

MEMORANDUM

TO: Authority Board of Directors
FROM: William A. Rabbia, Executive Director
DATE: December 11, 2020
RE: Meeting Notice & Tentative Agenda – Monday, December 21, 2020 – 4:30 PM

1. Pledge of Allegiance
2. Approval of November 16, 2020 Authority Minutes
3. Public Comment Period
4. Recycling Champion – RCIL – Resolution
5. Proposed 2021 Budget – Resolution
6. Board Policy on Reduced Tipping Fee Programs - Resolution
7. 2020 Supplemental Appropriation/Budget Amendment - Tire Disposal – Resolution
8. 2020 Budget Transfers – Resolution
9. USDA-APHIS-WS Intergovernmental Agreement – Resolution
10. Draft RFP for Transportation of Non-Recyclable Solid Waste – Resolution
11. Approval of Professional Services Agreement with Barton & Loguidice – Resolution
12. Approval of Professional Services Agreement with Total Solutions – Resolution
13. Approval of an Intergovernmental Agreement with Lewis County for Processing and Marketing of Recyclables – Resolution
14. Designation of 2021 Meeting Dates and Official Publications – Resolution
15. Election of Officers and Committee Appointments for 2021– Resolution
16. Update – Comments on Draft Biosolids RFP

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AUTHORITY MEETING MINUTES
November 16, 2020

DRAFT

Board Members Present (Zoom/Video Conference): Chairman Ken Long, Vice Chairman Vincent Bono, Treasurer Harry Hertline, Neil Angell, James Franco (in-person), Barbara Freeman, Nancy Novak and Jim Williams

Board Members Absent: James D’Onofrio and Richard Redmond

Authority Staff Present: Bill Rabbia, Jodi Tuttle, Samantha Brown and [via video conference] Joseph Artessa

Others Present: Authority Counsel Kevin Martin

Due to the pandemic, this meeting was conducted via video conference.

Chairman Long called the November 16, 2020 Authority Board meeting to order at 4:30 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Bono, seconded by Mr. Hertline and passed [8 Ayes; 2 Absent] to approve the September 21, 2020 Authority Minutes.

At 4:32 PM Chairman Long called the public hearing on the proposed 2021 Authority budget to order.

Executive Director Bill Rabbia and Comptroller Joe Artessa presented an overview of the proposed 2021 budget through a PowerPoint presentation. Mr. Rabbia said that Authority staff began working on the proposed budget in late July of this year and a draft budget was provided to the Finance Committee for its review. The 2021 draft budget was released to the public prior to the November 1, 2020 deadline. Mr. Rabbia stated that 2021 will be the 4th consecutive year that the Authority will hold the line on tipping fees, after five previous tipping fee reductions. For the 30th consecutive year, recyclables will continue to be accepted at no charge. Rate reductions for direct haul bulk asbestos to the Regional Landfill will continue in 2021. Mr. Rabbia highlighted two new reduced tip fee programs that will be introduced in 2021 to assist Oneida-Herkimer Counties and its municipalities. One program provides for reduced tip fees for disposal of debris following a disaster, such as a flood (\$42.00 per ton for 2021). The second program provides for reduced tipping fees to assist Industrial Development Agencies (IDA) and Developers related to Brownfield clean-up and Industrial Development Projects (\$42.00 per ton for 2021). Both programs will be included in the 2021 fee schedule and budget and will require an application and Board approval. Applications would be considered on a first-come, first-serve basis. The Board would vote annually to approve tonnage for Brownfield/IDA Projects (5,000 tons is being proposed for 2021). There is no cap being placed on the disaster debris program, at this time. Applications/Projects would not be guaranteed a discounted rate. Mr. Rabbia said that the Board remains committed to its goal of long-term stable rates. Graphs illustrating historical municipal solid waste (msw) tipping fees for the period 1990 – 2021 (proposed) and historical msw tipping fees versus the rate of inflation for the period 1990 - 2020 were reviewed.

