

Preserving the environment through integrated recovery and disposal.

MEMORANDUM

TO: Elected Officials, Investors, Contractors and Interested Individuals

FROM: William A. Rabbia, Executive Director

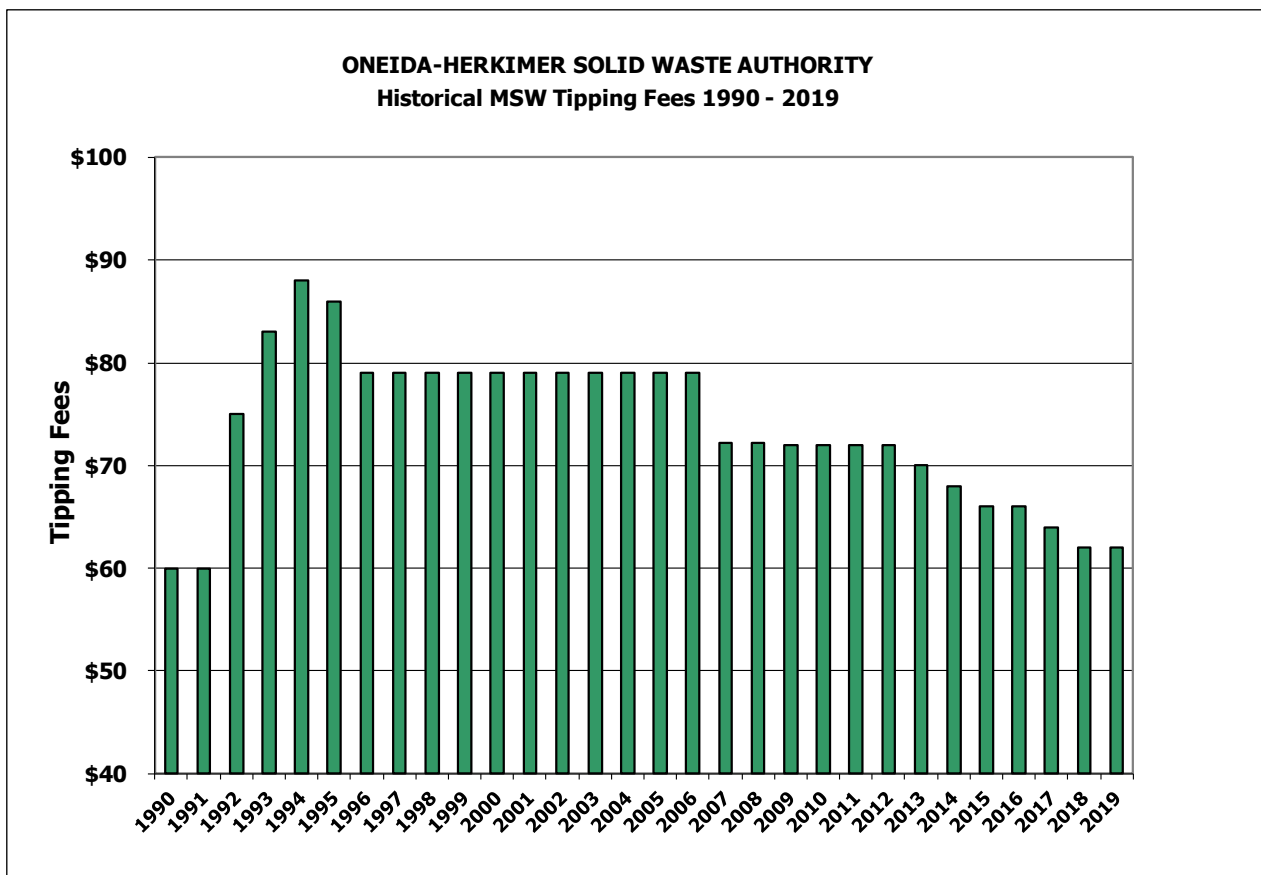
DATE: December 19, 2018

RE: Adopted 2019 Budget

On December 17, 2018, the Oneida-Herkimer Solid Waste Authority adopted the proposed 2019 budget and rate schedule. The adopted 2019 budget summary and rate schedule are posted on the Authority’s website at www.ohswa.org.

