

MEMORANDUM

TO: Authority Board of Directors
FROM: William A. Rabbia, Executive Director
DATE: December 9, 2022
RE: Meeting Notice & Tentative Agenda – Monday, December 19, 2022 – 4:30 PM

A regular meeting of the Oneida-Herkimer Solid Waste Management Authority is scheduled for Monday, December 20, 2021, at 4:30 PM in the Authority public meeting room, 1600 Genesee Street, Utica, NY 13502. **Board Members will continue to have the option of participating in-person or via Zoom and will be emailed a private Zoom link to participate, prior to the meeting.**

1. Pledge of Allegiance
2. Approval of November 21, 2022 Minutes
3. Public Comment Period
4. Recycling Champion - Twin Rivers Paper Company– Resolution
5. Proposed 2023 Budget – Resolution
6. 2022 Supplemental Appropriations and Budget Transfers – Resolution
7. Award Regional Landfill Phase 2 Capping Project – Resolution
8. USDA-APHIS-WS Intergovernmental Agreement – Resolution
9. Designation of 2023 Meeting Dates and Official Publications – Resolution
10. Election of Officers and Committee Appointments for 2023 – Resolution
11. Reappointment of Authority Board Secretary - Resolution
12. Bank of New York Mellon - Update Signatories – Resolution
13. Request Motion to Go Into Executive Session to Discuss Personnel Matters

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Harry A. Hertline
Treasurer

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia

Executive Director

Jodi M. Tuttle
Authority Board Secretary

AUTHORITY MEETING MINUTES

November 21, 2022

DRAFT

Board Members Present: Chairman Ken Long, Vice Chairman Vincent Bono, Neil Angell, James D’Onofrio, James Franco, Barbara Freeman, Nancy Novak, Richard Redmond and Jim Williams

Board Members Absent: Treasurer Harry Hertline

Authority Staff Present: William Rabbia, Jodi Tuttle, Joshua Olbrys, Emily Albright, Joseph Artessa, Eileen Brinck, Justin Fitch, Pat Lisandrelli and Andrew Opperman

Others Present: Kevin Martin, Authority Counsel

Chairman Long called the November 21, 2022 Authority Board meeting to order at 4:31 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Bono, seconded by Ms. Freeman and passed to approve the September 12, 2022 Authority Minutes

At 4:32 PM Chairman Long called the public hearing on the proposed 2023 Authority budget to order.

Executive Director Bill Rabbia, Deputy Executive Director Joshua Olbrys, and Comptroller Joe Artessa presented an overview of the proposed 2023 budget through a PowerPoint presentation. Mr. Rabbia reported that Authority staff began working on the proposed budget in late July of this year and a draft budget was provided to the Finance Committee for review. Following input from the Finance Committee, the 2023 draft budget was released to the public prior to the November 1, 2022 deadline. Mr. Rabbia said that the Authority will maintain tipping fees for municipal solid waste (MSW) and sludge at \$60 per ton, construction and demolition debris (C&D) at \$58 per ton, and local solid waste at \$50 per ton. The Authority will maintain the rate for source separated organics (SSO) [food waste] of \$40 per ton. All other rates will also remain the same. Volume based rate reductions for direct haul bulk asbestos to the Regional Landfill will continue in 2023. In 2023, the Authority will continue to offer two reduced tip fee programs to assist Oneida-Herkimer Counties and its municipalities. The first program provides for reduced tip fees for disposal of debris following a disaster, such as a flood (\$42.00 per ton). The second program provides for reduced tipping fees to assist Industrial Development Agencies and Developers related to Brownfield clean-up and Industrial Development Projects (\$42.00 per ton). Mr. Rabbia noted that 72% of the Authority’s revenue comes from solid waste tipping fees. The Authority is projecting that MSW and alternative daily cover tonnages for 2023 will be higher, compared to 2022 budgeted tonnage. Total projected tonnage for all waste classes in 2023 is projected to be 293,600.

