

AUTHORITY MEETING MINUTES
December 20, 2021

APPROVED

Board Members Present: Chairman Ken Long, Vice Chairman Vincent Bono, Treasurer Harry Hertline, Neil Angell, James D’Onofrio, James Franco, Barbara Freeman, Nancy Novak and Jim Williams

Board Members Absent: Richard Redmond

Authority Staff Present: Bill Rabbia, Jodi Tuttle, Joe Artessa, Jim Biamonte, Joshua Olbrys and Andrew Opperman

Others Present: Kevin Martin, Authority Counsel

Chairman Long called the December 20, 2021 Authority meeting to order at 4:30 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Bono, seconded by Mr. Williams, and passed to approve the November 15, 2021 Authority Minutes. [9 Ayes; 0 Nays; 1 Absent]

Authority Secretary Jodi Tuttle relayed that there were no comments received for public comment period.

Executive Director William Rabbia announced that the Authority is honoring Harbor Point Mineral Products as its 2021 Recycling Champion. Harbor Point has gone above and beyond in its recycling, reduction, and reuse efforts, including working with suppliers to reduce environmental impacts. Mr. Rabbia reported that Harbor Point has consistently baled multiple tons of supersacks and office paper which are then marketed for recycling.

Resolution No. 16 was introduced by Ms. Freeman, seconded by Mr. Hertline, and passed [9 Ayes; 0 Nays; 1 Absent], commending Harbor Point Mineral Products as 2021 Recycling Champion. Ms. Tuttle read Resolution No. 16 aloud.

Due to COVID restrictions, Harbor Point Mineral Products will be presented with a plaque commemorating its achievement at a future date.

Mr. Rabbia stated that the Authority’s proposed 2022 budget, 2022 rate schedule and Solid Waste Collection and Disposal Permit Rules and Regulations, were presented before a public hearing at the November 15, 2021 Board meeting. He stated that the proposed budget includes a \$2.00 per ton tipping fee reduction for municipal solid waste, local solid waste, and sludge. The budget also includes the promotion of Landfill Operations Manager Joshua Olbrys to the position of Deputy Executive Director.

Resolution No. 17 was introduced by Mr. Hertline, seconded by Mr. Bono, and passed [9 Ayes; 0 Nays; 1 Absent] approving the Authority’s proposed 2022 budget, 2022 rate schedule and Solid Waste Collection and Disposal Permit Rules and Regulations.

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Harry A. Hertline
Treasurer

James M. D’Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle

Authority Board Secretary

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Vice Chairman Bono congratulated the Finance Committee, Executive Director, and staff for putting together a sound, solvent budget.

Comptroller Joe Artessa said that Resolution No. 18 would approve a supplemental appropriation for additional funding for disposal of tires as there was an extraordinary number of tires to be disposed of this year. The second supplement appropriation is related to new Regional Landfill flares and blower skid; a fire hydrant loop at the Utica complex; and a force main for the Source Separated Organics Processing Facility. Mr. Artessa said that most of the work on these projects was done in 2021 and, therefore, he was requesting to roll unexpended funds from the 2020 budget into 2021 to pay for these projects.

Resolution No. 18 was introduced by Mr. Franco, seconded by Mr. Williams and passed to approve 2021 supplemental appropriations. [9 Ayes; 0 Nays; 1 Absent]

Mr. Artessa said that budget transfers are needed for unanticipated expenses for maintenance and service contracts, a SCADA upgrade, transportation due to additional demolition activity and Green Waste overtime and automotive supplies.

Resolution No. 19 was introduced by Mr. Angell, seconded by Ms. Freeman, and passed approving 2021 budget transfers. [9 Ayes; 0 Nays; 1 Absent]

Mr. Rabbia said that a portion of the landfill gas not utilized for energy production is currently being destroyed through use of flares and requested that the Authority solicit proposals to procure an Agreement with a developer for utilization of the landfill gas.

Resolution No. 20 was introduced by Mr. Bono, seconded by Mr. Franco, and passed authorizing and directing the issuance of a Draft Request for Proposals for Landfill Gas Utilization, under Section 120-w. [9 Ayes; 0 Nays; 1 Absent]

Mr. Rabbia reported that Resolution No. 21 would approve a Professional Services Agreement with Trainor Associates to assist the Authority in its ongoing public information/education efforts. The Authority has worked with Trainor Associates since 2010. He said that the use of the professional public relations firm will continue to enhance the Authority's website and social media efforts. Based upon past experience with Trainor Associates, Mr. Rabbia recommended entering into a professional services agreement for the period January 1, 2022 through December 31, 2023. He said that Trainor would be required to request and receive written authorization from the Authority before proceeding with any work and that the work would be within the annual budget.

Resolution No. 21 was introduced by Mr. Hertline, seconded by Mr. Angell and passed to approve a Professional Services Agreement with Trainor Associates for the period January 1, 2022 through December 31, 2023. [9 Ayes; 0 Nays; 1 Absent]

Resolution No. 22 was introduced by Mr. Bono, seconded by Mr. Williams and passed to establish the following regular meetings dates for 2022: March 21st, May 16th, June 20th, September 19th, November 21st and December 19th, and designating the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram for publication of all official notices of the Authority; and directing the Authority Secretary to post all official notices on the Authority's web site. [9 Ayes; 0 Nays; 1 Absent]

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Resolution No. 23 was introduced by Mr. Franco, seconded by Ms. Freeman, and passed electing the following slate of officers and committee members for 2022: Slate of Officers: Ken Long, Chairman; Vincent Bono, Vice Chairman; and Harry Hertline, Treasurer; Audit Committee: Harry Hertline, Chair; Vincent Bono, Vice Chair; Neil Angell and Richard Redmond; Finance Committee: Harry Hertline, Chair; Vincent Bono, Vice Chair; Neil Angell and Richard Redmond; Governance Committee: Barbara Freeman, Chair; James Williams and Nancy Novak; and FOIL Appeals Committee: James D'Onofrio, Chair; Barbara Freeman and James Franco. [9 Ayes; 0 Nays; 1 Absent]

Resolution No. 24 was introduced by Mr. Bono and unanimously seconded and approved commending the service of Environmental Coordinate James V. Biamonte for his 32 years of service to the Authority and recognizing his exception leadership, dedication, and accomplishments. [9 Ayes; 0 Nays; 1 Absent]

At 4:49 PM, with no further business, a motion was made by Mr. Bono, seconded by Mr. Williams, and passed to adjourn the meeting.

Respectfully submitted,



Jodi M. Tuttle
Authority Secretary