Highlights of the Authority’s Adopted Budget and Rates for 2019 include:

- The Authority maintained rates charged in 2018 with no increases.
- The Authority set a new rate for source separated organics (SSO) [food waste] of \$40 per ton. The Authority’s SSO processing facility is scheduled to become operational by second quarter 2019 and will process SSO to be diverted from the landfill and converted to electricity.



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REVENUE HIGHLIGHTS

- 2019 projected tonnage estimates based upon 8-month actual tonnage in 2018 and a review of historical data.
- Sale of recyclables revenues forecasted with 8-month data from 2018, historical review and market projections for 2019.
- Authority will continue to operate two engines at its power facility as per its agreement with WM Renewable Energy.
- The Authority will continue to waive the permit fee for the haulers/businesses and municipalities for 2019.
- The sale of carbon credits revenue has been reinstated into the adopted budget, based on regulatory changes.
- The out of county recyclable processing revenue has increased with the projected annual tonnage from Oswego, Lewis and Fulton Counties.
- The Authority incorporated solar array and source separated organics processing revenue in this budget.

EXPENSE HIGHLIGHTS

- Health insurance expense budgeted at a 7% increase over 2018 premiums (depending upon plan selected).
- Budget reflects \$460,000 of contracted direct payments made to the Town of Ava and the Town and Villages of Boonville, consistent with our Host Community Agreements.
- Fuel expense was budgeted at \$2.50 per gallon as the result of industry forecasts.
- Capital projects funded through tipping fees will be \$483,000 for 2019.
- Public education expenses are projected to be \$120,000.
- Workers' compensation budget is based upon 5-year average of the Authority's actual claims.
- The annual contributions to the NYS Retirement System will stay consistent with 2018 costs as rates have remained relatively the same.
- Reduced Debt Service based upon defeasance of the Authority's 2007 bonds.

If you would like more information on the budget or have any questions, please feel free to contact me.

WAR/jmt

Preserving the environment through integrated recovery and disposal.

Introductory No. 16

Resolution No. 16

Introduced by: Mr. Hertline

Seconded by: Mr. Bono

RE: APPROVAL OF 2019 ONEIDA-HERKIMER SOLID WASTE MANAGEMENT AUTHORITY BUDGET, 2019 RATE SCHEDULE, AND THE SOLID WASTE COLLECTION AND DISPOSAL PERMIT RULES AND REGULATIONS

WHEREAS, the Authority commenced the budget preparation process in August; and

WHEREAS, the Finance Committee of the Board of Directors reviewed financial information, revenue estimates, and expenditure requests and the Committee evaluated alternatives and compiled a proposed budget for 2019; and

WHEREAS, the proposed budget for the Oneida-Herkimer Solid Waste Management Authority for 2019 was distributed on October 24, 2018 in conformance with the Public Authorities Accountability Act, the Authority statute and bylaws; and

WHEREAS, the proposed budget has been available for public comment since October 24, 2018 and it was also the subject of a public briefing at the Authority meeting on November 19, 2018; and

WHEREAS, a public hearing was held on November 19, 2018 to receive and consider public comment on the proposed budget; and

WHEREAS, all other provisions of the Public Authorities Accountability Act, Authority Statute and Bylaws were met with respect to the proposed budget; and

WHEREAS, the proposed budget for the Authority covers the revenues and expenditures for the Administrative function, the Western Transfer Station, the Eastern Transfer Station, the Green Waste Compost Facility, the Recycling Center, the Household Hazardous Waste Facility, Debt Service, the Regional Landfill Facility, the Utica collection function, the Ilion collection function, the Frankfort collection function, the Mohawk collection function, the Dolgeville collection function and the Herkimer collection function; and

WHEREAS, the Authority is continuing a system of fees and charges which meet all its obligations and support its functions and also provide direct economic incentives to maximize recycling; and

RESOLVED, that the Authority hereby adopts the 2019 budget as attached; and be it further

RESOLVED, the attached schedule of charges be adopted for Authority Services for 2019; and be it further

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RESOLVED, that the Authority hereby approves the Solid Waste Collection and Disposal Permit Rules and Regulations as attached; and be it further

RESOLVED, that the Authority reserves the right to establish or amend fees, as it may deem necessary, at a later date.