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AUTHORITY MEETING MINUTES

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A chart outlining neighboring County tip fees was also reviewed. Mr. Rabbia commented that, although many of the neighboring planning units do not have the same services and/or facilities supported through the Authority's integrated system, some will be charging a fee for recyclables in 2021. Mr. Rabbia said that Authority will continue to provide economic incentive to take recyclables at no charge in Oneida-Herkimer Counties. An analysis of 2019 actual, 2020 (6-month data) and 2021 projected tonnage by waste class was reviewed. Projected waste tonnage for 2021 is 295,000, compared to 286,000 in 2020. An overview of system revenues comparing 2019 actual, 2020 (6-month data) and 2021 proposed was presented. Mr. Rabbia reviewed proposed 2021 revenue assumptions for system tip fees (\$16,347,300); sale of recyclables (\$1,380,000); landfill gas (\$320,000), recyclables' processing fees (\$840,000), sale of carbon credits (\$540,000) and miscellaneous revenues which include interest earnings, State grants, compost tip fees and sales, tire fees, etc. (\$1,672,700). Overall proposed 2021 system revenues total \$21,100,000.

Mr. Artessa reviewed system expenditures by cost center outlining 2019 actual, 2020 (6-month data) and 2021 proposed. He noted that the budget includes \$460,000 of contracted direct payments made to the Town of Ava and the Town and Villages of Boonville, consistent with the Host Community Agreements. Capital project funded through tipping fees will be \$413,000 for 2021. Debt Service is reduced based upon proposed redemption of the Authority's 2011 bonds (interest expense for 2021 budgeted at \$322,369, compared to \$528,880 for 2020). Proposed landfill reserves for 2021 total \$2,400,000 (\$800,000 for Regional Landfill equipment replacement and \$1,600,000 for Regional Landfill liner extension). The 2021 proposed capital plan with projections through 2025 will be \$6,531,200. Mr. Artessa noted that the capital plan also includes projected expenditures for cell liner extension and landfill gas system expansion that will be funded through an established reserve. Several charts that indicated revenues and expenses by category and cost centers projected for 2021 were reviewed. The total proposed 2021 system revenues/expenses total \$21,100,000; and municipal revenues/expenses total \$5,719,000. The total proposed 2021 Authority budget is \$26,819,000. The proposed 2021 budget for the six municipalities in which the Authority administers the respective municipal programs was presented by Mr. Rabbia.

Board members commented that Mr. Rabbia and staff prepared a fiscally responsible budget for 2021.

Authority Secretary Jodi Tuttle relayed that there were no public comments received on the proposed 2021 budget.

At 5:10 PM Chairman Long closed the public hearing and reconvened the regular meeting of the Authority.

There were no comments submitted for regular public comment period.

Mr. Rabbia stated that a draft Board policy and procedure related to the reduced tip fee programs was posted on the Board portal. He reviewed the key points of the draft policy. Applications would be reviewed and verified by the Executive Director and then referred to the Finance Committee for its consideration. The Finance Committee would then review and present its recommendation(s) to the full Board for its consideration. Rate structure and tonnage would be established through the Board's annual budget process. For 2021, the proposed tonnage for Brownfield/IDA Projects is 5,000 tons. Discussion ensued.

Vice Chairman Bono inquired as to how the 5,000-ton limit on Brownfield/IDA Projects would be divided between the two Counties.

AUTHORITY MEETING MINUTES

November 16, 2020

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Mr. Rabbia responded that applications would be evaluated and awarded on a first-come, first-serve basis. Based upon its individual merits, each application will be approved or disapproved by the Board through resolution.

Treasurer Hertline noted that Authority Counsel Kevin Martin helped draft the language in the Board Policy.

Mr. Rabbia announced that the Authority is the recipient of the Recycling Leadership Award from the New York State Association for Reduction, Reuse and Recycling (NYSAR³) for 2020. The Authority is being recognized by NYSAR³ with the Innovation Award for its food waste diversion program, Food2Energy. Mr. Rabbia stated that Recycling Coordinator Samantha Brown applied for the award which will be virtually presented on November 19, 2020.

The Board commended Miss Brown on this initiative.

Mr. Rabbia reported that Contracting Officer Jim Biamonte issued a draft Request for Proposals (RFP) in October 2020 to identify companies that will make beneficial use of biosolids [sludge] generated by certain wastewater treatment plants that is going to the Regional Landfill. Respondents will have an opportunity to submit comments on the draft RFP before a final RFP is released.

Mr. Rabbia stated that the Authority will also be issuing a draft (RFP for transportation of solid waste to the Regional Landfill, in accordance with 120w of the General Municipal Law. The current five-year contract will expire in 2021. A resolution for issuance of the draft RFP will be presented at the December Board meeting.

At 5:23 PM, with no further business, a motion was made by Mr. Hertline, seconded by Mr. Williams, and passed to adjourn the meeting.

Respectfully submitted,

Jodi M. Tuttle
Authority Secretary

Introductory No.

