

APPROVED

AUTHORITY MEETING MINUTES
December 19, 2016

Board Members Present: Chairman Neil Angell, Vice Chairman Ken Long, Treasurer Harry Hertline, Vincent Bono, James D’Onofrio, James Franco, Barbara Freeman, Nancy Novak and Jim Williams

Board Members Absent: Robert Roberts

Authority Staff Present: Bill Rabbia, Jodi Tuttle, Emily Albright, Joe Artessa, Jim Biamonte, Patrick Donovan, Joshua Olbrys, William Schrader and Jamie Tuttle

Others Present: Kevin Martin, Esq.; Kathleen McGill, Utica Zoo Education Program Coordinator and Mike Beck, Utica Zoo Communications Coordinator

Chairman Angell called the December 19, 2016 Authority meeting to order at 4:30 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Bono, seconded by Mr. Williams and passed to approve the November 21, 2016 Authority Minutes.

There were no speakers for public comment period.

Resolution No. 19 was introduced by Mr. Hertline and seconded by Ms. Freeman commending the Utica Zoo as 2016 Recycling Champion. Authority Secretary Jodi Tuttle read Resolution No. 19 aloud. Resolution No. 19 was unanimously adopted.

Director of Recycling Emily Albright said that the Utica Zoo has gone above and beyond and continues to be an advocate for both the environment and its wildlife through their solid waste reduction, material repurposing, recycling, and energy conservation program. Ms. Albright introduced Kathleen McGill, Utica Zoo Education Program Coordinator and Mike Beck, Utica Zoo Communications Coordinator.

Ms. McGill and Mr. Beck were presented with the Authority’s 2016 Recycling Champion Award to commend the Utica Zoo’s fine example.

Executive Director Bill Rabbia said that Resolution No. 20 would approve the Authority’s proposed 2017 budget that was reviewed at the Public Hearing and briefing on November 21st. As relayed in a Memo to the Board, Mr. Rabbia noted that the proposed fee schedule also includes a third tier for bulk asbestos for large projects. The 2017 rate for direct haul bulk asbestos, 1 ton minimum up to 4,000 tons, would be \$80 per ton; more than 4,000 tons per year, \$70 per ton; and more than 8,000 tons per year, \$60 per ton. Mr. Rabbia said that the first municipality that may be able to take advantage of this new rate would be the City of Rome with the Wood Haven demolition.

Resolution No. 20 was introduced by Mr. Williams, seconded by Mr. Hertline and passed approving the 2017 Authority budget, 2017 rate schedule, and the solid waste collection and disposal permit rules and regulations.

BOARD OF DIRECTORS

Neil C. Angell
Chairman

Kenneth A. Long
Vice Chairman

Harry A. Hertline
Treasurer

Vincent J. Bono

James M. D’Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

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Mr. Rabbia said that the debt service amount in the 2017 budget is based upon the Authority paying off the Series 2007 bonds at their call date of April 1, 2017. Mr. Rabbia stated that Resolution No. 21 would designate \$6,000,000 toward the defeasance of the bonds. The Series 2011 bonds would then be paid off in 2021.

Resolution No. 21 was introduced by Mr. Angell, seconded by Mr. Hertline and passed designating unrestricted funds for the partial redemption of Authority bonds.

Comptroller Donovan said that Resolution No. 22 would authorize budget transfers needed for unanticipated expenses to cover credit card fees and a new on-line payment portal system; service contracts for computers and other maintenance contract items; and automotive supplies for Eastern Transfer Station and Western Transfer Station equipment.

Resolution No. 22 was introduced by Mr. Bono, seconded by Mr. Franco and passed approving 2016 budget transfers.

Mr. Rabbia said that Resolution No. 23 would authorize another one-year agreement for bird and nuisance wildlife management at Authority facilities with the U.S. Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS). Mr. Rabbia said that fee for this service (\$76,717) was built into the 2017 budget.

Resolution No. 23 was introduced by Mr. Hertline seconded by Mr. D'Onofrio and passed awarding a one-year agreement to USDA-APHIS-WS for nuisance wildlife management.

Mr. Rabbia said that Resolution No. 24 would authorize the Authority to enter into a new contract for the transportation of leachate from the Regional Landfill. He stated that in October 2016, Environmental Coordinator Jim Biamonte issued an RFP, as per General Municipal Law Section 103, to solicit bids for a new five-year term. The Authority's current contractor, Eggan Excavating, turned out to be the low bidder. Mr. Rabbia noted that Eggan Excavating will hold their current pricing throughout the term of the next contract.

Resolution No. 24 was introduced by Mr. Williams, seconded by Ms. Freeman and passed directing the Executive Director to prepare and to take all action necessary to enter into a contract with Eggan Excavating & Equipment Company, Inc. for leachate transportation service.

Resolution No. 25 was introduced by Mr. Bono, seconded by Mr. Franco and passed designating the following meeting dates for 2017: March 20, May 15, June 19, September 18, November 20 and December 18; and designating the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram for publication of all official notices of the Authority; and directing the Authority Secretary to post all official notices on the Authority's web site.