Adopted by the following vote:

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Dated: December 17, 2018



The
AuthorityTM
ONEIDA-HERKIMER SOLID WASTE AUTHORITY



2019

ADOPTED BUDGET

2019 ADOPTED FEE SCHEDULE WASTE CLASS	CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM	NON-CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM	RESIDENT RATE PER TON OR RATE PER ITEM
Municipal Solid Waste (MSW) [Non-Recyclable Waste]	\$62.00	\$115.00	\$62.00
Local Solid Waste (LSW) [Non-Recyclable Waste]	\$52.00	N/A	N/A
Sludge	\$62.00	\$115.00	N/A
Source Separated Organics (SSO) *	\$40.00	\$115.00	N/A
Construction & Demolition (C&D)	\$58.00	\$115.00	\$58.00
C&D Trucking & Disposal Roll-Off	\$73.00	N/A	N/A
C&D Trucking & Disposal Trailer	\$58.00	N/A	N/A
C&D - Trailer Direct Haul	\$50.00	N/A	N/A
SSO Mixed with 25% MSW/ 25% Recyclables *	\$124.00	\$230.00	\$124.00
Waste Mixed with 25% Recyclables	\$124.00	\$230.00	\$124.00
Select C&D (Clean Fill Only i.e., asphalt, concrete, brick and stone)	\$25.00	N/A	\$25.00
Clean Wood Pallets	\$15.00	\$15.00	\$15.00
Direct Haul Special Waste	\$55.00	\$87.00	N/A
Direct Haul Asbestos (1 ton minimum up to 4,000 tons)	\$80.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 4,000 tons per year to 8,000 tons per year)	\$70.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 8,000 tons per year)	\$60.00	\$159.00	N/A
ADC/Contaminated Soil – Regional Landfill Cover	\$15-\$30	N/A	N/A
Single Stream Recyclables(Oneida & Herkimer County)	\$0.00	\$49.00	\$0.00
Out of Region Single Stream Recyclables (Prior Authorization Needed)	TBD	N/A	N/A
Recyclables Mixed with Unacceptable Material	\$62.00	\$115.00	\$62.00
Green Waste/Wood Chip Disposal	\$15.00	\$18.50	\$5.00 Flat Fee P/U Truck
Green Waste/Wood Chip Disposal - Minimum Charge	\$5.00	\$5.00	\$5.00
Bagged Compost Out	N/A	N/A	\$2.00 Per Bag or 3 Bags for \$5.00
Bulk Compost Out - Large P/U Truck [3 buckets] (we load)	N/A	N/A	\$20.00 Flat Fee
Bulk Compost Out - Small P/U Truck [up to 2 buckets] (we load)	N/A	N/A	\$15.00 Flat Fee
Bulk Compost Out - Less than 100 yd. (we load)	N/A	N/A	\$15.00 Per Yard
Bulk Compost Out - Greater than 100 yd. (we load)	N/A	N/A	\$12.00 Per Yard - By Appointment Only
Bulk Compost Out - Greater than 500 yards per year (we load)	N/A	N/A	\$10.00 Per Yard
Stumps, Root Balls & Oversized Limbs	\$15.00	\$18.50	N/A
Tires up to 20" (Per Tire)	\$2.50	\$3.00	\$2.50
Tires Bulk	\$190.00	\$235.00	\$190.00
Tires on a Rim Add for Each	\$2.00	\$2.00	\$2.00
Household White Goods (i.e. Washers) Per Item	\$0.00	\$0.00	\$0.00
Household Items w/CFCs (i.e. Freezers) Per Item	\$10.00	\$15.00	\$10.00
35-Gallon Bag of MSW/SSO	N/A	N/A	\$2.00
One Bulk Item (i.e. Chair/Sofa/Table)	N/A	N/A	\$5.00
Minimum Load Charge - MSW 0 to 250 lbs.	\$7.75 Flat Fee	\$15.00 Flat Fee	\$7.75 Flat Fee
Minimum Load Charge - MSW 251 to 500 lbs.	\$15.50 Flat Fee	\$28.75 Flat Fee	\$15.50 Flat Fee
Minimum Load Charge - MSW 501 to 750 lbs.	\$23.25 Flat Fee	\$43.25 Flat Fee	\$23.25 Flat Fee
Minimum Load Charge - MSW 751 to 1,000 lbs.	\$31.00 Flat Fee	\$57.50 Flat Fee	\$31.00 Flat Fee
Minimum Load Charge - LSW 0 to 250 lbs.	\$6.50 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 251 to 500 lbs.	\$13.00 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 501 to 750 lbs.	\$19.50 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 751 to 1,000 lbs.	\$26.00 Flat Fee	N/A	N/A
Minimum Load Charge - C & D 0 to 250 lbs.	\$7.25 Flat Fee	\$15.00 Flat Fee	\$7.25 Flat Fee
Minimum Load Charge - C & D 251 to 500 lbs.	\$14.50 Flat Fee	\$28.75 Flat Fee	\$14.50 Flat Fee
Minimum Load Charge - C & D 501 to 750 lbs.	\$21.75 Flat Fee	\$43.25 Flat Fee	\$21.75 Flat Fee
Minimum Load Charge - C & D 751 to 1,000 lbs.	\$29.00 Flat Fee	\$57.50 Flat Fee	\$29.00 Flat Fee
Minimum Load Charge - SSO 0 to 250 lbs. *	\$5.00 Flat Fee	\$15.00 Flat Fee	\$5.00 Flat Fee
Minimum Load Charge - SSO 251 to 500 lbs. *	\$10.00 Flat Fee	\$28.75 Flat Fee	\$10.00 Flat Fee
Minimum Load Charge - SSO 501 to 750 lbs. *	\$15.00 Flat Fee	\$43.25 Flat Fee	\$15.00 Flat Fee
Minimum Load Charge - SSO 751 to 1,000 lbs. *	\$20.00 Flat Fee	\$57.50 Flat Fee	\$20.00 Flat Fee
Penalty for Untarped Loads	\$10.00	\$10.00	\$10.00
Manually Removing Frozen Loads	\$0.00	\$25.00	N/A
Vehicle Weight Fee	\$5.00	\$10.00	\$5.00

