Mr. Olbrys said that Resolution No. 27 would allow the Authority to enter into a Professional Services Agreement with Total Solutions, Inc. to provide comprehensive IT management including third-party vendor interface, hosted exchange email service, managing antivirus and back-up, and web filtering services. The Authority has worked with Total Solutions, Inc. since 2010.

Resolution No. 27 was introduced by Mr. D'Onofrio, seconded by Mr. Franco, and passed, approving a Professional Services Agreement with Total Solutions, Inc. for the period January 1, 2024, through December 31, 2026, and directing the Executive Director to take the action necessary to execute the Agreement. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Mr. Olbrys said that Resolution No. 28 would approve a Professional Services Agreement with the advertising agency, Trainor Associates, Inc., for promoting public information and education.

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Resolution No. 28 was introduced by Mr. Franco, seconded by Mr. Angell, and passed approving a Professional Services Agreement with Trainor Associates, Inc. for the period January 1, 2024 through December 31, 2024, and directing the Executive Director to take the action necessary to execute the Agreement. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Resolution No. 29 was introduced by Mr. Bono, seconded by Mr. Williams and passed to establish the following regular meetings dates for 2024: March 18<sup>th</sup>, May 13<sup>th</sup>, June 17<sup>th</sup>, September 16<sup>th</sup>, November 18<sup>th</sup> and December 16<sup>th</sup>, and designating the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram for publication of all official notices of the Authority; and directing the Authority Secretary to post all official notices on the Authority's web site. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Resolution No. 30 was introduced by Ms. Freeman, seconded by Mr. Williams, and passed electing the following slate of officers and committee members for 2024: Slate of Officers: Ken Long, Chairman; Vincent Bono, Vice Chairman; and Richard Redmond, Treasurer; Audit Committee: Richard Redmond, Chair; Vincent Bono, Vice Chair; Steven Boucher and James Franco; Finance Committee: Richard Redmond, Chair; Vincent Bono, Vice Chair; Steven Boucher and James Franco; Governance Committee: Barbara Freeman, Chair; Nancy Novak and James Williams; and FOIL Appeals Committee: James D'Onofrio, Chair; James Franco and Barbara Freeman. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Mr. Olbrys said that Resolution No. 31 would update Authority Officers and signatories related to corporate trust transactions and accounts with the Bank of New York Mellon.

Resolution No. 31 was introduced by Mr. Boucher, seconded by Mr. Franco, and passed authorizing an updated Incumbency Certificate/Authorized Callbacks, reflecting updated signatories in connection with corporate trust transactions and accounts with the Bank of New York Mellon. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Mr. Olbrys said that Resolution No. 32 is a Corporate Resolution Deposit Account with the Bank of Utica that would update Authority Officers and signatories.

Resolution No. 32 was introduced by Mr. D'Onofrio, seconded by Ms. Freeman, and passed designating the Bank of Utica as a depository for the Authority and updating Authority Officers and signatories in connection with the Bank of Utica Deposit Account. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Resolution No. 33 was introduced by Ms. Freeman, seconded by Mr. Franco, and passed commending the service of Authority Board Member Neil Angell. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Authority Secretary Jodi Tuttle read Resolution No. 33 aloud.

Mr. Angell remarked that it has been his pleasure serving on this Board for the past 19 years. He stated that this Board, the Executive Director, and the staff are of the highest quality.

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Resolution No. 34 was introduced by Mr. D'Onofrio, seconded by Mr. Bono, and passed commending the service of Authority Executive Director William Rabbia. [9 Ayes; 0 Nays; Absent: Mr. Redmond]

Authority Secretary Jodi Tuttle read Resolution No. 34 aloud.

Mr. Rabbia expressed his gratitude to the Board for all the counsel and support he has received over the years.

At 5:03 PM, with no further business, a motion was made by Ms. Freeman, seconded by Mr. Angell, and passed to adjourn the meeting.

Respectfully submitted,



Jodi M. Tuttle

Authority Secretary