

MEMORANDUM

TO: Governance Committee
Nancy Novak
James Williams

FROM: Barbara Freeman, Committee Chair

DATE: October 23, 2018

RE: Governance Committee Meeting

There will be a Governance Committee meeting on Monday, December 17, 2018 at 3:30 PM. The following is the proposed meeting agenda:

1. Annual Review of Procurement Policy
2. Annual Review of Procedure for Disposition of Property
3. Annual Review of Ethics and “Whistleblower” Report of Fraud Policies
4. Annual Review of Board of Directors Evaluation
5. Annual Review of Authority Mission Statement and Performance Measures
6. Authority Employee Handbook - Review of Updates

BF/jmt

cc: Board Chairman Ken Long
William Rabbia, Executive Director