MSW = Municipal Solid Waste (Non-Recyclable Waste)

LSW = Local Solid Waste (Non-Recyclable Waste)

ADC = Alternate Daily Cover

C&D = Construction & Demolition Debris

SSO= Source Separated Organics

T&D = Trucking & Disposal

* Rates will be Applicable upon commencement of operation of SSO Processing Facility

N/A = Non-Applicable

TBD = To Be Determined

ADOPTED 2019 AUTHORITY REVENUES				
CATEGORY	2017 ACTUAL	2018 SIX MONTHS ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
System Tipping Fee (STF)	\$17,932,441	\$8,845,499	\$15,018,300	\$15,321,300
Sale of Recyclables	\$2,650,500	\$937,976	\$2,575,000	\$1,850,000
Recyclable Processing Fees	\$783,116	\$382,793	\$755,000	\$775,000
Compost Tipping Fees	\$137,294	\$98,120	\$125,000	\$160,000
Interest Earnings	\$337,101	\$186,411	\$295,000	\$400,000
Recycling Fees-Tires	\$138,812	\$74,640	\$112,000	\$140,000
Department Transfers	\$75,000	\$37,500	\$75,000	\$75,000
HHW Grant/Recycling Grant	\$139,325	\$368,586	\$1,805,000	\$115,000
CESQG Fees	\$42,677	\$20,843	\$37,000	\$37,000
Sale of Equipment	\$132,902	\$34,836	\$65,000	\$35,000
Discounts	(\$11,301)	(\$4,973)	(\$13,000)	(\$10,000)
Penalties	\$4,204	\$1,331	\$2,000	\$2,000
Permits	\$0	\$0	\$0	\$0
Sale of Compost/Grinding	\$83,652	\$54,846	\$95,000	\$95,000
Miscellaneous Income	\$81,531	\$47,460	\$56,700	\$61,700
Landfill Gas Revenues	\$318,000	\$167,965	\$310,000	\$320,000
Sale of Carbon Credits	\$318,752	\$135,000	\$270,000	\$320,000
Electronics Recycling	\$0	\$0	\$0	\$0
Solar Array Net Meter Credits	\$52,713	\$63,159	\$0	\$125,000
Subtotal	\$23,216,719	\$11,451,992	\$21,583,000	\$19,822,000
ADOPTED 2019 LOCAL GOVERNMENT REVENUES				
CATEGORY	2017 ACTUAL	2018 SIX MONTHS ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
Toter Revenue	\$719,208	\$373,282	\$713,500	\$748,890
Sale of Bags	\$2,035,232	\$1,083,016	\$2,189,750	\$2,257,604
User Fees	\$2,081,054	\$1,126,881	\$2,255,000	\$2,280,000
Interest Earnings	\$3,303	\$2,173	\$2,750	\$4,360
Penalties	\$45,005	\$37,552	\$50,000	\$50,000
Miscellaneous Income	\$2,932	\$3,604	\$3,000	\$3,446
Subtotal	\$4,886,734	\$2,626,509	\$5,214,000	\$5,344,300
