

Village of Herkimer
Municipal Hall
120 Green Street
Herkimer, N.Y. 13350
(315) 866-3303 • Fax (315) 717-0415
Site of Historic Fort Dayton
Settled 1725

Dear Village of Herkimer Resident,

I am very pleased to announce the Village of Herkimer's new recycling collection program. The goal of the new program is to increase recycling and make collection more efficient in the Village of Herkimer. Through recycling, we are able to conserve landfill space, raw materials and energy. Through the use of the new recycling carts, we can reduce litter and help beautify the Village.

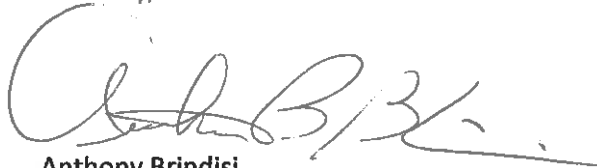
Households that utilize the Village of Herkimer garbage bags or the cart system will receive a new cart for **recyclables**. The carts are property of Spohn Disposal and are not to be transferred to another location. All recyclable items must be placed loosely, with no plastic bags, string or twine, inside the new recycling cart with lid closed to be eligible for weekly pick-up. **Do not place garbage/trash in the recycling carts.**

Remember to mix all recyclables (paper, plastic, metal and glass) in your new cart labeled "RECYCLING". Each recycling cart is clearly labeled depicting acceptable recyclable items. Recyclable items must be placed in your recycling cart loosely, **with no plastic bags, string or twine.**

On the reverse side of this letter is information that will guide you and your family through the new recycling and trash collection process. Also included are the updated Village of Herkimer Solid Waste and Recycling Guidelines. Please keep the information handy as it contains answers to frequently asked questions, telephone numbers and website information.

Thank you in advance for your assistance with this new recycling initiative.

Sincerely,



Anthony Brindisi
Mayor



IMPORTANT INFORMATION ON YOUR

NEW RECYCLING CART

Each property that utilizes the Village garbage bags or cart system for garbage will receive one cart for recyclables (at no additional charge).

LOADING YOUR CART

Each cart has easy to follow instructions on what items are accepted for recycling. All recyclable items must be placed inside the cart loosely, with no plastic bags, string or twine.

Please note: Cardboard boxes should be cut into smaller pieces so that they fit loosely inside the cart. Cardboard will not be accepted if it is placed outside of the recycling cart.

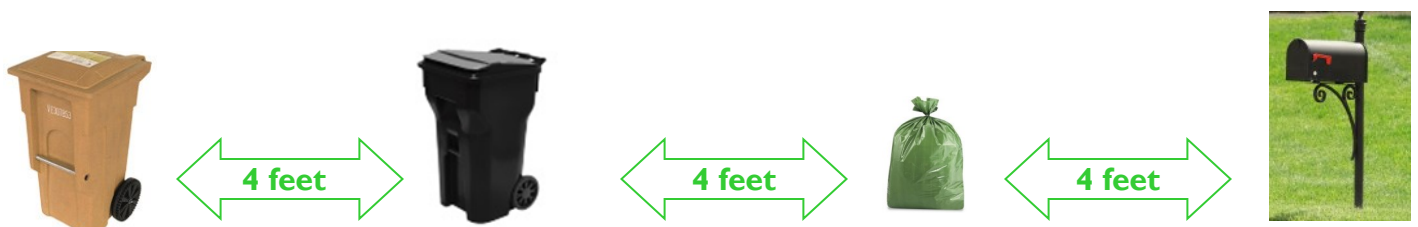
DO NOT PLACE THE FOLLOWING ITEMS IN YOUR RECYCLING CART:

- GARBAGE
- ELECTRONICS
- BATTERIES
- CERAMICS
- PLASTIC BAGS
- PAINT CANS
- LIGHT BULBS
- WINDOW GLASS
- STYROFOAM
- HOUSEHOLD HAZARDOUS WASTE
- YARD WASTE
- SHARPS (NEEDLES/SYRINGES)

PLACING CART FOR COLLECTION

- Make sure the lid is closed.
- Lid opening must face the street.
- Place cart no less than two (2) feet from the curb.
- Carts should be placed at least four (4) feet from obstructions such as garbage bags, garbage carts, mailboxes, parked cars, fire hydrants or utility poles.

Please note: The best placement for recyclables and garbage is on opposite sides of the driveway.



For questions on placement or care of recycling carts contact Spohn Disposal at 866-8820. For questions on solid waste or recycling contact Oneida-Herkimer Solid Waste Authority at 733-1224 or www.ohswa.org.