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Harry A. Hertline
Treasurer

Neil C. Angell

James M. D’Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

Find us on 

AUTHORITY MEETING MINUTES

November 21, 2022

Page 2

Graphs illustrating historical MSW tipping fees for the period 1990 - 2023 (proposed) and historical MSW tipping fees versus the rate of inflation for the period 1990 - 2022 were reviewed. A chart outlining neighboring County tip fees was also reviewed. Mr. Rabbia commented that many of the neighboring planning units do not have the same services and/or facilities supported through the Authority's integrated system, some charge a fee for recyclables. For the 32nd consecutive year, recyclables will continue to be accepted at no charge. Total projected system revenues for 2023 total \$22,360,000, compared to the 2022 budgeted amount of \$21,881,000. Mr. Rabbia stated that 2023 tip fees remain stable, noting that the Authority has reduced tipping fees 6 times in the past 10 years.

Deputy Executive Director Joshua Olbrys said that the 2023 proposed landfill reserves total \$2,400,000 [\$800,000 landfill equipment replacement and \$1,600,000 landfill liner extension]. The 2023 proposed capital plan totals \$7,725,000 with projections through 2027 and includes system-wide loaders, forklift, roll-off truck, tanker trailer, excavator, bulldozer and landfill cell closures and expenditures for landfill gas system expansion that will be funded through an established reserve.

Comptroller Joseph Artessa reviewed 2023 proposed revenues by category, 2023 expenses by departments, and 2023 expenses minus capital by category. Mr. Artessa reported that the Authority is reaching the end of its debt service on the on the 2006 bonds and that the Authority will have no debt after 2026.

Mr. Rabbia said that the 2023 proposed budget totals \$22,360,00 in system revenues/expenses and \$6,621,000 in municipal revenues/expenses. He then reviewed the proposed 2023 budget for the six municipalities in which the Authority administers the respective municipal programs. The proposed 2023 Authority Budget totals \$28,981,000. Mr. Rabbia will have a resolution for the Board to approve the 2023 proposed budget at the December 19th meeting of the Authority.

Chairman Long stated that Authority Secretary Jodi Tuttle confirmed that there were no public comments received on the proposed 2023 budget.

At 5:16 PM Chairman Long closed the public hearing and reconvened the regular meeting of the Authority.

There were no comments submitted for regular public comment period.

Solid Waste Engineer Andrew Opperman reported on the Authority's Utica truck scale replacement project. The Authority is demolishing and replacing scales #1 and #4. The bid was released in April 2022 and awarded to Scales Services, Inc. of Troy, NY. The scales and materials arrived in October. Scale #1 was completed on November 8th with Oneida County Weights and Measures and Scale #4 is scheduled to be completed by mid-December 2022.

Recycling Coordinator Eileen Brinck provided a recycling education update on the Authority's Halloween Costume Contest and Plastic Film Challenge. There were 15 entries for the costume contest. The first place winner was awarded a \$200 Amazon gift card and the second place winner received a \$100 Amazon gift card. All participants received a goodie bag for participating. Seventeen schools are participating in this year's plastic film challenge. Collection began on America Recycles Day (November 15th) and will run through December 23rd.

AUTHORITY MEETING MINUTES

November 21, 2022

Page 3

Winners will be announced January 2, 2023. The winning elementary school will receive a visit from the Utica Zoomobile. The winning middle/high school will receive the choice of a KISS FM DJ lunch or a Trex Cornhole board set.

Mr. Olbrys reported on the Landfill Phase II closure. The 7-acre closure is located on the north side of cell 2 into the east side of cell 2. Once completed, the total acreage capped and closed will total 12 acres. A mandatory pre-bid meeting for this project was held on October 28th at the Landfill. Eight companies were present at the pre-bid which included a site walk-through. The bid opening was held on November 18th with 4 bids received. The Authority is currently canvassing bids and anticipates a bid award at the December 19th Board meeting.

Mr. Rabbia said that the Authority is continuing its regional demolition program offered to all municipalities in the two-County region. Annually, the Authority sends correspondence to all legislators and city, village and town mayors and supervisors inviting them to participate in the program. Under the program, the Authority makes available a demolition crew and equipment, during the slower winter season, to demolish fully abated structures owned by a municipality. The Authority provides for transportation and demolition at no charge. The municipality(ies) is required to pay for the disposal of the demolition debris to be landfilled. The Town of Western is the only community that has expressed interest in the program this year. However, the Authority has been in communication with the Village of Herkimer and Village of Ilion who are considering condemning some properties.

At 5:29 PM a motion was made by Mr. Bono, seconded by Mr. Angell and passed to go into executive session to discuss personnel matters. Chairman Long said that there will be no business conducted following executive session.

At 5:56 PM a motion was made by Mr. Redmond, seconded by Mr. Bono and passed to come out of executive session.

