

Preserving the environment through integrated recovery and disposal.

**JOINT FINANCE COMMITTEE/AUDIT COMMITTEE
MEETING MINUTES
MARCH 28, 2016**

Committee Members Present: Harry Hertline, Treasurer; Neil Angell, Board Chairman; Ken Long; and Robert Roberts

Guests: William Rabbia, Executive Director; Pat Donovan, Comptroller; Joseph Artessa, Principal Accounting Supervisor; and Paul Goetz, Partner SaxBST

The March 28, 2016 joint Finance Committee/Audit Committee meeting began at 3:30 PM.

An Accounts Receivable Review Analysis was given to the Committee. This report outlined haulers/companies in the 30, 60, 90 and 120-day categories. The Authority has only one ongoing payment plan with a hauler and the report indicates that overall receivables are in excellent shape.

The Committee reviewed the 2015 Investment Report. The report indicates an increase in overall bank balances and unrestricted Investments during 2015. The Authority did decrease the cash/investments with the Trustee, as a result of lower requirements of the 2006 EFC Debt Service Reserve Fund. For 2015, the Authority earned \$286,784 in interest income.

Paul Goetz from the Authority's independent auditor, SaxBST, presented the 2015 audit.

Mr. Goetz reviewed the Independent Auditor's Report. The first four pages reflect the following:

- a) Management is responsible for preparation and presentation of the financial statements.
- b) The Authority received an unqualified opinion, which is the industry's best opinion that can be received and is consistent with prior years' opinions.

Mr. Goetz indicated that pages 3-12 were the Authority's Management Discussion and Analysis. SaxBST does not express an opinion in this area of the audit, but it does check the accuracy of the financial tables within this document.

Mr. Goetz reviewed the Statement of Net Position (Balance Sheet) for the Committees. Total assets have increased slightly in comparison to 2014. The Authority had an increase in its current assets of about \$3.6 million and its restricted assets decreased by about \$1.4 million. The Authority's net position increased as a result of the Authority's 2015 operations.

The Authority's Statement of Revenues, Expenses & Changes in Net Position was reviewed. Total revenues decreased slightly for 2015; the majority of this related to the tipping fee decrease and lower receipts for the sale of recyclables. Total expenses decreased by a little over \$1.2 million dollars with depreciation decreasing by over \$800,000. Total operating income was about \$4.9 million for 2015. The overall change in net position for 2015 was \$4,485,299.

BOARD OF DIRECTORS

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Robert J. Roberts, III

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William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

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The Committee also reviewed the Statement of Cash Flows for 2015.

Mr. Goetz reviewed the Notes to the Financial Statements (pages 16-34) and highlighted several notes including Note 6 - New York State Retirement System and Note 8 - Commitment and Contingencies. Mr. Goetz indicated that Note 6 has been expanded to reflect the GASB 68 requirement that the Authority recognize its share of the unfunded New York State Retirement System liability.

Mr. Goetz also reviewed two additional audit requirements that had no exceptions:

1. Management Report – Compliance with covenants in Bond Issue Documents outlining rate compliance, debt service and sinking funds, Debt Service Reserve Funds and Bond Redemption and Improvement Funds.
2. The review of the Authority's investment activities investment guidelines, and compliance with the NYS Public Authorities Law.

Executive Director William Rabbia, Comptroller Pat Donovan and Principal Accounting Supervisor Joseph Artessa excused themselves at 4:15 PM so that the Committee could further discuss the audit privately with Mr. Goetz.

The joint meeting ended at 4:28 PM.

Meeting Minutes Prepared by:

Patrick Donovan
Comptroller