Resolution No. 26 was introduced by Mr. D'Onofrio, seconded by Mr. Franco and passed electing the following slate of officers and committee members for 2017: Slate of Officers: Ken Long, Chairman; Vincent Bono, Vice Chairman; and Harry Hertline, Treasurer; Audit Committee: Harry Hertline, Chair; Vincent Bono, Vice Chair; and Robert Roberts; Finance Committee: Harry Hertline, Chair; Robert Roberts, Vice Chair; and Vincent Bono; Governance Committee: Barbara Freeman, Chair; James Williams and Nancy Novak; and FOIL Appeals Committee: James D'Onofrio, Chair; Barbara Freeman and James Franco.

Mr. Rabbia updated the Board on the organics processing project and feasibility study Barton & Loguidice (B&L) is conducting.

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B&L will identify and evaluate the types of equipment and processing equipment required for the Authority to accept commercial and institutional food scraps/organics. B&L was asked to develop a design concept and put together preliminary capital and O&M cost estimates. Mr. Rabbia reviewed the design concept through aerial photos and a power point presentation with the Board. The analysis will factor in costs associated with running equipment, contamination, capital amortization, heating expenses and potential fees from Oneida County. The Authority would be charged, by Oneida County, by the gallon. The Authority submitted a grant application, on behalf of Oneida County, as the Authority was not directly eligible, through the latest CFA for a Climate Smart Communities Grant to fund 50% of the capital cost of a source separated organic waste processing facility. The County and the Authority were awarded the grant. The grant application was for \$1,327,500, which is half of the estimated \$2,655,000 project cost. Mr. Rabbia said that, ultimately, the Authority would enter into an intergovernmental agreement with Oneida County related to the grant proceeds and Authority funding. The EPA estimates approximately 22% of the total municipal solid waste stream is food waste. The digesters being designed at Oneida County are fully contained, therefore, would capture nearly 100% of the gas emitted through the organics process. Mr. Rabbia said that the Authority had included organics/food waste processing into its Local Solid Waste Management Plan, which is consistent with New York State's Beyond Waste Plan. New York State is proposing a food scrap mandate targeting large generators (i.e., 2 tons per week; 104 tons per year) such as supermarkets, colleges, hospitals and nursing homes. Mr. Rabbia said that there are approximately 10 entities within the two Counties that would currently fall under the mandate. B&L will look at other planning units that are accepting food waste/organics and their associated tip fees. The Authority will be meeting with some of the commercial haulers to better analyze how much food waste is out there and consider potential hurdles associated with accepting organics. Mr. Rabbia said that of large concern is whether there would be enough food waste/organics tonnage for this project. The next steps will be to determine the grant timeline; further analyze the food scraps available; analyze market constraints/tipping fees; continue to analyze legislative proposals and final design/procurement/construction. Mr. Rabbia will report back to the Board once the final study is complete. He will also be working with the Finance Committee on the sensitivity analysis related to tip fees and other financial-related issues for the project.

Director of Recycling Emily Albright updated the Board on the Authority's RecycleOne Business Certification Program. Ms. Albright stated that this is the third year for the program. In 2016, the Authority certified 7 new businesses: Bonide (Oriskany); McCraith Beverages (New York Mills); Pratt & Whitney/HMI Metal Powders (Clayville); Roser Communications (Utica); Utica Zoo (Utica); Reeves Dental (Utica); and Munson Williams Procter Arts Institute (Utica). Thus far, a total of 22 businesses are certified.

Recycling Educator Jamie Tuttle provided an update on school recycling. She stated that currently, 22 out of 25 two-County districts participate in the Authority's "Go Green" school recycling program. She is currently working with the City of Rome and City of Utica school districts to establish consistent recycling programs throughout their elementary schools. This year the Authority sponsored its first Plastic Film Recycling Challenge for schools, in an effort to promote and educate youth and the community on proper recycling of plastic grocery bags and other plastic film which cannot be recycled through regular curbside recycling programs. Although plastic film/plastic bags are not recyclable through the Oneida-Herkimer System, some of the local grocery stores accept plastic film/plastic bags for recycling. Ms. Tuttle said that in 2009, New York State's Plastic Bag Reduction, Reuse and Recycling Act went into effect. The Act requires stores with 10,000 sq. ft. or more of retail space and chains which operate five or more stores with greater than 5,000 sq. ft. of retail space, and which provide plastic carry out bags to customers, to establish in-store plastic film recycling programs. The Challenge was open to all public and private K-12 school buildings located in Oneida or Herkimer Counties from November 15, 2016 (America Recycle's Day) to December 23, 2016.

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The Authority's goal for this Challenge was to not only increase student awareness and involvement, but encourage the community to take action and save plastic film to be delivered to local grocery stores for proper recycling. Ms. Tuttle said that when residents inappropriately place plastic film in their recycling bin, it contaminates acceptable recyclables and causes mechanical problems at the Recycling Center. Participating schools will partner with local grocery stores that serve as collection points for plastic film recycling. Schools will compete against each other to collect the highest amount of plastic film per capita. All participating schools will receive a framed certificate for participating. The winning Elementary School will be awarded presentations from the Utica "Zoomobile." The winning Middle/High School will be awarded appearances from KISS FM DJs.

At 5:43 PM, with no further business, a motion was made by Mr. Bono, seconded by Ms. Freeman and passed to adjourn the meeting.

Respectfully submitted,



Jodi M. Tuttle
Authority Secretary