With no further business, a motion was made by Mr. Franco seconded by Mr. Bono and passed to adjourn the meeting.

Respectfully submitted,

Jodi M. Tuttle
Authority Secretary

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 16

Introduced by:

Seconded by:

RE: COMMENDING TWIN RIVERS PAPER COMPANY (TWIN RIVERS) AS 2022 RECYCLING CHAMPION

WHEREAS, Twin Rivers Paper Company's commitment to the environment encompasses focusing team members on recycling and reducing waste; and

WHEREAS, Twin Rivers has demonstrated this commitment through its efforts to increase recycling, reduce waste and reduce dependency on landfilling byproducts of their business operation; and

WHEREAS, Twin Rivers has implemented sustainability initiatives in their daily operations including conserving water, reusing and reimplementing scraps from manufacturing and properly disposing of hazardous waste; and

WHEREAS, Twin Rivers has partnered with the local community to beneficially use valuable resources that were formerly landfilled; and

WHEREAS, Twin Rivers partnered with the Authority to conduct an on-site review of its facility in an effort to profile types and volumes of waste and recyclables and to identify its origins and handling of such waste and in May 2022 received RecycleOne Business Certification through the Authority; and

WHEREAS, Twin Rivers is a leading example of how a local business can implement a comprehensive, consistent and sustainable recycling, energy and solid waste reduction program; now, therefore be it

RESOLVED, that the Oneida-Herkimer Solid Waste Authority recognizes the outstanding work done by Twin Rivers Paper Company by presenting them with the Authority's 2022 Recycling Champion Award to commend their fine example.

Adopted by the following vote:

AYES____ Nays____

Dated:

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Harry A. Hertline
Treasurer

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

Find us on 

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 17

Introduced by:

Seconded by:

RE: APPROVAL OF 2023 ONEIDA-HERKIMER SOLID WASTE MANAGEMENT AUTHORITY BUDGET, 2023 RATE SCHEDULE, AND THE SOLID WASTE COLLECTION AND DISPOSAL PERMIT RULES AND REGULATIONS

WHEREAS, the Authority commenced the budget preparation process in August 2022; and

WHEREAS, the Finance Committee of the Board of Directors reviewed financial information, revenue estimates, and expenditure requests and the Finance Committee evaluated alternatives and compiled a proposed budget for 2023; and

WHEREAS, the proposed budget for the Oneida-Herkimer Solid Waste Management Authority for 2023 was distributed on October 28, 2022 in conformance with the Public Authorities Accountability Act, the Authority statute and bylaws; and

WHEREAS, the proposed budget has been available for public comment since October 28, 2022 and it was also the subject of a public briefing at the Authority meeting on November 21, 2022; and

WHEREAS, a public hearing was held on November 21, 2022, to receive and consider public comment on the proposed budget; and

WHEREAS, all other provisions of the Public Authorities Accountability Act, Authority Statute and Bylaws were met with respect to the proposed budget; and

WHEREAS, the proposed budget for the Authority covers the revenues and expenditures for the Administrative function, the Western Transfer Station, the Eastern Transfer Station, the Green Waste Compost Facility, the Recycling Center, the Household Hazardous Waste Facility, Debt Service, the Regional Landfill Facility, the Utica collection function, the Ilion collection function, the Frankfort collection function, the Mohawk collection function, the Dolgeville collection function and the Herkimer collection function; and

WHEREAS, the Authority is continuing a system of fees and charges which meet all its obligations and support its functions and also provide direct economic incentives to maximize recycling; and

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Harry A. Hertline
Treasurer

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

Find us on 

WHEREAS, Joseph Artessa has been with the Authority since December 2012 and has served as Authority Comptroller since December 2017 and has proven himself to be effective in this position while performing his duties in a professional manner and the Authority now wishes to reappoint Mr. Artessa to the position of Comptroller; and

WHEREAS, William Rabbia has been with the Authority since 1991, and has served as the Authority's Executive Director since March 2009 and currently has an Employment Agreement with the Authority; and

WHEREAS, both the Authority and William Rabbia wish to modify the current agreement; now, therefore, be it hereby

RESOLVED, that the Board hereby reappoints Joseph Artessa to the position of Comptroller, effective January 1, 2023, and the Board authorizes the Executive Director to negotiate an employment agreement with Joseph Artessa, which will be approved by the Treasurer following review with the Finance Committee, and further authorizes the Chairman to sign such employment agreement with Joseph Artessa and to take all other action necessary to complete this reappointment; and be it further