Resolution No. 18

Introduced by:

Seconded by:

RE: COMMENDING THE RESOURCE CENTER FOR INDEPENDENT LIVING (RCIL) AS 2020 RECYCLING CHAMPION

WHEREAS, RCIL is committed to developing and implementing a comprehensive, reliable program to reduce solid waste, increase recycling and conserve energy; and

WHEREAS, RCIL has been an advocate for the environment through its dedication to increase recycling and waste reduction, reducing dependency on landfilling and other natural resources; and

WHEREAS, RCIL has a long history of environmental stewardship and has been recycling and reusing for years; and

WHEREAS, RCIL has set up 30 additional recycling bins throughout its building in the past year; and

WHEREAS, RCIL installed filtered water bottle refill stations that encourage the use of reusable bottles and provided employees with reusable lunch bags and coffee mugs to cut down on single use alternatives; and

WHEREAS, RCIL installed a geothermal heating and cooling system in its Dorothy Smith Center; and

WHEREAS, RCIL partnered with the Authority to conduct an on-site review of its grounds to profile types and volumes of waste and recyclables and to identify its origins and handling of such waste and in October 2019 received RecycleOne Business Certification through the Authority; and

WHEREAS, RCIL is a leading example of how a local business can implement a comprehensive, consistent and sustainable recycling, energy and solid waste reduction program; now, therefore be it

RESOLVED, that the Oneida-Herkimer Solid Waste Management Authority recognizes the outstanding work done by the Resource Center for Independent Living, Inc. by presenting them with the Authority's 2020 Recycling Champion Award to commend their fine example.

Adopted by the following vote:

AYES___ NAYS___

Dated:

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Introductory No.

Resolution No. 19

Introduced by:

Seconded by:

RE: APPROVAL OF 2021 ONEIDA-HERKIMER SOLID WASTE MANAGEMENT AUTHORITY BUDGET, 2021 RATE SCHEDULE, AND THE SOLID WASTE COLLECTION AND DISPOSAL PERMIT RULES AND REGULATIONS

WHEREAS, the Authority commenced the budget preparation process in August 2020; and

WHEREAS, the Finance Committee of the Board of Directors reviewed financial information, revenue estimates, and expenditure requests and the Finance Committee evaluated alternatives and compiled a proposed budget for 2021; and

WHEREAS, the proposed budget for the Oneida-Herkimer Solid Waste Management Authority for 2021 was distributed on October 30, 2020 in conformance with the Public Authorities Accountability Act, the Authority statute and bylaws; and

WHEREAS, the 2021 proposed budget and rate schedule for the Authority includes a new reduced tipping fee for Municipal Natural Disaster Debris Clean-Up and Brownfield Clean-Up/Industrial Development Induced Projects which must be approved through an application process and authorized on a first come/first serve basis; and

WHEREAS, the reduced tipping fee for Natural Disaster Clean-Up will be discretionary following a review of the circumstances and applications, and Brownfield Clean-Up/Industrial Development Induced Projects will be initially limited to 5,000 tons for the year 2021; and

WHEREAS, the Board of Directors reserves the sole right to approve or reject applications for Natural Disaster Debris or Brownfield Clean-Up tip fee relief, and reserves the right to modify, waive or raise the limit on Brownfield Clean-Up/Industrial Development Induced Project tip fees due to unanticipated demand or other relevant factors; and

WHEREAS, the proposed budget has been available for public comment since October 30, 2020 and it was also the subject of a public briefing at the Authority meeting on November 16, 2020; and

WHEREAS, a public hearing was held on November 16, 2020 to receive and consider public comment on the proposed budget; and

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**Introductory No.
Resolution No. 19**

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WHEREAS, all other provisions of the Public Authorities Accountability Act, Authority Statute and Bylaws were met with respect to the proposed budget; and

WHEREAS, the proposed budget for the Authority covers the revenues and expenditures for the Administrative function, the Western Transfer Station, the Eastern Transfer Station, the Green Waste Compost Facility, the Recycling Center, the Household Hazardous Waste Facility, Debt Service, the Regional Landfill Facility, the Utica collection function, the Ilion collection function, the Frankfort collection function, the Mohawk collection function, the Dolgeville collection function and the Herkimer collection function; and

WHEREAS, the Authority is continuing a system of fees and charges which meet all its obligations and support its functions and also provide direct economic incentives to maximize recycling; now, therefore, be it hereby

RESOLVED, that the Authority adopts the 2021 proposed budget; and be it further

RESOLVED, the attached schedule of charges be adopted for Authority Services for 2021; and be it further

RESOLVED, that the Authority hereby approves the Solid Waste Collection and Disposal Permit Rules and Regulations as attached; and be it further

RESOLVED, that the Authority reserves the right to establish or amend fees, as it may deem necessary, at a later date.

