

**DRAFT**

**AUTHORITY MEETING MINUTES**  
**December 21, 2015**

Board Members Present: Chairman Neil Angell, Vice Chairman Ken Long, Treasurer Harry Hertline, Vincent Bono, James D’Onofrio, James Franco, Barbara Freeman and Jim Williams

Board Members Absent: Nancy Novak and Robert Roberts

Authority Staff Present: Bill Rabbia, Jodi Tuttle, Emily Albright, Joe Artessa, Jim Biamonte, Patrick Donovan, David Lupinski, Andrew Opperman, William Schrader and Jamie Tuttle

Others Present: Kevin Martin, Esq.

Chairman Angell called the December 21, 2015 Authority meeting to order at 4:35 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Hertline, seconded by Mr. Williams and passed to approve the November 16, 2015 Authority Minutes.

Chairman Angell called the public hearing on the proposed 2016 budget to order. There was no one from the general public in attendance, therefore, Chairman Angell declared the public hearing closed. The regular meeting continued.

Resolution No. 16 was introduced by Mr. D’Onofrio, seconded by Ms. Freeman and passed approving the 2016 Authority Budget, 2016 rate schedule, and the solid waste collection and disposal permit rules and regulations.

There were no speakers for regular public comment period.

Comptroller Donovan said that Resolution No. 17 would authorize budget transfers needed for unanticipated expenses to cover additional maintenance/service contracts, temporary labor costs, disposal fees for tires, automotive supplies, professional fees for the landfill, including new monitoring wells and carbon credit verification, and disposal expenses for household hazardous waste.

Resolution No. 17 was introduced by Mr. Bono, seconded by Mr. Hertline and passed approving 2015 budget transfers.

Executive Director William Rabbia stated that Resolution No. 18 before the Board would authorize him to execute an agreement with Lewis County for the processing and marketing of recyclables for a five-year period. He noted that a draft Agreement with Lewis County was fashioned similar to the agreement the Authority has with Oswego County. The Authority has been processing Oswego County’s recyclables for two years. Oswego County is averaging about 6,800 tons which allows for an additional 8,200 tons the Authority could process from outside the region and within fixed operating costs.

**BOARD OF DIRECTORS**

Neil C. Angell  
*Chairman*

Kenneth A. Long  
*Vice Chairman*

Harry A. Hertline  
*Treasurer*

Vincent J. Bono

James M. D’Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia  
*Executive Director*

Jodi M. Tuttle  
*Authority Board Secretary*

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Under the Agreement, the Authority would charge Lewis County \$70 a ton for processing and marketing of recyclable material collected and delivered by Lewis County to the Authority, and includes a 2% escalator beginning January 1, 2017.

Lewis County has been averaging approximately 1,200 tons per year. Mr. Rabbia said that the Authority has been working with Lewis County on a trial basis since June of 2015. The Development Authority of the North Country (DANC) oversees Jefferson, St. Lawrence and Lewis Counties and has reached out to the Authority for assistance with some of the public education (i.e., the Authority's RecycleOne message) related to this endeavor. Discussion ensued.

Resolution No. 18 was introduced by Ms. Freeman, seconded by Mr. Williams and passed approving an intergovernmental agreement with Lewis County for the processing and marketing of their recyclables.

Mr. Rabbia explained that Resolution No. 19 would approve an amended community compensation agreement with the Village of Boonville, in lieu of a bypass, and approve an agreement with the Erwin Library and Institute of Boonville. Mr. Rabbia reviewed the provisions of the agreements.

Resolution No. 19 was introduced by Mr. Hertline, seconded by Ms. Freeman and passed approving an amended community compensation agreement with the Village of Boonville and an agreement with the Erwin Library and Institute of Boonville. Chairman Angell cast a nay vote.

Mr. Rabbia said that Resolution No. 20 would award a one-year agreement to the U.S. Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) to manage bird control and nuisance wildlife at the Authority's regional landfill for one year. The USDA-APHIS-WS has successfully managed nuisance wildlife at Authority facilities for nine years.

Resolution No. 20 was introduced by Mr. Bono, seconded by Mr. Franco and passed approving a one-year intergovernmental agreement between the Authority and USDA-APHIS-WS.

Mr. Rabbia stated that Resolution No. 21 would approve a professional services agreement with environmental consultant, Arcadis. The Authority has utilized Arcadis for site investigation and planning of its Regional Landfill and for environmental monitoring, reporting and permit compliance for the first nine years of its operation, and for the Ash Landfill since its closure. Mr. Rabbia said that he is pleased with the performance of Arcadis and is recommending entering into another four-year professional services agreement with them.

Resolution No. 21 was introduced by Mr. Bono, seconded by Mr. Franco and passed approving a four-year professional services agreement with Arcadis.

Mr. Rabbia said that Resolution No. 22 would authorize the extension of a professional services agreement with the public relations firm, Trainor Associates.

Mr. Rabbia said that the Authority has worked with Trainor Associates since 2010 to improve public information and increase public education opportunities. Mr. Rabbia said that there are a number of ongoing projects where the use of a professional public relations firm for communication consulting and creative services is warranted. Based upon past experience with Trainor Associates, Mr. Rabbia is recommending entering into a two-year professional services agreement with two one-year options. He noted that Trainor would be required to request and receive written authorization from the Authority before proceeding with any work and that the charges for any work would be within parameters for public information set forth in the Authority's annual budget.

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Resolution No. 22 was introduced by Mr. D'Onofrio, seconded by Mr. Franco and passed approving a two-year Professional Services Agreement with two one-year options with Trainor Associates.

Resolution No. 23 was introduced by Mr. Bono, seconded by Mr. Williams and passed designating the following meeting dates for 2016: March 28, May 9, June 20, September 19, November 21 and December 19; and designating the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram (formerly Herkimer Evening Telegram) for publication of all official notices of the Authority; and directing the Authority Secretary to post all official notices on the Authority's web site.

Resolution No. 24 was introduced by Mr. Bono, seconded by Ms. Freeman and passed electing the following slate of officers and committee members for 2016: Slate of Officers: Neil Angell, Chair; Ken Long, Vice Chair; and Harry Hertline, Treasurer; Audit Committee: Harry Hertline (Chair), Ken Long (Vice Chair) and Robert Roberts; Finance Committee: Harry Hertline (Chair); Neil Angell (Vice Chair), Ken Long and Robert Roberts; Governance Committee: Ken Long (Chair); Barbara Freeman and James Williams; and FOIL Appeals Committee: Barbara Freeman (Chair), James D'Onofrio and James Franco.

Resolution No. 25 was introduced by Chairman Angell, seconded by Mr. Bono and unanimously adopted commending Director of Recycling David E. Lupinski for his 25 years of exceptional dedication and service to the Authority and residents of Oneida and Herkimer Counties. Authority Secretary Jodi Tuttle read the resolution aloud.

Mr. Lupinski reflected on the changes he has seen in the solid waste and recycling industry over the years and commented that this Authority has one of the most recognized and respected municipal solid waste management and recycling programs in New York State and the nation. Mr. Lupinski said that he has truly enjoyed working for the Authority and expressed his appreciation to the Board.

Ms. Emily Albright was introduced as the Authority's new Director of Recycling.

At 5:10 PM, with no further business, a motion was made by Ms. Freeman, seconded by Mr. Hertline and passed to adjourn the meeting.

Respectfully submitted,

Jodi M. Tuttle  
Authority Secretary