RESOLVED, that the Board authorizes the Chairman to negotiate and sign a modification to the Authority's current Employment Agreement with Executive Director William Rabbia; and be it further

RESOLVED, that the Authority adopts the 2023 proposed budget; and be it further

RESOLVED, the attached schedule of charges be adopted for Authority Services for 2023; and be it further

RESOLVED, that the Authority hereby approves the Solid Waste Collection and Disposal Permit Rules and Regulations as attached; and be it further

RESOLVED, that the Authority reserves the right to establish or amend fees, as it may deem necessary, at a later date.

Adopted by the following vote:

AYES__ NAYS__

Dated:

2023 PROPOSED FEE SCHEDULE WASTE CLASS	CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM	NON-CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM	RESIDENT RATE PER TON OR RATE PER ITEM
Municipal Solid Waste (MSW) [Non-Recyclable Waste]	\$60.00	\$115.00	\$60.00
Local Solid Waste (LSW) [Non-Recyclable Waste]	\$50.00	N/A	N/A
Sludge	\$60.00	\$115.00	N/A
Source Separated Organics (SSO) *	\$40.00	\$115.00	N/A
Construction & Demolition (C&D)	\$58.00	\$115.00	\$58.00
C&D Trucking & Disposal Roll-Off	\$73.00	N/A	N/A
C&D Trucking & Disposal Trailer	\$58.00	N/A	N/A
C&D - Trailer Direct Haul	\$50.00	N/A	N/A
SSO Mixed with 25% MSW/ 25% Recyclables *	\$120.00	\$230.00	\$120.00
Waste Mixed with 25% Recyclables	\$120.00	\$230.00	\$120.00
Select C&D (Clean Fill Only i.e., asphalt, concrete, brick and stone)	\$25.00	N/A	\$25.00
Clean Wood Pallets	\$15.00	\$15.00	\$15.00
Direct Haul Special Waste	\$55.00	\$87.00	N/A
Direct Haul Asbestos (1 ton minimum up to 4,000 tons)	\$80.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 4,000 tons per year to 8,000 tons per year)	\$70.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 8,000 tons per year)	\$60.00	\$159.00	N/A
ADC/Contaminated Soil – Regional Landfill Cover	\$15-\$30	N/A	N/A
Single Stream Recyclables (Oneida & Herkimer County)	\$0.00	\$49.00	\$0.00
Out of Region Single Stream Recyclables (Prior Authorization Needed)	TBD	N/A	N/A
Recyclables Mixed with Unacceptable Material	\$60.00	\$115.00	\$60.00
Green Waste/Wood Chip Disposal	\$15.00	\$18.50	\$5.00 Flat Fee P/U Truck
Green Waste/Wood Chip Disposal - Minimum Charge	\$5.00	\$5.00	\$5.00
Bagged Compost Out	N/A	N/A	\$2.00 Per Bag or 3 Bags for \$5.00
Bulk Compost Out - Large P/U Truck [3 buckets] (we load)	N/A	N/A	\$20.00 Flat Fee
Bulk Compost Out - Small P/U Truck [up to 2 buckets] (we load)	N/A	N/A	\$15.00 Flat Fee
Bulk Compost Out - Less than 100 yd. (we load)	N/A	N/A	\$15.00 Per Yard
Bulk Compost Out - Greater than 100 yd. (we load)	N/A	N/A	\$12.00 Per Yard - By Appointment Only
Bulk Compost Out - Greater than 500 yards per year (we load)	N/A	N/A	\$10.00 Per Yard
Stumps, Root Balls & Oversized Limbs	\$15.00	\$18.50	N/A
Tires up to 20" (Per Tire)	\$2.50	\$3.00	\$2.50
Tires Bulk	\$190.00	\$235.00	\$190.00
Tires on a Rim Add for Each	\$2.00	\$2.00	\$2.00
Household White Goods (i.e. Washers) Per Item	\$0.00	\$0.00	\$0.00
Household Items w/CFCs (i.e. Freezers) Per Item	\$10.00	\$15.00	\$10.00
35-Gallon Bag of MSW/SSO	N/A	N/A	\$2.00
One Bulk Item (i.e. Chair/Sofa/Table)	N/A	N/A	\$5.00
Minimum Load Charge - MSW 0 to 250 lbs.	\$7.50 Flat Fee	\$15.00 Flat Fee	\$7.50 Flat Fee
Minimum Load Charge - MSW 251 to 500 lbs.	\$15.00 Flat Fee	\$28.75 Flat Fee	\$15.00 Flat Fee
Minimum Load Charge - MSW 501 to 750 lbs.	\$22.50 Flat Fee	\$43.25 Flat Fee	\$22.50 Flat Fee
Minimum Load Charge - MSW 751 to 1,000 lbs.	\$30.00 Flat Fee	\$57.50 Flat Fee	\$30.00 Flat Fee
Minimum Load Charge - LSW 0 to 250 lbs.	\$6.25 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 251 to 500 lbs.	\$12.50 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 501 to 750 lbs.	\$18.75 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 751 to 1,000 lbs.	\$25.00 Flat Fee	N/A	N/A
Minimum Load Charge - C & D 0 to 250 lbs.	\$7.25 Flat Fee	\$15.00 Flat Fee	\$7.25 Flat Fee
Minimum Load Charge - C & D 251 to 500 lbs.	\$14.50 Flat Fee	\$28.75 Flat Fee	\$14.50 Flat Fee
Minimum Load Charge - C & D 501 to 750 lbs.	\$21.75 Flat Fee	\$43.25 Flat Fee	\$21.75 Flat Fee
Minimum Load Charge - C & D 751 to 1,000 lbs.	\$29.00 Flat Fee	\$57.50 Flat Fee	\$29.00 Flat Fee
Minimum Load Charge - SSO 0 to 250 lbs. *	\$5.00 Flat Fee	\$15.00 Flat Fee	\$5.00 Flat Fee
Minimum Load Charge - SSO 251 to 500 lbs. *	\$10.00 Flat Fee	\$28.75 Flat Fee	\$10.00 Flat Fee
Minimum Load Charge - SSO 501 to 750 lbs. *	\$15.00 Flat Fee	\$43.25 Flat Fee	\$15.00 Flat Fee
Minimum Load Charge - SSO 751 to 1,000 lbs. *	\$20.00 Flat Fee	\$57.50 Flat Fee	\$20.00 Flat Fee
Penalty for Untarped Loads	\$10.00	\$10.00	\$10.00
Manually Removing Frozen Loads	\$0.00	\$25.00	N/A
Vehicle Weight Fee	\$5.00	\$10.00	\$5.00
Natural Disaster Debris Tipping Fee- Must be approved through Application	\$42.00	N/A	N/A
Brownfield Clean-Up/ IDA Project Tipping Fee- Must be approved through Application	\$42.00	N/A	N/A
MSW = Municipal Solid Waste (Non-Recyclable Waste) LSW = Local Solid Waste (Non-Recyclable Waste) ADC = Alternate Daily Cover C&D = Construction & Demolition Debris SSO= Source Separated Organics T&D = Trucking & Disposal * Rates will be Applicable upon commencement of operation of SSO Processing Facility ! Annual Limit of 5,000 tons on a First Come First Serve Basis N/A = Non-Applicable			
TBD = To Be Determined			