Adopted by the following vote:

AYES_NAYS_

Dated:

2021 PROPOSED FEE SCHEDULE WASTE CLASS	CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM	NON-CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM	RESIDENT RATE PER TON OR RATE PER ITEM
Municipal Solid Waste (MSW) [Non-Recyclable Waste]	\$62.00	\$115.00	\$62.00
Local Solid Waste (LSW) [Non-Recyclable Waste]	\$52.00	N/A	N/A
Sludge	\$62.00	\$115.00	N/A
Source Separated Organics (SSO) *	\$40.00	\$115.00	N/A
Construction & Demolition (C&D)	\$58.00	\$115.00	\$58.00
C&D Trucking & Disposal Roll-Off	\$73.00	N/A	N/A
C&D Trucking & Disposal Trailer	\$58.00	N/A	N/A
C&D - Trailer Direct Haul	\$50.00	N/A	N/A
SSO Mixed with 25% MSW/ 25% Recyclables *	\$124.00	\$230.00	\$124.00
Waste Mixed with 25% Recyclables	\$124.00	\$230.00	\$124.00
Select C&D (Clean Fill Only i.e., asphalt, concrete, brick and stone)	\$25.00	N/A	\$25.00
Clean Wood Pallets	\$15.00	\$15.00	\$15.00
Direct Haul Special Waste	\$55.00	\$87.00	N/A
Direct Haul Asbestos (1 ton minimum up to 4,000 tons)	\$80.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 4,000 tons per year to 8,000 tons per year)	\$70.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 8,000 tons per year)	\$60.00	\$159.00	N/A
ADC/Contaminated Soil – Regional Landfill Cover	\$15-\$30	N/A	N/A
Single Stream Recyclables(Oneida & Herkimer County)	\$0.00	\$49.00	\$0.00
Out of Region Single Stream Recyclables (Prior Authorization Needed)	TBD	N/A	N/A
Recyclables Mixed with Unacceptable Material	\$62.00	\$115.00	\$62.00
Green Waste/Wood Chip Disposal	\$15.00	\$18.50	\$5.00 Flat Fee P/U Truck
Green Waste/Wood Chip Disposal - Minimum Charge	\$5.00	\$5.00	\$5.00
Bagged Compost Out	N/A	N/A	\$2.00 Per Bag or 3 Bags for \$5.00
Bulk Compost Out - Large P/U Truck [3 buckets] (we load)	N/A	N/A	\$20.00 Flat Fee
Bulk Compost Out - Small P/U Truck [up to 2 buckets] (we load)	N/A	N/A	\$15.00 Flat Fee
Bulk Compost Out - Less than 100 yd. (we load)	N/A	N/A	\$15.00 Per Yard
Bulk Compost Out - Greater than 100 yd. (we load)	N/A	N/A	\$12.00 Per Yard - By Appointment Only
Bulk Compost Out - Greater than 500 yards per year (we load)	N/A	N/A	\$10.00 Per Yard
Stumps, Root Balls & Oversized Limbs	\$15.00	\$18.50	N/A
Tires up to 20" (Per Tire)	\$2.50	\$3.00	\$2.50
Tires Bulk	\$190.00	\$235.00	\$190.00
Tires on a Rim Add for Each	\$2.00	\$2.00	\$2.00
Household White Goods (i.e. Washers) Per Item	\$0.00	\$0.00	\$0.00
Household Items w/CFCs (i.e. Freezers) Per Item	\$10.00	\$15.00	\$10.00
35-Gallon Bag of MSW/SSO	N/A	N/A	\$2.00
One Bulk Item (i.e. Chair/Sofa/Table)	N/A	N/A	\$5.00
Minimum Load Charge - MSW 0 to 250 lbs.	\$7.75 Flat Fee	\$15.00 Flat Fee	\$7.75 Flat Fee
Minimum Load Charge - MSW 251 to 500 lbs.	\$15.50 Flat Fee	\$28.75 Flat Fee	\$15.50 Flat Fee
Minimum Load Charge - MSW 501 to 750 lbs.	\$23.25 Flat Fee	\$43.25 Flat Fee	\$23.25 Flat Fee
Minimum Load Charge - MSW 751 to 1,000 lbs.	\$31.00 Flat Fee	\$57.50 Flat Fee	\$31.00 Flat Fee
Minimum Load Charge - LSW 0 to 250 lbs.	\$6.50 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 251 to 500 lbs.	\$13.00 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 501 to 750 lbs.	\$19.50 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 751 to 1,000 lbs.	\$26.00 Flat Fee	N/A	N/A
Minimum Load Charge - C & D 0 to 250 lbs.	\$7.25 Flat Fee	\$15.00 Flat Fee	\$7.25 Flat Fee
Minimum Load Charge - C & D 251 to 500 lbs.	\$14.50 Flat Fee	\$28.75 Flat Fee	\$14.50 Flat Fee
Minimum Load Charge - C & D 501 to 750 lbs.	\$21.75 Flat Fee	\$43.25 Flat Fee	\$21.75 Flat Fee
Minimum Load Charge - C & D 751 to 1,000 lbs.	\$29.00 Flat Fee	\$57.50 Flat Fee	\$29.00 Flat Fee
Minimum Load Charge - SSO 0 to 250 lbs. *	\$5.00 Flat Fee	\$15.00 Flat Fee	\$5.00 Flat Fee
Minimum Load Charge - SSO 251 to 500 lbs. *	\$10.00 Flat Fee	\$28.75 Flat Fee	\$10.00 Flat Fee
Minimum Load Charge - SSO 501 to 750 lbs. *	\$15.00 Flat Fee	\$43.25 Flat Fee	\$15.00 Flat Fee
Minimum Load Charge - SSO 751 to 1,000 lbs. *	\$20.00 Flat Fee	\$57.50 Flat Fee	\$20.00 Flat Fee
Penalty for Untarped Loads	\$10.00	\$10.00	\$10.00
Manually Removing Frozen Loads	\$0.00	\$25.00	N/A
Vehicle Weight Fee	\$5.00	\$10.00	\$5.00
Natural Disaster Debris Tipping Fee- Must be approved through Application	\$42.00	N/A	N/A
Brownfield Clean-Up/ IDA Project Tipping Fee- Must be approved through Application	\$42.00	N/A	N/A
MSW = Municipal Solid Waste (Non-Recyclable Waste) LSW = Local Solid Waste (Non-Recyclable Waste) ADC = Alternate Daily Cover C&D = Construction & Demolition Debris SSO= Source Separated Organics T&D = Trucking & Disposal * Rates will be Applicable upon commencement of operation of SSO Processing Facility ! Annual Limit of 5,000 tons on a First Come First Serve Basis N/A = Non-Applicable			
TBD = To Be Determined			