TOTAL REVENUES	\$28,103,453	\$14,078,500	\$26,797,000	\$25,166,300

ADOPTED 2019 AUTHORITY EXPENSES

CATEGORY	2017 ACTUAL	2018 SIX MONTHS ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
Salaries & Wages	\$3,543,773	\$1,786,448	\$3,765,156	\$3,927,766
Overtime/Shift Differential	\$343,623	\$263,398	\$364,516	\$418,950
Other Fees & Services	\$950,873	\$416,374	\$727,000	\$853,000
Temporary Labor	\$183,750	\$179,256	\$183,499	\$158,500
Office Equipment & Supplies	\$21,061	\$14,001	\$22,700	\$22,100
Insurance	\$169,131	\$97,195	\$172,026	\$182,291
Rent/Lease of Equipment	\$25,691	\$12,020	\$16,550	\$16,750
Utilities	\$209,538	\$129,777	\$241,800	\$262,800
Telephone	\$44,897	\$27,443	\$51,000	\$53,000
Postage/Shipping	\$6,305	\$5,076	\$7,800	\$8,800
Training	\$8,168	\$8,618	\$11,000	\$12,000
Public Information	\$72,724	\$21,827	\$70,000	\$120,000
Uniforms & Safety	\$54,600	\$11,056	\$46,500	\$49,500
Auto Supplies/Repairs	\$194,873	\$116,188	\$198,500	\$208,000
Travel	\$21,367	\$8,801	\$21,000	\$17,250
Gas & Oil	\$660,878	\$408,134	\$788,500	\$826,125
Materials & Supplies	\$279,388	\$183,306	\$272,000	\$308,000
Maintenance Service Contracts	\$208,122	\$107,820	\$231,500	\$206,500
Transportation	\$2,427,274	\$1,237,274	\$2,166,050	\$2,380,300
Disposal Fees	\$433,133	\$317,169	\$405,000	\$552,500
Host Community Fee	\$718,807	\$308,496	\$709,000	\$718,000
Other Expenses	\$265,581	\$112,058	\$288,000	\$203,000
Retirement	\$705,755	\$285,452	\$570,905	\$610,360
Social Security	\$278,628	\$148,408	\$314,149	\$332,517
Workers Compensation	\$129,306	\$76,130	\$152,998	\$145,470
Unemployment	\$0	\$5,546	\$0	\$0
Health Insurance	\$848,691	\$458,973	\$1,017,759	\$1,198,412
GASB 75 Contribution	\$194,466	\$74,721	\$195,500	\$195,500
Debt Service	\$778,339	\$327,102	\$3,000,545	\$2,979,597
Capital Projects	\$0	\$0	\$3,470,000	\$483,000
Depreciation	\$3,458,540	\$1,737,088	\$0	\$0
Transfers to Other Departments	\$12,000	\$6,000	\$12,000	\$12,000
Trustee Fees	\$4,000	\$2,750	\$5,000	\$4,000
Reserves	\$10,383	\$0	\$2,050,000	\$2,000,000
Contingency	\$0	\$0	\$35,047	\$356,011
Bad Debt	\$2,239	\$2,714	\$0	\$0
TOTAL EXPENSES	\$17,265,901	\$8,896,618	\$21,583,000	\$19,822,000