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 18

Introduced by:

Seconded by:

RE: 2022 SUPPLEMENTAL APPROPRIATIONS AND BUDGET TRANSFERS

WHEREAS, the Authority Board, by Resolution No. 17 of 2022 adopted the 2022 operating and capital budget; and

WHEREAS, it has been determined that supplemental appropriations and budget transfers are needed for unanticipated expenses as indicated below; now, therefore, be it hereby

RESOLVED, that the following 2022 supplemental appropriations and budget transfers are approved:

	<u>Revenue</u>		
	510-8165	Recycling Fees- Tires	\$100,000
	<u>Expenses</u>		
	692-8165	Tire Disposal	\$100,000
Supplemental Appropriation for additional funding needed for Tire Disposal			
	<u>Revenue</u>		
	503-8166	Toter Rental Revenue- MWC	\$20,000
	<u>Expenses</u>		
	699-8166	Fees for Collection	\$20,000
Supplemental Appropriation for additional funding needed for Fees for Collection			
From	601-8165	Salaries & Wages	\$160,000
	810-8165	Retirement	\$179,236
	860-8165	Hospitalization	\$62,272
	810-8170	Retirement	\$50,000
To	603-8165	Overtime	\$52,000
	608-8165	Temporary Labor	\$110,750
	656-8165	Gasoline & Oil	\$142,000
	665-8165	Other Equipment: MRF	\$40,000
	691-8165	Other Materials & Supplies	\$97,000
	850-8165	Unemployment	\$9,758
Explanation: Additional funds needed for Overtime, Temporary Labor, Fuel, Other Materials & Supplies			