VILLAGE OF HERKIMER

SOLID WASTE/TRASH/RECYCLING/GREEN WASTE GUIDELINES - EFFECTIVE 01/01/2016

Residents have the option to use either Village of Herkimer garbage bags or carts. The bag and cart system applies to all Village residents and businesses that do not have private dumpster service or a private collection dumpster contract. **Please note: Residents who do not participate in the public solid waste collection system will not receive service for recycling, bulk items, electronic waste, steel/metal items, major appliances/white goods, and/or green waste collection.**

Households that utilize the Village garbage bags or the cart system for garbage/trash will also receive a cart for recyclables. Recyclables must be placed inside the cart loosely, with no plastic bags, string or twine. See reverse side for recycling guidelines.

VILLAGE GARBAGE BAGS

If you choose to use Village of Herkimer garbage bags, they are available at:

Herkimer Fastrac Market – 275 Prospect Street Cliff's – 430 Mohawk Street Hannaford – 401 E Albany Street
Cliff's – 412 E State Street Stewart Shops – 260 Mohawk Street
Cost for the Bags: Large = \$2.75 Small = \$2.15

CART SYSTEM

If you choose to participate in the cart system, please contact the Oneida-Herkimer Solid Waste Authority Office via email at christine@ohswa.org or by phone at 733-1224 ext. 2000 to arrange for cart service.

Cost for Carts [Payments to be made quarterly, in advance.]
32-gallon = \$48.00 per quarter 64-gallon = \$63.00 per quarter 95-gallon = \$84.00 per quarter

LARGE QUANTITIES OF TRASH [This includes all construction and demolition material]

- Call a private hauler to rent a dumpster.
- Small pieces of wood, lumber, or construction debris can be placed in Cart or in Village trash bags (**DO NOT** mix with yard waste).
- Construction & demolition debris must be removed by the resident or by arrangement with a private hauler.

SCHEDULE/RULES FOR SETTING OUT GARBAGE AND RECYCLABLES

- Garbage and recyclables will be collected on **Tuesday NORTH of NYS Route 5 and on Friday SOUTH of NYS Route 5**
- Garbage should **NOT** be out before 3:00 PM but **SHOULD** be out before 12:00 Midnight on the day before collection.
- Garbage Bags **SHOULD NOT EXCEED 50 pounds.**
- Empty carts or cans must be removed from the curbside by 8:00 PM on collection day.
- If your garbage or recyclables are not collected, contact Spohn's Disposal Service at (315) 866-8820.

BULK ITEMS COLLECTED WEEKLY [NOT BULK ITEMS: Wood, Lumber, Construction Debris, Plaster, Wall Board & Plywood]

- Bulk items are defined as large household items (i.e., couch, chair, mattress, table, rug (rolled & tied), lamp, cabinet, dresser etc.).
- **ONE** bulk item **per each property** may be put out on the same day as your garbage pick-up (i.e. dining table set of one table and four chairs equal five items, which will take five weeks to dispose).
- Items must not be too large or heavy for two men to lift.

ELECTRONIC WASTE, STEEL, METAL ITEMS, MAJOR APPLIANCES & WHITE GOODS COLLECTED TWICE A MONTH FOR PROPER RECYCLING

- **These items will be collected on the first and third Friday of each month.**
- These items need to be called in to Spohn's Disposal Service at (315) 866-8820 in order to be put on a pick-up list. Please call before the collection day and state what needs to be picked up (i.e., computer, TV, washer, dryer, refrigerator, water heater, etc.) so that special collection arrangements can be made.

GREEN/YARD WASTE COLLECTION [GREEN/YARD WASTE MUST BE CONTAINERIZED OR TIED/BUNDLED]

- **Set out Sunday night for Monday pick-up beginning April 1st – November 15th.** No container should exceed 50 pounds.
- **Green waste (grass clippings, leaves, garden waste and shrub clippings) must be placed in a reusable container only.**
- **DO NOT place green waste in Plastic Bags.**
- Green waste should be free of stones, wood, paper, plastic pots/trays and animal waste.
- Lumber and other construction debris **IS NOT** considered brush or yard waste.
- Brush and shrubs cannot exceed four feet (4') and must be placed in a reusable container or tied and bundled.
- **Christmas trees will be collected at the end of December and during the month of January.**

FALL LEAF COLLECTION: The Village of Herkimer DPW will continue to pick up seasonal leaves in the Fall. Leaves must be placed loose at the curb for collection. Scheduling and preparation for this service will be announced by the Village of Herkimer DPW as needed and as long as weather permits.