Introductory No.

Resolution No. 20

Introduced by:

Seconded by:

RE: APPROVAL OF POLICY FOR REDUCED TIP FEE PROGRAMS

WHEREAS, the Authority Board of Directors would like to assist local municipalities and Oneida-Herkimer Counties when disaster occurs with reduced tipping fees for disposal of disaster debris, and/or to assist Industrial Development Agency and Developers related to Brownfield clean-up/Industrial Development Agency Projects; and

WHEREAS, the Authority Board of Directors would like to establish a policy for reduced tip fee programs that outlines the application procedure; eligibility requirements; and process to establish rate structure and tonnage limits for such programs; and

WHEREAS, Authority staff had developed a draft Policy for Reduced Tip Fee Programs and the Authority's Finance Committee has reviewed the draft Policy and is recommending approval of the Policy; now, therefore, be it

RESOLVED, that the Authority Board of Directors adopts the attached Policy for Reduced Tip Fee Programs and directs the Executive Director to implement the Policy.

Adopted by the following vote:

AYES___ NAYS___

Dated:

O:\DOCUMENTS\BOARD\RESOLUTIONS\Res No. 20 2020 Policy for Reduced Tip Fee Programs - Disaster Debris - Brownfield IDA Clean-Up_20200923.docx

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Introductory No.

Resolution No. 21

Introduced by:

Seconded by:

RE: SUPPLEMENTAL APPROPRIATION/BUDGET AMENDMENT

WHEREAS, the Recycling Center requires additional funding for tire disposal; and

WHEREAS, the Authority will receive additional recycling fee revenue from tires in excess of the 2020 budget; now, therefore, be it

RESOLVED, that the Authority Board approves a 2020 supplemental appropriation/budget Amendment as follows:

Revenue

510-8165	Recycling Fees – Tires	\$20,000
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Expenses

692-8165	Tire Disposal	\$20,000
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Adopted by the following vote:

AYES__ NAYS__

Dated:

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Introductory No.