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Harry A. Hertline
Treasurer

James M. D'Onofrio
James A. Franco

Nancy A. Novak
Richard G. Redmond
James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

Vincent J. Bono
Vice Chairman

Neil C. Angell

Barbara Freeman

Find us on 

**Introductory No.
Resolution No. 18**

Page 2

From	900-8170	Contingency	\$21,008
To	612-8170	Insurance	\$14,907
	655-8170	Travel & Subsistence	\$6,101
Explanation: Additional funds needed for Insurance and Travel for Training			
From	900-8175	Contingency	\$148,554
	810-8175	Retirement: RLF	\$111,087
	860-8175	Hospitalization: RLF	\$32,000
	601-8175	Salaries & Wages: RLF	\$165,859
To	603-8175	Overtime: RLF	\$34,500
	651-8175	Automotive Supplies: RLF	\$67,000
	656-8175	Gasoline & Oil: RLF	\$192,000
	691-8175	Other Materials & Supplies	\$51,000
	693-8175	Maintenance or Service Contracts	\$11,000
	695-8175	Other Expenses: RLF	\$46,000
	697-8175	Disposal Fees Other- RLF	\$56,000
Explanation: Additional funds needed for Overtime, Automotive Supplies, Fuel, Materials & Supplies and Disposal Fees			
From	601-8180	Salaries	\$20,000
	810-8180	Retirement	\$43,618
	860-8180	Hospitalization	\$13,882
To	603-8180	Overtime	\$22,500
	656-8180	Gasoline & Oil	\$20,000
	694-8180	Transportation	\$8,000
	691-8180	Other Materials & Supplies	\$13,000
	693-8180	Maintenance & Service Contracts	\$14,000
Explanation: Additional funds needed for Overtime, Maintenance & Service Contracts, Other Materials & Supplies and Transportation due to additional demolition activity			
From	810-8182	Retirement	\$38,626
	601-8182	Salaries	\$8,374
To	656-8182	Gasoline & Oil	\$27,000
	694-8182	Transportation	\$20,000
Explanation: Additional funds needed for Fuel and Transportation due to additional demolition activity.			
From	810-8185	Retirement	\$16,674
	860-8185	Hospitalization	\$7,326
To	656-8185	Gasoline & Oil	\$18,000
	691-8185	Other Materials & Supplies	\$6,000
Explanation: Additional funds needed for Green Waste Fuel and Other Materials and Supplies			

Adopted by the following vote:

AYES_____ NAYS_____

Dated:

Introductory No.

Resolution No. 19

Introduced by:

Seconded by:

RE: AWARD OF CONTRACT NO. 22-001 - GENERAL CONSTRUCTION FOR REGIONAL LANDFILL STAGE 2 CLOSURE CONSTRUCTION TO POWIS EXCAVATING & CONTRACTING

WHEREAS, the Oneida-Herkimer Solid Waste Management Authority owns and, pursuant to New York State Department of Environmental Conservation Permit Number 6-3024-00009/00007 (the "Permit"), operates the Oneida-Herkimer Regional Landfill in Ava, NY (the "Landfill"); and

WHEREAS, New York State Regulations and the Permit require that the Landfill be closed in a phased manner; and

WHEREAS, the location and construction of the phased closure of the facility were elements of the plans prepared and submitted to the New York State Department of Environmental Conservation ("NYSDEC") during the Authority's comprehensive landfill siting process, which included review of compliance with all the requirements of the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, Barton & Loguidice has completed design for the Regional Landfill Stage 2 Closure Construction and a request for bids was issued on October 25, 2022; and

WHEREAS, NYSDEC will approve and authorize the Stage 2 Closure Construction and certify the design as fully compliant with the New York State Part 360 Series Solid Waste Regulations, prior to construction; and

WHEREAS, sealed bids for Contract No. 22-001 - General Construction were solicited in compliance with General Municipal Law Section 103; and

