

Preserving the environment through integrated recovery and disposal.

MEMORANDUM

TO: Elected Officials, ABO, Investors, Contractors, and Interested Individuals

FROM: William A. Rabbia, Executive Director

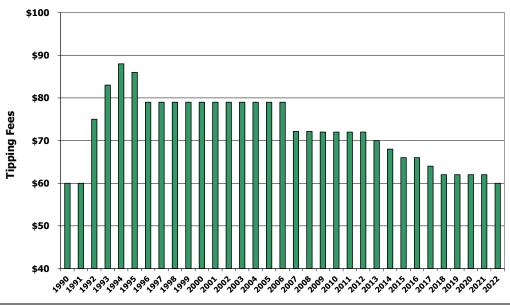
DATE: December 22, 2021 **RE:** Adopted 2022 Budget

On December 20, 2021, the Oneida-Herkimer Solid Waste Authority adopted the proposed 2022 budget and rate schedule. The adopted 2022 budget summary and rate schedule are posted on the Authority's website at www.ohswa.org.

Highlights of the Authority's adopted budget and rates for 2022 include:

- The Authority will reduce tipping fees \$2.00 per ton for municipal solid waste (MSW), sludge, and local solid waste (LSW). All other rates will remain the same.
- The Authority will maintain rate for source separated organics (SSO) [food waste] of \$40 per ton. The Authority's SSO processing facility became operational in second quarter 2019 and will process SSO to be diverted from the landfill and converted to electricity.
- In 2022, the Authority will continue to offer two reduced tip fee programs to assist Oneida-Herkimer
 Counties and its municipalities. The first program provides for reduced tip fees for disposal of debris
 following a disaster, such as a flood (\$42.00 per ton). The second program provides for reduced tipping fees
 to assist Industrial Development Agencies and Developers related to Brownfield clean-up and Industrial
 Development Projects (\$42.00 per ton). Both programs require an application and Board approval.

ONEIDA-HERKIMER SOLID WASTE AUTHORITY Historical MSW Tipping Fees 1990-2021





MEMORANDUM

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REVENUE HIGHLIGHTS

- 2022 projected tonnage estimates based upon 8-month actual tonnage in 2021 and a review of historical data.
- Sale of recyclables revenues forecasted with 8-month data from 2021, historical review and market projections for 2022.
- The out of county recyclables processing revenue has slightly increased with the projected annual tonnage from Oswego, Lewis and Fulton Counties. Projected revenue is \$890,000.
- The Authority will continue to operate two engines at its power facility as per its agreement with WM Renewable Energy.
- Carbon credit revenue is budgeted through December 2022. Projected revenue is \$540,000.
- The Authority will continue to waive the permit fee for the haulers/businesses and municipalities for 2022.

EXPENSE HIGHLIGHTS

- Health insurance expense budgeted at 8.5% increase over 2021 premiums.
- Budget reflects \$460,000 of contracted direct payments made to the Town of Ava and the Town and Villages of Boonville, consistent with our Host Community Agreements.
- Fuel expense was budgeted at \$3.00 per gallon as the result of industry forecasts.
- Capital projects funded through tipping fees will be \$1,321,000 for 2022.
- Public education expenses are projected to be \$75,000.
- Workers' compensation budget is based upon 5-year average of the Authority's actual claims.
- The annual contributions to the NYS Retirement System will stay consistent with 2021 costs as rates have remained relatively the same.
- Reduced Debt Service based upon redemption of the Authority's 2011 bonds in March 2021.

MUNICIPAL BUDGETS

• The Authority manages the waste and recyclables collection systems for the City of Utica and the Village of Ilion, Frankfort, Mohawk, Herkimer and Dolgeville. The Authority currently maintains a separate accounting system for each municipality.

Please feel free to contact me if you have any questions.

WAR/jmt



2022 ADOPTED BUDGET





Preserving the environment through integrated recovery and disposal.