ADOPTED 2019 LOCAL GOVERNMENT EXPENSES

CATEGORY	2017 ACTUAL	2018 SIX MONTHS ACTUAL	2018 AMENDED BUDGET	2019 ADOPTED BUDGET
Salaries & Wages	\$189,644	\$87,671	\$173,837	\$176,100
Overtime/Shift Differential	\$14,734	\$9,600	\$16,500	\$16,500
Other Fees & Services	\$313,986	\$189,546	\$306,600	\$378,050
Temporary Labor	\$0	\$0	\$0	\$0
Office Equipment & Supplies	\$817	\$231	\$1,400	\$1,200
Insurance	\$9,722	\$4,980	\$10,000	\$10,000
Rent/Lease of Equipment	\$49,133	\$25,249	\$50,100	\$52,006
Utilities	\$0	\$0	\$0	\$0
Telephone	\$610	\$347	\$800	\$800
Postage/Shipping	\$14,835	\$11,834	\$15,750	\$16,950
Training	\$0	\$75	\$500	\$500
Uniforms & Safety	\$2,980	\$325	\$2,500	\$2,500
Auto Supplies/Repairs	\$3,678	\$443	\$2,000	\$2,000
Travel	\$0	\$0	\$0	\$0
Gas & Oil	\$6,340	\$3,454	\$6,500	\$6,500
Materials & Supplies	\$633	\$1,011	\$1,000	\$1,000
Maintenance Service Contracts	\$1,645	\$804	\$2,400	\$2,400
Transportation	\$0	\$0	\$0	\$0
Disposal Fees	\$1,551,263	\$728,372	\$1,511,335	\$1,463,047
Collection Fees	\$2,273,736	\$1,240,843	\$2,663,523	\$2,753,727
Other Expenses	\$32,626	\$16,944	\$34,000	\$34,000
Retirement	\$40,587	\$16,488	\$32,975	\$30,947
Social Security	\$14,635	\$6,972	\$14,561	\$14,734
Workers Compensation	\$6,663	\$3,886	\$7,036	\$6,522
Health Insurance	\$47,639	\$23,397	\$48,046	\$49,139
Debt Service	\$0	\$0	\$0	\$0
Capital Projects	\$0	\$0	\$0	\$0
Depreciation	\$36,475	\$18,782	\$0	\$0
GASB 75	\$28,500	\$7,707	\$29,500	\$29,500
Contingency	\$0	\$0	\$49,837	\$45,137
Transfers to Other Departments	\$35,000	\$17,500	\$35,000	\$35,000
Bad Debt	\$198,148	\$103,593	\$198,300	\$216,041
TOTAL EXPENSES	\$4,874,028	\$2,520,053	\$5,214,000	\$5,344,300