WHEREAS, in compliance with the solicitation and General Municipal Law, a pre-bid meeting was held on October 28, 2022 with prospective bidders to explain the project and answer questions related to the project; and

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Harry A. Hertline
Treasurer

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

James M. Williams

William A. Rabbia

Executive Director

Jodi M. Tuttle
Authority Board Secretary

Find us on 

WHEREAS, on November 18, 2022, bids were publicly received and opened at the Authority Offices at 1600 Genesee St., Utica, NY and a summary of the bids submitted with the results as follows:

Bidder & Address	Total
Mohawk Valley Materials, Rome, NY	\$3,798,100.00
Cunningham Excavation, Cazenovia, NY	\$2,996,567.00
Kubricky Construction, Wilton, NY	\$3,397,704.00
Powis Excavating & Contracting	\$2,940,000.00

; and

WHEREAS, each bid has been evaluated for compliance with the specifications for the project promulgated by Barton & Loguidice; each contractor's qualifications have been confirmed; and reference projects have been checked and based on the bids and the canvass, Authority staff is recommending an award to the acceptable low bidder, Powis Excavating & Contracting ; now therefore be it

RESOLVED, that the Authority Board approves and awards Contract No. 22-001 - General Construction for Regional Landfill Stage 2 Closure Construction to Powis Excavating & Contracting in the total amount of \$2,940,000.00; and be it further

RESOLVED, that the Authority Board authorizes the Executive Director and Authority Counsel to take all action necessary to enter into an agreement with Powis Excavating & Contracting.

Adopted by the following vote:

AYES__ NAYS__

Dated:

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 20

Introduced by:

Seconded by:

RE: AWARD OF AGREEMENT TO UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS) WILDLIFE SERVICES (WS)

WHEREAS, the Oneida-Herkimer Solid Waste Authority desires to continue to minimize impacts associated with nuisance wildlife, such as gulls, starlings, crows, muskrats, beavers, turkey vultures, woodchucks and pigeons (nuisance wildlife), at the Oneida-Herkimer Regional Landfill and other Authority Facilities; and

WHEREAS, the USDA-APHIS-WS has statutory authority under the Act of March 2, 1931 (46 Stat. 1468; 7 U.S.C. 426-426b) as amended, and the Act of December 22, 1987 (101 Stat. 1329-331, 7 U.S.C. 426c), to cooperate with states, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs of zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety; and

WHEREAS, the USDA-APHIS-WS employs expert biologists and technicians that conduct nuisance wildlife management services, secure all necessary permits and prepare associated reports; and

WHEREAS, Authority staff have observed and interacted with USDA-APHIS-WS technicians and biologists as they conducted nuisance wildlife management at Authority Facilities for 16 years; and

WHEREAS, the USDA-APHIS-WS has fulfilled all its duties and responsibilities and has successfully managed nuisance wildlife at Authority Facilities for 16 years; and

WHEREAS, the USDA-APHIS-WS has developed a Cooperative Service Agreement to conduct five days per week, on-site, integral nuisance wildlife control program at the Oneida-Herkimer Solid Waste Management Facilities which will reduce human health and safety risks and property damage associated with nuisance wildlife; and

WHEREAS, Authority staff have negotiated a two-year agreement with USDA-APHIS-WS; and

WHEREAS, the USDA-APHIS-WS offers the unparalleled resources and expertise of the Federal Government in nuisance wildlife management; now, therefore, be it

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Harry A. Hertline
Treasurer

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

Vincent J. Bono
Vice Chairman

Neil C. Angell

Find us on 

RESOLVED, that the Authority Board accepts and approves the attached Inter-Governmental Agreement put forth by USDA-APHIS-WS and commencing on January 1, 2023 and continuing for two years from that date; and be it further

RESOLVED, that the Authority Board directs the Executive Director to take all necessary action to implement this Agreement.

Adopted by the following vote:

AYES__ NAYS__

Dated:

Introductory No.

Resolution No. 21

Introduced by:

Seconded by:

RE: ESTABLISH REGULAR MEETING DATES FOR 2023 AND DESIGNATE OFFICIAL NEWSPAPERS FOR PUBLICATION OF LEGAL NOTICES

WHEREAS, the Authority customarily adopts a regular meeting schedule for the upcoming year and designates official newspapers for the publication of legal notices; now, therefore, be it

RESOLVED, that the Authority Board of Directors hereby designates the following meeting dates for 2023: March 20, May 15, June 19, September 18, November 20 and December 18. The Chairman may call additional meetings as necessary and after public notice; and further be it

RESOLVED, that the Board of Directors hereby designates the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram for publication of all official notices of the Authority and the Board further directs the Authority Secretary to post all official notices on the Authority's web site.