Introductory No. 17

Resolution No. 17

Introduced by: Mr. Hertline Seconded by: Mr. Angell

RE: APPROVAL OF 2022 ONEIDA-HERKIMER SOLID WASTE MANAGEMENT AUTHORITY BUDGET, 2022
RATE SCHEDULE, AND THE SOLID WASTE COLLECTION AND DISPOSAL PERMIT RULES AND REGULATIONS

WHEREAS, the Authority commenced the budget preparation process in August 2021; and

- **WHEREAS,** the Finance Committee of the Board of Directors reviewed financial information, revenue estimates, and expenditure requests and the Finance Committee evaluated alternatives and compiled a proposed budget for 2022; and
- **WHEREAS,** the proposed budget for the Oneida-Herkimer Solid Waste Management Authority for 2022 was distributed on October 29, 2021 in conformance with the Public Authorities Accountability Act, the Authority statute and bylaws; and
- **WHEREAS,** the proposed budget has been available for public comment since October 29, 2021 and it was also the subject of a public briefing at the Authority meeting on November 15, 2021; and
- **WHEREAS,** a public hearing was held on November 15, 2021, to receive and consider public comment on the proposed budget; and
- **WHEREAS,** all other provisions of the Public Authorities Accountability Act, Authority Statute and Bylaws were met with respect to the proposed budget; and
- WHEREAS, the proposed budget for the Authority covers the revenues and expenditures for the Administrative function, the Western Transfer Station, the Eastern Transfer Station, the Green Waste Compost Facility, the Recycling Center, the Household Hazardous Waste Facility, Debt Service, the Regional Landfill Facility, the Utica collection function, the Ilion collection function, the Frankfort collection function, the Mohawk collection function, the Dolgeville collection function and the Herkimer collection function; and
- **WHEREAS,** the Authority is continuing a system of fees and charges which meet all its obligations and support its functions and also provide direct economic incentives to maximize recycling; and



WHEREAS, Joshua Olbrys has been with the Authority since March 2006 and has served as Landfill Operations Manager since October 2016 and has proven himself to be effective in this position while performing his duties in a professional manner, and the Authority now wishes to appoint Mr. Olbrys to the position of Deputy Executive Director; now, therefore, be it hereby

RESOLVED, that the Board hereby appoints Joshua Olbrys to the position of Deputy Executive Director, effective January 1, 2022, and the Board authorizes the Executive Director to negotiate an employment agreement with Mr. Olbrys, which will be approved by the Treasurer following review with the Finance Committee, and further authorizes the Chairman to sign such employment agreement with Joshua Olbrys and to take all other action necessary to compete this appointment; and be it further

RESOLVED, that the Authority adopts the 2022 proposed budget; and be it further

RESOLVED, the attached schedule of charges be adopted for Authority Services for 2022; and be it further

RESOLVED, that the Authority hereby approves the Solid Waste Collection and Disposal Permit Rules and Regulations as attached; and be it further

RESOLVED, that the Authority reserves the right to establish or amend fees, as it may deem necessary, at a later date.

Adopted by the following vote:

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Absent: Mr. Redmond

Dated: December 20, 2021

	CONTRACT	NON-CONTRACT	
	PERMITTED	PERMITTED	
2022	HAULER	HAULER	RESIDENT
ADOPTED	RATE PER TON	RATE PER TON	RATE PER TON
FEE SCHEDULE	OR	OR	OR
WASTE CLASS	RATE PER ITEM	RATE PER ITEM	RATE PER ITEM
Municipal Solid Waste (MSW) [Non-Recyclable Waste]	\$60.00	\$115.00	\$60.00
Local Solid Waste (LSW) [Non-Recyclable Waste]	\$50.00	N/A	N/A
Sludge	\$60.00	\$115.00	N/A
Source Separated Organics (SSO) *	\$40.00	\$115.00	N/A
Construction & Demolition (C&D)	\$58.00	\$115.00	\$58.00
C&D Trucking & Disposal Roll-Off	\$73.00	N/A	N/A
C&D Trucking & Disposal Trailer	\$58.00	N/A	N/A
C&D - Trailer Direct Haul	\$50.00	N/A	N/A
SSO Mixed with 25% MSW/ 25% Recyclables *	\$120.00	\$230.00	\$120.00
Waste Mixed with 25% Recyclables	\$120.00	\$230.00	\$120.00
Select C&D (Clean Fill Only i.e., asphalt, concrete, brick and stone)	\$25.00	N/A	\$25.00
Clean Wood Pallets	\$15.00	\$15.00	\$15.00
Direct Haul Special Waste	\$55.00	\$87.00	N/A
Direct Haul Asbestos (1 ton minimum up to 4,000 tons)	\$80.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 4,000 tons per year to 8,000 tons per year)	\$70.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 8,000 tons per year)	\$60.00	\$159.00	N/A
ADC/Contaminated Soil – Regional Landfill Cover	\$15-\$30	N/A	N/A
Single Stream Recyclables(Oneida & Herkimer County)	\$0.00	\$49.00	\$0.00
Out of Region Single Stream Recyclables (Prior Authorization Needed)	TBD	N/A	N/A
Recyclables Mixed with Unacceptable Material	\$60.00	\$115.00	\$60.00
Green Waste/Wood Chip Disposal	\$15.00	\$18.50	\$5.00 Flat Fee P/U Truck
Green Waste/Wood Chip Disposal - Minimum Charge Bagged Compost Out	\$5.00 N/A	\$5.00 N/A	\$5.00 \$2.00 Per Bag or 3 Bags for \$5.00
Bulk Compost Out - Large P/U Truck [3 buckets] (we load)	N/A	N/A	\$20.00 Flat Fee
Bulk Compost Out - Small P/U Truck [up to 2 buckets] (we load)	N/A	N/A	\$15.00 Flat Fee
Bulk Compost Out - Small 170 Track jup to 2 backets (we load)	N/A	N/A	\$15.00 Per Yard
Bulk Compost Out - Greater than 100 yd. (we load)	N/A	N/A	\$12.00 Per Yard - By Appointment Only
Bulk Compost Out - Greater than 500 yards per year (we load)	N/A	N/A	\$10.00 Per Yard
Stumps, Root Balls & Oversized Limbs	\$15.00	\$18.50	N/A
Tires up to 20" (Per Tire)	\$2.50	\$3.00	\$2.50
Tires Bulk	\$190.00	\$235.00	\$190.00
Tires on a Rim Add for Each	\$2.00	\$2.00	\$2.00
Household White Goods (i.e. Washers) Per Item	\$0.00	\$0.00	\$0.00
Household Items w/CFCs (i.e. Freezers) Per Item	\$10.00	\$15.00	\$10.00
35-Gallon Bag of MSW/SSO	N/A	N/A	\$2.00
One Bulk Item (i.e. Chair/Sofa/Table)	N/A	N/A	\$5.00
Minimum Load Charge - MSW 0 to 250 lbs.	\$7.50 Flat Fee	\$15.00 Flat Fee	\$7.50 Flat Fee
Minimum Load Charge - MSW 251 to 500 lbs.	\$15.00 Flat Fee	\$28.75 Flat Fee	\$15.00 Flat Fee
Minimum Load Charge - MSW 501 to 750 lbs.	\$22.50 Flat Fee	\$43.25 Flat Fee	\$22.50 Flat Fee
Minimum Load Charge - MSW 751 to 1,000 lbs.	\$30.00 Flat Fee	\$57.50 Flat Fee	\$30.00 Flat Fee
Minimum Load Charge - LSW 0 to 250 lbs.	\$6.25 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 251 to 500 lbs.	\$12.50 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 501 to 750 lbs.	\$18.75 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 751 to 1,000 lbs.	\$25.00 Flat Fee	N/A	N/A
Minimum Load Charge - C & D 0 to 250 lbs.	\$7.25 Flat Fee	\$15.00 Flat Fee	\$7.25 Flat Fee
Minimum Load Charge - C & D 251 to 500 lbs.	\$14.50 Flat Fee	\$28.75 Flat Fee	\$14.50 Flat Fee
Minimum Load Charge - C & D 501 to 750 lbs.	\$21.75 Flat Fee	\$43.25 Flat Fee	\$21.75 Flat Fee
Minimum Load Charge - C & D 751 to 1,000 lbs.	\$29.00 Flat Fee	\$57.50 Flat Fee	\$29.00 Flat Fee
Minimum Load Charge - SSO 0 to 250 lbs. *	\$5.00 Flat Fee	\$15.00 Flat Fee	\$5.00 Flat Fee
Minimum Load Charge - SSO 251 to 500 lbs. *	\$10.00 Flat Fee	\$28.75 Flat Fee	\$10.00 Flat Fee
Minimum Load Charge - SSO 501 to 750 lbs. *	\$15.00 Flat Fee	\$43.25 Flat Fee	\$15.00 Flat Fee
Minimum Load Charge - SSO 751 to 1,000 lbs. *	\$20.00 Flat Fee	\$57.50 Flat Fee	\$20.00 Flat Fee
Penalty for Untarped Loads	\$10.00	\$10.00	\$10.00
Manually Removing Frozen Loads	\$0.00	\$25.00	N/A \$5.00
Vehicle Weight Fee Natural Disaster Debris Tipping Fee Must be approved through Application	\$5.00	\$10.00	\$5.00
Natural Disaster Debris Tipping Fee- Must be approved through Application	\$42.00	N/A	N/A
Brownfield Clean-Up/ IDA Project Tipping Fee- Must be approved through Application	\$42.00	N/A	N/A