Resolution No. 22

Introduced by:

Seconded by:

RE: 2020 BUDGET TRANSFERS

WHEREAS, the Authority Board, by Resolution No. 18 of 2019 adopted the 2020 operating and capital budget; and

WHEREAS, it has been determined that budget transfers are needed for unanticipated expenses as indicated below; now, therefore, be it hereby

RESOLVED, that the following 2020 budget transfers are approved:

<u>From:</u>	900-8170 Contingency	\$6,100
<u>To:</u>	612-8170 Insurance	\$6,100
<u>Explanation:</u>	Additional Funds Needed for Cyber Liability Insurance	
<u>From:</u>	900-8175 Contingency	\$118,000
<u>To:</u>	695-8175 Other Expenses – RLF	\$62,000
	697-8175 Disposal Fees Other – RLF	\$56,000
<u>Explanation:</u>	Additional Funds Needed for Cell #7 Road Material, Raising of Caisson Wells and Leachate Disposal	
<u>From:</u>	601-8182 Salaries	\$5,000
	605-8182 Other Fees & Services	\$3,000
	656-8182 Gasoline & Oil	\$8,000
	691-8182 Other Materials & Supplies	\$3,000
<u>To:</u>	603-8182 Overtime	\$19,000
<u>Explanation:</u>	Additional funds needed for WTS Overtime	
<u>From:</u>	900-8175 Contingency	\$6,740
	900-8186 Contingency	\$3,880
<u>To:</u>	605-8186 Other Fees & Services	\$10,620
<u>Explanation:</u>	Additional funds needed for HHW Other Fees & Services	

Adopted by the following vote:

AYES__ NAYS__

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Introductory No.

Resolution No. 23

Introduced by:

Seconded by:

RE: AWARD OF AGREEMENT TO UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS) WILDLIFE SERVICES (WS)

WHEREAS, the Oneida-Herkimer Solid Waste Authority desires to continue to minimize impacts associated with nuisance wildlife, such as gulls, starlings, crows, muskrats, beavers, turkey vultures, woodchucks and pigeons (nuisance wildlife), at the Oneida-Herkimer Regional Landfill and other Authority Facilities; and

WHEREAS, the USDA-APHIS-WS has statutory authority under the Act of March 2, 1931 (46 Stat. 1468; 7 U.S.C. 426-426b) as amended, and the Act of December 22, 1987 (101 Stat. 1329-331, 7 U.S.C. 426c), to cooperate with states, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs of zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety; and

WHEREAS, the USDA-APHIS-WS employs expert biologists and technicians that conduct nuisance wildlife management services, secure all necessary permits and prepare associated reports; and

WHEREAS, Authority staff have observed and interacted with USDA-APHIS-WS technicians and biologists as they conducted nuisance wildlife management at Authority Facilities for 14 years; and

WHEREAS, the USDA-APHIS-WS has fulfilled all its duties and responsibilities and has successfully managed nuisance wildlife at Authority Facilities for 14 years; and

WHEREAS, the USDA-APHIS-WS has developed a Cooperative Service Agreement to conduct five days per week, on-site, integral nuisance wildlife control program at the Oneida-Herkimer Solid Waste Management Facilities which will reduce human health and safety risks and property damage associated with nuisance wildlife; and

WHEREAS, Authority staff have negotiated a two-year agreement with USDA-APHIS-WS; and

WHEREAS, the USDA-APHIS-WS offers the unparalleled resources and expertise of the Federal Government in nuisance wildlife management; now, therefore, be it

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RESOLVED, that the Authority Board accepts and approves the attached Inter-Governmental Agreement put forth by USDA-APHIS-WS and commencing on January 1, 2021 and continuing for two years from that date; and be it further

RESOLVED, that the Authority Board directs the Executive Director to take all necessary action to implement this Agreement.