Adopted by the following vote:

AYES___ NAYS___

Dated:

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Harry A. Hertline
Treasurer

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 22

Introduced by:

Seconded by:

RE: ELECTION OF OFFICERS AND COMMITTEE MEMBERS FOR 2023

WHEREAS, pursuant to the New York State Public Authorities Accountability Act and the Authority's Bylaws, the following slate of officers has been recommended by the Nominating Committee to serve for 2023:

Ken Long, Chairman
Vincent Bono, Vice Chairman
Harry Hertline, Treasurer

; now, therefore, be it

RESOLVED, that the Authority Board hereby elects the following slate of officers for 2023:

Ken Long, Chairman
Vincent Bono, Vice Chairman
Harry Hertline, Treasurer

; and further be it

RESOLVED, that the Authority Board of Directors hereby appoints the following members to serve on the following committees for 2023:

Audit Committee:

Harry Hertline – Chairman, Audit Committee
Vincent Bono - Vice Chairman, Audit Committee
Neil Angell
Richard Redmond

Finance Committee:

Harry Hertline – Chairman, Finance Committee
Vincent Bono - Vice Chairman, Finance Committee
Neil Angell
Richard Redmond

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Harry A. Hertline
Treasurer

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia

Executive Director

Jodi M. Tuttle

Authority Board Secretary

Find us on 

Introductory No.
Resolution No. 22
Page 2

Governance Committee:
Barbara Freeman – Chairperson
James Williams
Nancy Novak

FOIL Appeals Committee:
James D’Onofrio – Chairman
Barbara Freeman
James Franco

Adopted by the following vote:

AYES__ NAYS__

Dated:

Introductory No.

Resolution No. 23

Introduced by:

Seconded by:

RE: REAPPOINTMENT OF JODI M. TUTTLE TO THE POSITION OF AUTHORITY BOARD SECRETARY

WHEREAS, Jodi M. Tuttle has submitted her official notice of retirement from the position of Authority Board Secretary to the Authority and the New York State and Local Retirement System, effective December 30, 2022; and

WHEREAS, Jodi M. Tuttle has served as the Authority Board Secretary, an Officer of the Board of Directors and an exempt-confidential civil service position, since February 26, 1990 and has proven herself to be effective in this position while performing her duties in a professional manner. The Authority now wishes to utilize its statutory authority to reappoint Ms. Tuttle to the position of Authority Board Secretary on a part-time basis, and to have her train other employees to take over her various duties; and

WHEREAS, the adopted 2023 Authority budget includes funding to retain Ms. Tuttle; now, therefore be it

RESOLVED, that the Board hereby reappoints Jodi M. Tuttle to the position of Authority Board Secretary on a part-time basis, effective January 3, 2023; and be it further

RESOLVED, that Ms. Tuttle will report to the Executive Director, who is authorized to develop an appropriate part-time schedule to effectuate a transition of her various duties to other employees, together with an appropriate salary, which shall not exceed the threshold set by the New York State and Local Retirement System.

Adopted by the following vote:

AYES____ NAYS____

Dated:

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Harry A. Hertline
Treasurer

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia

Executive Director

Jodi M. Tuttle
Authority Board Secretary

Find us on 

Introductory No.

Resolution No. 24

Introduced by:

Seconded by:

RE: BANK OF NEW YORK MELLON - SIGNATORY RESOLUTION

WHEREAS, the Oneida-Herkimer Solid Waste Authority utilizes the Bank of New York Mellon in connection with corporate trust transactions and accounts; and

WHEREAS, authorization to update Authority officers and signatories is required; now, therefore, be it

RESOLVED, that the Oneida-Herkimer Solid Waste Authority authorizes the attached updated Incumbency Certificate/Authorized Callbacks, reflecting updated signatories, in connection with corporate trust transactions and accounts with the Bank of New York Mellon.

Adopted by the following vote:

AYES____ NAYS____

Dated:

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Harry A. Hertline
Treasurer

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia

Executive Director

Jodi M. Tuttle

Authority Board Secretary

Find us on 