MSW = Municipal Solid Waste (Non-Recyclable Waste)

LSW = Local Solid Waste (Non-Recyclable Waste)

ADC = Alternate Daily Cover

C&D = Construction & Demolition Debris

SSO= Source Separated Organics

T&D = Trucking & Disposal

* Rates will be Applicable upon commencement of operation of SSO Processing Facility

! Annual Limit of 5,000 tons on a First Come First Serve Basis

N/A = Non-Applicable

TBD = To Be Determined

2022 PROJECTED TONNAGE

Waste Class	2019 Actual Tons	2020 Actual Tons	2021 Projected Tons	2021 Adopted Rates	2021 Budgeted Revenue	2021 Actual Tons 6 months	2021 Revenue 6 Mo.	2022 Projected Tons	2022 Adopted Rates	2022 Budgeted Revenue
MSW	164,039	161,135	157,500	\$62.00	\$9,765,000	79,005	\$4,946,980	157,500	\$60.00	\$9,450,000
C&D	57,176	53,340	49,500	\$58.00	\$2,871,000	24,470	\$1,458,358	49,500	\$58.00	\$2,871,000
C&D/T&D Trailer	1,941	1,947	1,000	\$58.00	\$58,000	1,643	\$95,288	1,000	\$58.00	\$58,000
C&D/ Trailer Direct	4,931	22,038	500	\$50.00	\$25,000	1,899	\$93,535	1,000	\$50.00	\$50,000
C&D/T&D Roll-off	1,139	14	300	\$73.00	\$21,900	4	\$261	100	\$73.00	\$7,300
Direct Haul Special	3,182	4,308	3,000	\$55.00	\$165,000	3,853	\$212,581	3,000	\$55.00	\$165,000
Local Waste	7,355	7,512	6,700	\$52.00	\$348,400	3,528	\$182,446	7,000	\$50.00	\$350,000
Sludge	20,387	23,965	24,000	\$62.00	\$1,488,000	12,451	\$761,486	24,000	\$60.00	\$1,440,000
Asbestos	16,228	24,045	4,500	\$80.00	\$360,000	2,594	\$208,130	4,500	\$80.00	\$360,000
Source Separated Organics Processing	1,352	3,290	3,000	\$40.00	\$120,000	1,770	\$70,799	4,500	\$40.00	\$180,000
ADC/Cover****	86,342	68,720	45,000	\$15 - \$30	\$1,125,000	16,225	\$410,912	35,000	\$15 - \$30	\$875,000
TOTAL	364,072	370,315	295,000		\$16,347,300	147,442	\$8,440,776	287,100		\$15,806,300
**** Revenue is estimated at \$25 per ton for 2020 and 2021										

•	ADOPTED 2022 AUTHORITY REVENUES						
		2021		2022			
		SIX MONTHS	2021	ADOPTED			
CATEGORY	2020 ACTUAL	ACTUAL	BUDGET	BUDGET			
System Tipping Fee (STF)	\$20,196,754	\$8,578,824	\$16,347,300	\$15,806,300			
Sale of Recyclables	\$1,556,339	\$1,311,499	\$1,380,000	\$2,641,000			
Recyclable Processing Fees	\$868,613	\$458,074	\$840,000	\$890,000			
Compost Tipping Fees	\$182,672	\$62,877	\$175,000	\$175,000			
Interest Earnings	\$795,111	\$278,454	\$605,000	\$340,700			
Recycling Fees-Tires	\$182,884	\$99,407	\$165,000	\$195,000			
Department Transfers	\$75,000	\$37,500	\$75,000	\$75,000			
NYS Grants	\$91,104	\$129,594	\$210,700	\$215,000			
CESQG Fees	\$30,814	\$15,941	\$30,000	\$30,000			
Sale of Equipment	\$96,393	\$34,067	\$125,000	\$343,000			
Discounts	(\$18,131)	(\$5,134)	(\$10,000)	(\$10,000)			
Penalties	\$14,341	\$4,107	\$8,000	\$8,000			
Recovery of Bad Debt	\$0	\$0	\$0	\$0			
Sale of Compost/Grinding	\$129,829	\$87,905	\$85,000	\$100,000			
Miscellaneous Income	\$93,589	\$41,054	\$69,000	\$77,000			
Landfill Gas Revenues	\$324,304	\$158,828	\$320,000	\$320,000			
Sale of Carbon Credits	\$589,694	\$270,000	\$540,000	\$540,000			
Electronics Recycling	\$0	\$938	\$0	\$0			
Solar Array Net Meter Credits	\$147,182	\$42,829	\$135,000	\$135,000			
Subtotal	25,356,492	\$11,606,763	\$21,100,000	\$21,881,000			

ADOPTED 2022 LOCAL GOVERNMENT REVENUES

		2021		2022
		SIX MONTHS	2021	ADOPTED
CATEGORY	2020 ACTUAL	ACTUAL	BUDGET	BUDGET
Toter Revenue	\$851,854	\$500,545	\$889,650	\$1,006,938
Sale of Bags	\$2,663,551	\$1,404,544	\$2,480,850	\$2,598,262
User Fees	\$2,271,112	\$1,172,915	\$2,280,000	\$2,280,000
Interest Earnings	\$4,973	\$1,995	\$6,200	\$4,200
Penalties	\$49,599	\$40,474	\$60,000	\$60,000
Miscellaneous Income	\$6,290	\$6,832	\$2,300	\$2,100
Subtotal	\$5,847,379	\$3,127,305	\$5,719,000	\$5,951,500
TOTAL REVENUES	\$31,203,870	14,734,067	\$26,819,000	\$27,832,500

ADOPTED 2022 AUTHORITY EXPENSES						
		2021		2022		
		SIX MONTHS	2021	ADOPTED		
CATEGORY	2020 ACTUAL	ACTUAL	BUDGET	BUDGET		
Salaries & Wages	\$3,987,853	\$1,921,342	\$4,314,834	\$4,516,620		
Overtime/Shift Differential	\$410,676	\$213,146	\$422,300	\$475,200		
Other Fees & Services	\$939,393	\$469,496	\$1,083,350	\$1,103,350		
Temporary Labor	\$441,658	\$223,415	\$113,000	\$163,000		
Office Equipment & Supplies	\$14,009	\$6,623	\$18,250	\$16,250		
Insurance	\$200,587	\$100,874	\$216,421	\$251,324		
Rent/Lease of Equipment	\$13,376	\$5,825	\$15,650	\$15,150		
Utilities	\$229,223	\$129,837	\$260,800	\$270,200		
Telephone	\$45,007	\$22,584	\$47,500	\$47,500		
Postage/Shipping	(\$6,151)	\$4,898	\$7,800	\$8,800		
Training	\$5,097	\$9,612	\$10,275	\$13,800		
Public Information	\$27,908	\$25,798	\$75,000	\$75,000		
Uniforms & Safety	\$47,196	\$33,677	\$56,500	\$64,700		
Auto Supplies/Repairs	\$230,596	\$93,430	\$233,500	\$293,750		
Travel	\$10,086	\$1,416	\$3,750	\$3,750		
Gas & Oil	\$552,009	\$404,103	\$924,500	\$1,109,700		
Other Equipment	\$1,226	\$3,963	\$0	\$139,500		
Materials & Supplies	\$257,781	\$129,926	\$318,300	\$318,300		
Maintenance Service Contracts	\$212,679	\$143,655	\$228,500	\$244,500		
Transportation	\$2,674,845	\$1,383,709	\$2,649,800	\$2,482,750		
Disposal Fees	\$753,771	\$374,026	\$664,500	\$807,000		
Host Community Fee	\$730,007	\$360,959	\$724,000	\$732,000		
Other Expenses	\$219,171	\$97,062	\$193,000	\$216,000		
Retirement	\$1,210,988	\$369,255	\$738,510	\$551,432		
Social Security	\$314,399	\$153,865	\$362,392	\$381,875		
Workers Compensation	\$108,403	\$82,581	\$153,243	\$208,311		
Unemployment	\$870	\$0	\$0	\$0		
Health Insurance	\$963,448		\$1,188,437	\$1,356,674		
GASB 75 Contribution	\$58,415	\$138,573	\$195,500	\$195,500		
Debt Service	\$501,204	\$167,750	\$2,877,369	\$1,850,777		
Capital Projects	\$107,232	\$11,078	\$413,700	\$1,321,000		
Depreciation	\$4,450,113	\$2,274,334	\$0	\$0		
Transfers to Other Departments	\$12,000	\$6,000	\$12,000	\$12,000		
Trustee Fees	\$4,000	\$4,500	\$4,000	\$1,250		
Reserves	\$0	\$0	\$2,400,000	\$2,400,000		
Contingency	\$0	\$0	\$173,320	\$234,037		
Bad Debt	\$353	\$0	\$0	\$0		
TOTAL EXPENSES	\$19,729,426	\$9,879,460	\$21,100,000	\$21,881,000		

ADOPTED 2022 LOCAL GOVERNMENT EXPENSES						
CATEGORY	2020 ACTUAL	2021 SIX MONTHS ACTUAL	2021 BUDGET	2022 ADOPTED BUDGET		
Salaries & Wages	\$195,024	\$95,262	\$190,249	\$190,062		
Overtime/Shift Differential	\$11,761	\$8,974	\$16,000	\$20,000		
Other Fees & Services	\$366,267	215,133	\$399,000	\$429,373		
Temporary Labor	\$0	\$0	\$0	\$0		
Office Equipment & Supplies	\$1,044	\$244	\$1,500	\$1,500		
Insurance	\$9,922	\$4,935	\$10,000	\$10,000		
Rent/Lease of Equipment	\$57,691	\$33,297	\$59,741	\$75,460		
Utilities	\$0	\$0	\$0	\$0		
Telephone	\$534	\$258	\$650	\$650		
Postage/Shipping	\$21,793	\$13,300	\$21,800	\$22,850		
Training	\$0	\$0	\$0	\$0		
Public Information	\$2,463	\$2,250	\$2,500	\$2,500		
Uniforms & Safety	\$1,290	\$997	\$2,000	\$2,000		
Auto Supplies/Repairs	\$2,514	\$1,814	\$2,500	\$2,500		
Travel	\$0	\$0	\$0	\$0		
Gas & Oil	\$4,179	\$2,430	\$6,000	\$6,000		
Materials & Supplies	\$725	\$0	\$1,000	\$1,000		
Maintenance Service Contracts	\$1,537	\$3,574	\$1,700	\$2,000		
Transportation	\$0	\$0	\$0	\$0		
Disposal Fees	\$1,697,546	\$778,064	\$1,622,800	\$1,691,841		
Collection Fees	\$2,789,188	\$1,452,870	\$2,919,250	\$2,936,581		
Other Expenses	\$31,472	\$17,772	\$37,000	\$37,000		
Retirement	\$63,368	\$18,768	\$37,537	\$23,727		
Social Security	\$14,348	\$7,373	\$15,778	\$16,070		
Workers Compensation	\$4,952	\$3,641	\$6,757	\$8,766		
Health Insurance	\$49,952	\$29,534	\$50,944	\$58,691		
Debt Service	\$0	\$0	\$0			
Capital Projects		\$0	\$0	\$38,000		
Depreciation	\$37,934	\$18,674	\$0	\$0		
GASB 75	\$7,931	\$17,681	\$29,500	\$29,500		
Contingency	\$0	\$0	\$33,728			
Transfers to Other Departments	\$35,000	\$17,500	\$35,000	\$35,000		
Bad Debt	\$216,602	\$108,377	\$216,066	\$216,066		
TOTAL EXPENSES	\$5,625,035	\$2,852,723	\$5,719,000	\$5,951,500		