Adopted by the following vote:

AYES__ NAYS__

Dated:

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 24

Introduced by:

Seconded by:

**RE: AUTHORIZING AND DIRECTING THE ISSUANCE OF A DRAFT REQUEST FOR PROPOSALS FOR THE
TRANSPORTATION OF NONRECYCLABLE SOLID WASTE**

WHEREAS, the Oneida-Herkimer Solid Waste Management Authority (the “Authority”), pursuant to Title 13-FF, Article 8 of the Public Authorities Law, is empowered to perform, or cause to be performed, solid waste management services on behalf of Oneida and Herkimer Counties; and

WHEREAS, the Authority has issued three RFPs in 2006, 2011 and 2016 related to the services of transportation of waste from the Western Transfer Station in Rome and the Eastern Transfer Station in Utica to the landfill facility; and

WHEREAS, the Authority Board awarded its most recent five-year contract to Fred Burrows Trucking in 2016 which will expire in 2021; and

WHEREAS, the Board wishes to consider proposals by private companies to provide such transportation service for a new five-year term; and; and

WHEREAS, Section 120w of the General Municipal Law establishes a fair, open and competitive procedure for entering into an agreement(s) for solid waste transportation; and

WHEREAS, the Board wishes to make a contract award for transportation services in time to allow for the necessary preparations prior to the existing contract expiration; now, therefore, be it

RESOLVED, that the Board hereby directs the Executive Director to issue a draft request for proposals (RFP) in accordance with Section 120w of General Municipal Law for transportation services which submissions and results will be reviewed by the Board prior to issuance of a final RFP and so that the Board may make any necessary decision on the provisions of the transportation service arrangement.

Adopted by the following vote:

AYES__ NAYS__

Dated:

O:\DOCUMENTS\BOARD\RESOLUTIONS\Res. No. 24 2020 Authorizing Issuance of Draft RFP For Transportation Non-Recyclable Waste_20201118.docx

**BOARD OF
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Barbara Freeman

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Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

Find us on 

Introductory No.

Resolution No. 25

Introduced by:

Seconded by:

RE: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH BARTON & LOGUIDICE, P.C., CONSULTING ENGINEERS

WHEREAS, the Authority has utilized professional engineering firms to provide necessary services for the planning, design and construction of Authority facilities; and

WHEREAS, the firm of Barton & Loguidice, P.C. has been used by the Authority for the planning, design and construction of the Regional Landfill Facility for over 25 years; and

WHEREAS, the Authority Board approved contracts with Barton & Loguidice for site studies, preparation of environmental impact statements, and preparation of permit documents from the Landfill Facility (Resolution No. 3 of 1995) and the Authority Board further approved retaining Barton & Loguidice to prepare all final design drawings and bid documents for the Regional Landfill Facility (Resolution No. 7 of 2004) and for engineering services related to regulatory compliance, operation and liner extensions (Resolution No. 4 of 2007, Resolution No. 19 of 2012, Resolution No. 26 of 2014 and Resolution No. 29 of 2017); and

WHEREAS, the construction of the Landfill Facility is completed and there are continuing requirements for monitoring, reporting and permit compliance which require the services of a licensed professional engineer, a licensed air quality engineer, a certified storm water management and erosion sediment control professional, and other professional services as outlined in the attached proposed Agreement; and

WHEREAS, the estimated costs for these professional services are indicated and the Engineer is required to request and receive written authorization from the Authority before proceeding with the work, and this proposed Agreement recognizes that the work will be within the annual budget authorized by the Authority Board; and

WHEREAS, Executive Director William Rabbia has fully disclosed that his son accepted a position with Barton & Loguidice, following an internship and his disclosure is attached hereto and made a part hereof; and

WHEREAS, the Governance Committee has convened and reviewed the issues raised by Mr. Rabbia's disclosure and the Board has investigated and discussed the same; now, therefore, be it

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Executive Director

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Authority Board Secretary

RESOLVED, that the Authority Board of Directors hereby approves the attached Proposal for Engineering Services with Barton & Loguidice and directs the Contracting Officer and Authority Counsel to take the action necessary to execute the Agreement.

Adopted by the following vote:

AYES__ NAYS__

Dated:

Introductory No.

Resolution No. 26

Introduced by:

Seconded by:

RE: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH TOTAL SOLUTIONS, INC.

WHEREAS, the Authority requires network administration, consulting, installation, and/or support services to maintain its Information Technology Systems at all Authority facilities; and

WHEREAS, the Authority has an extensive computer network with servers, multiple attached devices and third-party vendor contracts for data transfer and software; and

WHEREAS, the Authority requires the use of hosted exchange for encrypted email service; and

WHEREAS, the Authority has worked with Total Solutions, Inc. to provide comprehensive IT management since 2010; and

WHEREAS, Total Solutions, Inc. has provided competitive pricing that includes comprehensive IT management, including third-party vendor interface, hosted exchange email service, managing antivirus and back-up, and web filtering services; and

WHEREAS, the estimated costs for these professional services are indicated in the attached proposed Agreement and Total Solutions, Inc. is required to request and receive written authorization from the Authority before proceeding with any additional work, and this proposed agreement recognizes that the work will be within the annual budget authorized by the Authority Board; now, therefore, be it

RESOLVED, that the Authority Board of Directors hereby approves a Professional Services Agreement with Total Solutions, Inc., for the period January 1, 2021 through December 31, 2023 and directs the Executive Director to take the action necessary to execute the Agreement.