SPECIAL ITEMS

Tires: Residents can deliver tires to the Authority's EcoDrop Utica on Leland Ave or contact a private hauler to have them removed.
Used Motor Oil: Take to a service station/oil redemption center or to the Authority's EcoDrop Utica on Leland Ave.

IF YOU ARE NOT SURE HOW TO DISPOSE OF SOMETHING, PLEASE CALL ANY OF THE FOLLOWING FOR ASSISTANCE:

VILLAGE OF HERKIMER: (315) 866-3303 SPOHN'S DISPOSAL SERVICE: (315) 866-8820
ONEIDA-HERKIMER SOLID WASTE AUTHORITY: (315) 733-1224 or visit www.ohswa.org



recycleoneSM
ONE AND DONE

ONE BIN | **MIX ALL**
NO BAGS | **RECYCLABLES**
EASIER. MORE CONVENIENT. LESS COST. | **TOGETHER**

HERE'S HOW IT WORKS

★ All Recyclable Items Mix Together In One Bin For Collection ★

1. All recyclable items—paper, plastic, metal, and glass—need to be mixed together loosely in one container.
2. Recyclables must be placed in the Village recycling cart.
3. Lids and labels should be left on recyclable containers. Containers should be empty and rinsed before recycling.
4. Do not place recyclables in plastic bags for collection. No string, no trash or green waste allowed.



PAPER

Newspaper & Inserts
Junk Mail, Circulars, Magazines & Catalogs
Phone & Paperback Books
Brown Grocery Bags
Lightweight & Corrugated Cardboard
Beverage Cartons
(Milk, Juice and Juice Boxes)

DO NOT INCLUDE:
Hard Cover Books, Napkins, Paper Plates, Tissue Paper, Soda & Beer Cartons, or Construction Paper



PLASTIC

Plastic Bottles & Containers
(With and Without Recycling Number Codes)
Milk & Water Jugs
Cottage Cheese, Yogurt & Pudding Cup Containers
Soap & Detergent Containers

DO NOT INCLUDE:
Plastic Bags, Styrofoam Containers, Toys, Motor Oil Bottles, Prescription Bottles or Clothes Hangers



METAL

Food & Beverage Cans
Deposit Cans
Aluminum Foil
Aluminum Plates & Trays
Aerosol Cans
Metal Lids

DO NOT INCLUDE:
Propane Tanks, Metal-Cardboard Containers (Cocoa & Motor Oil), Clothes Hangers, Silverware or Small Appliances



GLASS

Green, Amber & Clear Containers
Canning Jars
Deposit Bottles
Liquor & Wine Bottles
Food & Beverage Containers

DO NOT INCLUDE:
Broken Glass, Drinking Glasses, Ovenware or Ceramics, Dishes, Mirrors, Window Glass or Light Bulbs

★ ONLY ONE EXCEPTION TO THE RULE: SHREDDED PAPER – Place in a clear plastic bag with your recyclables ★

Items That **SHOULD NOT** Be Placed In Your Recycling Bin

- **Sharps**
Do not set out with your recyclables! Place used needles, syringes and lancets in a puncture-proof plastic container like a laundry detergent bottle with a top. When full, tape lid/top shut, label as "sharps" and place in the garbage.
- **Plastic Bags**
- **Batteries**
- **Ceramics**
- **Clothes Hangers**
- **Drinking Glasses**
- **Electronics**
- **Garbage**
- **Household Hazardous Waste**
- **Lawn & Yard Waste**
- **Light Bulbs**
- **Paint Cans**
- **Propane Tanks**
- **Styrofoam**
- **Window Glass**

EcoDrop

Residents & Businesses May Drop Off Recyclables At Our Two EcoDrop Facilities:

EcoDrop | Utica – 80 Leland Ave.
Mon - Fri 8am - 4pm, Sat 7am - 2pm

EcoDrop | Rome – 575 Perimeter Rd.
Mon - Fri 8am - 4pm, Sat 8am - 12pm

AmIRecyclable.com?

Download the AmIRecyclable digital reference guide for your SmartPhone to learn how to properly recycle or dispose of various items including plastic toys, garden hoses, plastic bags, Styrofoam and more.



For more information on RecycleOne, waste disposal and special programs, visit ohswa.org or call **315.733.1224**.

*RecycleOne decals can be obtained from the OHSWA Main Office