

AUTHORITY MEETING MINUTES
1600 GENESEE ST., UTICA, NY
JUNE 16, 2014

APPROVED

Board Members Present: Chairman Neil Angell, Vincent Bono, James D'Onofrio, James Franco, Barbara Freeman (via teleconference), Harry Hertline, Ken Long, Robert Roberts and James Williams

Absent: Alicia Dicks

Authority Staff Present: Bill Rabbia, Jodi Tuttle, Joe Artessa, Jim Biamonte, Patrick Donovan, David Lupinski, Andy Opperman, Bill Schrader and Jamie Tuttle

Others Present: Kevin Martin, Esq.

Chairman Angell called the June 16, 2014 Authority Board meeting to order at 4:35 PM, and opened with the Pledge of Allegiance.

A motion was made by Mr. D'Onofrio, seconded by Mr. Roberts and passed to approve the May 12, 2014 Authority minutes.

There was no one present for public comment period.

Comptroller Pat Donovan provided an overview of the City of Utica Solid Waste Agreed Upon Procedures Report for the period April 1, 2013 through March 31, 2014, performed by SaxBST. The Report highlights the amount of revenue collected through user fees and the sale of City blue bags, and expenses associated with the Utica Fund. Mr. Donovan reported that total revenues for the 12-month period were \$3,430,213, in comparison to \$3,445,913 for the period April 1, 2012 – March 31, 2013. Expenses were \$3,483,232, in comparison to \$3,677,030 during the same period. The overall deficit was (\$53,019), which was approximately \$178,000 lower than the previous year. Mr. Donovan commented that the City of Utica fund has sufficient cash within its fund to pay expenses.

Mr. Rabbia stated that cost savings within the past two collection contracts have provided for maintenance of the City's solid waste user fees and price of blue bags. After meeting with the Mayor and DPW, Mr. Rabbia said that he is confident that user fees and the price of blue bags can continue to be maintained over the next couple of years, even with the change in how electronics will be handled. Effective January 1, 2015 the New York State E-Waste Law will kick in for residential electronics in which televisions and computers must be recycled and kept separate from solid waste material.

Director of Recycling David Lupinski reported on the Draft Request for Proposals (RFP) for the purchase and/or marketing of processed paper recyclables. Mr. Lupinski stated that the Board previously awarded a five-year contract to Waste Management, Inc./Recycle America for processed paper marketing service which will expire December 2014. There will be a 60-day comment period following the distribution of the Draft RFP. Written comments will be considered and any necessary revisions will then be made. A Final RFP will be developed and released on September 17, 2014 with final proposals due no later than October 1, 2014.

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William A. Rabbia

Executive Director

Jodi M. Tuttle

Authority Board Secretary

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Proposals will then be evaluated in accordance with Section 120-w of General Municipal Law. A bid award is anticipated for November 2014. Resolution No. 12 before the Board would authorize and direct the issuance of the Draft RFP.

Resolution No. 12 was introduced by Mr. Hertline, seconded by Mr. Franco and passed directing the Executive Director to issue a Draft RFP in accordance with Section 120-w of General Municipal Law for processed paper purchase and/or marketing services. Submissions and results will then be reviewed by the Board prior to award of a new contract.

Executive Director Bill Rabbia said that Resolution No. 13 before the Board would authorize the purchase of a group life insurance policy for all full-time, active, Authority employees. Mr. Rabbia said that the Authority solicited and evaluated competitive proposals from a total of 11 insurance companies. The low quote was from Mutual of Omaha Insurance with a policy that would pay one times an employee's annual salary, up to a maximum of \$50,000 per claim. Mutual of Omaha's rate would be guaranteed for two years. Mr. Rabbia noted that the Finance Committee has reviewed the policy and recommends purchasing the policy through Mutual of Omaha.

Resolution No. 13 was introduced by Mr. Bono, seconded by Mr. Roberts and passed approving a group life insurance policy with Mutual of Omaha Insurance for all full-time active Authority employees, effective July 1, 2014, and directing the Executive Director to take all necessary action for its implementation.

Mr. Rabbia provided an update on landfill construction of cell #6 through a powerpoint presentation. He stated that Kubricky Construction is slightly ahead of schedule and that the liner contractor is scheduled to be on-site this week.

Director of Recycling David Lupinski reported that a total of five businesses have achieved certification under the Authority's Business Recycling Program. Mr. Lupinski said that businesses are required to complete a checklist of recycling and waste reduction criteria followed by an on-site visit by Authority staff, to achieve the certification.

Mr. Rabbia discussed that the Village and Town of Boonville have requested assistance from Herkimer-Oneida Counties Transportation Study (HOCTS) to identify bypass routes for landfill traffic. As part of the Authority's host community agreements, the community is required to identify a route and then vote to determine whether the community wants the bypass. HOCTS and its consultant, Barton & Loguidice, have identified four alternative routes. A public information meeting has been scheduled for June 25th in Boonville. The Authority Secretary will forward the link to the project website for the Board's reference.

Mr. Rabbia reported on electricity procurement for Authority facilities. Currently, the Authority procures most of its fuel and energy (diesel, propane and natural gas) through state contract with the Office of General Services (OGS). Although the OGS has never had a state contract for electricity, it is beginning the process to develop one for the future. Mr. Rabbia noted that since electricity has been deregulated there are many contract options available. The Authority currently purchases electricity for its regional landfill through the Boonville Municipal Commission and directly from National Grid for its Utica and Rome facilities. Mr. Rabbia said that discussions have been held with buyers at the OGS to consider various options for the Authority's Utica and Rome facilities. Authority staff is currently researching electricity suppliers, solar development and funding options through the Municipal Electricity and Gas Alliance, sponsored by NYS Association of Counties; Onondaga-Cortland-Madison BOCES Energy Consortium; Integrys Energy Services of New York, Inc.; and SolarCity. Mr. Rabbia noted that Oneida County has issued an RFQ for solar developers and said that there is the potential for piggybacking on the County's RFQ. Once Authority staff concludes its research, Mr. Rabbia will report to the Finance Committee and then the full Board.

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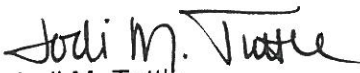
Chairman Angell inquired as to when there will be enough gas flaring at the landfill for a third generator. Mr. Rabbia conveyed said that the Authority solicited bids for a specialized driller to install new gas wells and expects drilling to begin in July-August of this year. A total of 15 new vertical wells will be installed. Engineering consultant, Barton & Loguidice, conservatively estimate that the Authority will have enough additional gas for a third engine to be installed by mid-2016.

At 5:17 PM a motion was made by Mr. Roberts, seconded by Mr. Hertline and passed to go into executive session to discuss pending litigation.

At 5:30 PM a motion was made by Mr. D'Onofrio, seconded by Mr. Williams and passed to come out of executive session.

With no further business, a motion was made by Mr. Roberts, seconded by Mr. Bono and passed to adjourn the meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jodi M. Tuttle". The signature is fluid and cursive, with a large, stylized "T" at the end.

Jodi M. Tuttle
Authority Secretary