Adopted by the following vote:

AYES___ NAYS___

Dated:

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Executive Director

Jodi M. Tuttle
Authority Board Secretary

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 27

Introduced by:

Seconded by:

**RE: APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT WITH LEWIS COUNTY FOR
PROCESSING AND MARKETING OF RECYCLABLES**

WHEREAS, the Authority has invested in a state-of-the-art single stream processing facility to process recyclables from Oneida and Herkimer Counties; and

WHEREAS, the Authority has proven it has excess capacity which will allow more recyclables to be processed within its fixed operating labor; and

WHEREAS, the Authority is authorized under its enabling legislation, to take out-of-region recyclables; and

WHEREAS, the Authority has taken out-of-region recyclables while charging a fee to cover the cost of processing such recyclables; and

WHEREAS, the Authority entered into a five-year intergovernmental agreement with Lewis County effective January 1, 2016 through December 31, 2020 and Lewis County is interested in entering into a new five-year agreement with the Authority for the processing and marketing of recyclable material collected and delivered by Lewis County to the Authority; now, therefore, be it

RESOLVED, that the Authority Board authorizes and directs the Executive Director and Authority Counsel to take all necessary actions to finalize an intergovernmental agreement with Lewis County.

Adopted by the following vote:

AYES__ NAYS__

Dated:

O:\DOCUMENTS\BOARD\RESOLUTIONS\Res. No. 27 2020 Intermunicipal Agreement w-Lewis County for Recyclables_20201210.docx

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Executive Director

Jodi M. Tuttle
Authority Board Secretary

Find us on 

Introductory No.

Resolution No. 28

Introduced by:

Seconded by:

RE: ESTABLISH REGULAR MEETING DATES FOR 2021 AND DESIGNATE OFFICIAL NEWSPAPERS FOR PUBLICATION OF LEGAL NOTICES

WHEREAS, the Authority customarily adopts a regular meeting schedule for the upcoming year and designates official newspapers for the publication of legal notices; now, therefore, be it

RESOLVED, that the Authority Board of Directors hereby designates the following meeting dates for 2021: March 22, May 10, June 21, September 20, November 15 and December 20. The Chairman may call additional meetings as necessary and after public notice; and further be it

RESOLVED, that the Board of Directors hereby designates the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram for publication of all official notices of the Authority and the Board further directs the Authority Secretary to post all official notices on the Authority's web site.

Adopted by the following vote:

AYES___ NAYS___

Dated:

BOARD OF DIRECTORS

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Treasurer

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James M. D'Onofrio

James A. Franco

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Richard G. Redmond

James M. Williams

William A. Rabbia

Executive Director

Jodi M. Tuttle
Authority Board Secretary

Introductory No.

Resolution No. 29

Introduced by:

Seconded by:

RE: ELECTION OF OFFICERS AND COMMITTEE MEMBERS FOR 2021

WHEREAS, pursuant to the New York State Public Authorities Accountability Act and the Authority's Bylaws, the following slate of officers has been recommended by the Nominating Committee to serve for 2021:

Ken Long, Chairman
Vincent Bono, Vice Chairman
Harry Hertline, Treasurer

; now, therefore, be it

RESOLVED, that the Authority Board hereby elects the following slate of officers for 2021:

Ken Long, Chairman
Vincent Bono, Vice Chairman
Harry Hertline, Treasurer

; and further be it

RESOLVED, that the Authority Board of Directors hereby appoints the following members to serve on the following committees for 2021:

Audit Committee:

Harry Hertline – Chairman, Audit Committee
Vincent Bono - Vice Chairman, Audit Committee
Neil Angell

Finance Committee:

Harry Hertline – Chairman, Finance Committee
Vincent Bono - Vice Chairman, Finance Committee
Neil Angell

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Introductory No.
Resolution No. 29
Page 2

Governance Committee:
Barbara Freeman – Chairperson
James Williams
Nancy Novak

FOIL Appeals Committee:
James D’Onofrio – Chairman
Barbara Freeman
James Franco

Adopted by the following vote:

AYES___ NAYS___

Dated: