

## MEMORANDUM

**TO:** Authority Board of Directors

**FROM:** William A. Rabbia, Executive Director

**DATE:** December 8, 2017

**RE:** Meeting Notice & Tentative Agenda – Monday, December 18, 2017 - 4:30 PM

1. Pledge of Allegiance
2. Approval of November 20, 2017 Authority Minutes
3. Public Comment Period
4. Recycling Champion - MetLife – Resolution
5. Proposed 2018 Budget – Resolution
6. 2017 Budget Transfers – Resolution
7. City of Rome Agreement – Resolution
8. Authorizing New Signatory to Bank of New York Mellon – Resolution
9. Authorizing New Signatory to Bank of Utica Account – Resolution
10. Authorizing New Signatory to KeyBanc Capital Markets, Inc. Account – Resolution
11. USDA-APHIS-WS Intergovernmental Agreement – Resolution
12. Approval of Professional Services Agreement with Trainor Associates – Resolution
13. Approval of Professional Services Agreement with Total Solutions – Resolution
14. Approval of Professional Services Agreement with Barton & Loguidice – Resolution
15. Award of Contract for Source Separated Organics Processing Facility – Resolution
16. Designation of 2018 Meeting Dates and Official Publications – Resolution
17. Election of Officers and Committee Appointments for 2018 – Resolution

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**DRAFT**

**AUTHORITY MEETING MINUTES  
November 20, 2017**

Board Members Present: Treasurer Harry Hertline, Neil Angell, James D’Onofrio, Barbara Freeman, Nancy Novak, Robert Roberts and Jim Williams

Board Members Absent: Chairman Ken Long, Vice Chairman Vincent Bono and James Franco

Authority Staff Present: Bill Rabbia, Jodi Tuttle, Emily Albright, Joe Artessa, Jim Biamonte, Patrick Donovan, Andrew Opperman and William Schrader

Treasurer Hertline called the November 20, 2017 Authority Board meeting to order at 4:36 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Angell, seconded by Mr. Williams and passed to approve the September 18, 2017 Authority Minutes.

At 4:37 PM Treasurer Hertline called the public hearing on the proposed 2018 budget to order.

Executive Director Bill Rabbia and Comptroller Pat Donovan presented an overview of the proposed 2018 Authority budget through a PowerPoint presentation. The draft budget was released to the public on October 27, 2017. Mr. Rabbia said that the proposed budget includes a \$2 per ton reduction in tipping fees for municipal solid waste (msw) and local solid waste [Ava-Boonville]. The Authority will maintain rates charged in 2017 for all other categories of waste. For the 27<sup>th</sup> consecutive year, recyclables will continue to be accepted at no charge. Graphs illustrating historical msw tipping fees for the period 1990 – 2018 (projected) and historical msw tipping fees versus the rate of inflation for the period 1990 - 2017 were reviewed. A chart outlining neighboring County tip fees was provided. An analysis of 2016 actual, 2017 (6-month data) and 2018 projected tonnage by waste class was reviewed. An overview of system revenues outlining 2016 actual, 2017 (6-month data) and 2018 projected was reviewed. A historical review of recycling revenues and budget projections for 2018 was presented. Mr. Rabbia outlined proposed 2018 revenue assumptions for system tip fees (\$15,018,300); sale of recyclables (\$2,575,000); landfill gas (\$310,000), recyclables’ processing fees (\$755,000), sale of carbon credits (\$270,000) and miscellaneous revenues which include interest earnings, State grants, compost tip fees and sales, tire fees, etc. (\$2,654,700). Overall proposed 2018 revenues total \$21,583,000.

Mr. Donovan reviewed system expenditures by cost center outlining 2016 actual, 2017 (6-month data) and 2018 proposed. He stated that 2018 proposed expenditure assumptions include a 4% to 12% increase over 2017 employee health insurance premiums (depending upon plan selected). The Budget reflects \$455,000 of contracted direct payments made to the Town of Ava and the Town and Villages of Boonville, consistent with the Host Community Agreements; fuel expense budgeted at \$2.50 per gallon as the result of industry forecasts; capital projects funded through tipping fees budgeted at \$1,770,000; and public education expenses projected at \$70,000. The workers’ compensation budget is based upon a five-year average of the Authority’s actual claims. Annual contributions to the NYS Retirement System will stay consistent with 2017 costs as rates have remained relatively the same. Mr. Donovan said that debt service is reduced based upon defeasance of the Authority’s 2007 bonds.

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Proposed landfill reserves for 2018 total \$2,050,000 (\$450,000 for Regional Landfill equipment replacement and \$1,600,000 for Regional Landfill Liner extension).

Mr. Rabbia said that the 2018 proposed capital plan (with projections through 2022) funded through tipping fees will be \$7,455,000. Included in the proposed 2018 capital plan is one major project, an organics processing facility. This project represents a significant capital investment and will be partially offset by New York State grants (50%). Several charts that indicated revenues and expenses by category and cost centers projected for 2018 were reviewed.

The total proposed 2018 Authority budget is \$26,797,000.

The proposed 2018 budget for the six municipalities in which the Authority administers the respective municipal programs was presented.

Discussion ensued.

There was no one present from the public at the public hearing on the proposed 2018 budget. At 5:11 PM a motion was made by Mr. D'Onofrio, seconded by Ms. Freeman and passed to close the public hearing.

Treasurer Hertline reconvened the regular meeting of the Authority.

There were no speakers for regular public comment period.

Mr. Donovan said that the Authority is required to annually review and approve its Investment Policy and Guidelines. Resolution No. 17 before the Board would approve the Investment Policy and Guidelines without modification. He reported that the Finance Committee reviewed the Investment Policy and is recommending no modifications at this time. Mr. Donovan said that all Authority investments are in compliance with the Investment Policy.

A motion was made by Mr. D'Onofrio and seconded by Mr. Roberts to approve the Investment Policy and Investment Guidelines without modification. Authority Secretary Jodi Tuttle read Resolution No. 17 aloud. Resolution No. 17 was unanimously adopted.

Mr. Rabbia said that Resolution No. 18 before the Board would authorize him to execute a contract for the collection of solid waste and recyclables in the City of Utica to the lowest responsible bidder, based upon final canvassing and the City's authorization and extension of the Solid Waste Agreement. As reported at the September 18, 2017 Board meeting, the Authority went out to bid for this work on August 7, 2017; three bids were received, but based on technical omissions and pricing considerations, all bids were rejected. The Authority reopened the process and on October 6, 2017 resolicited bids with changes to the bid specs, providing more service options and potential savings. A mandatory pre-bid meeting was held on October 16, 2017 with six contractors in attendance. Final proposals were due November 3, 2017. A total of four bids were received. Mr. Rabbia said that the Authority did receive lower pricing, based upon the rebid. However, the City would still need to raise its bag and user fee rates. The apparent low bidder is Controlled Waste Systems, Inc. of Utica. Mr. Rabbia said that a canvassing of all bids submitted to verify compliance with all requirements of the bid solicitation is currently underway. He stated that the Authority's current five-year contract for the collection of solid waste and recyclables for the City of Utica expires on April 1, 2018. Mr. Rabbia said that the Authority's 25-year Agreement with the City of Utica expires in 2021 and that the Authority and counsel are currently working on extending this Agreement, under the same terms.

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A motion was made by Mr. Angell and seconded by Mr. Roberts to authorize the Executive Director to execute a contract for the collection of solid waste and recyclables in the City of Utica to the lowest responsible bidder and directing the Authority Attorney to prepare and the Executive Director to sign all necessary contracts, agreements and other instruments necessary to implement the bid awards, and to take all other action necessary to continue service on April 1, 2018. The Authority Secretary read Resolution No. 18 aloud. Resolution No. 18 was unanimously adopted.

Mr. Rabbia updated the Board on the City of Rome Agreement. He stated that the Authority and the City of Rome originally entered into a Solid Waste Management Agreement in 2000, wherein the Authority would provide solid waste management and disposal services to the City and the City would deliver all solid waste generated and collected within the City to the Authority. The Agreement with Rome allowed the Authority to deliver leachate generated at the Authority's Ash Landfill to Rome's Wastewater Treatment Facility, and the City would treat the leachate generated at the Ash Landfill at a discounted rate. In return for the discounted leachate treatment, the Authority agreed to haul Rome's sludge and pay \$1 per ton for all non-recyclable waste delivered to the Authority's Western Transfer Station. The Agreement was extended and amended to include discounted pricing for treatment of leachate from the Regional Landfill in 2007 and 2009. The current extension to the Agreement is set to expire on December 31, 2017. Messrs. Rabbia and Donovan have met with Rome Mayor Izzo and Rome DPW Commissioner Conover to discuss extending the current conditions of the Solid Waste Agreement and Addendum for an additional ten-year period with the same terms. Mr. Rabbia noted that within the Agreement, the Authority and/or City of Rome would have the ability to adjust pricing, if necessary. The Rome Common Council is expected to vote on a proposed agreement on December 13<sup>th</sup>. Mr. Rabbia anticipates having a resolution for the Board's consideration at the December 18, 2017 Authority meeting.

Mr. Rabbia said that he and Director of Recycling Emily Albright worked with the Village of Ilion on a new bid for collection of waste and recyclables in the Village. The current contract expires March 31, 2018. At the Village's bid opening, two bids were received. The bid was ultimately awarded to the current contractor, Spohn's Disposal, for a five-year term. As part of the Agreement, it will also be necessary for the Authority to extend the intermunicipal agreement with the Village.

Mr. Rabbia provided an overview of the organics processing facility to be located at the Authority's Utica site. He stated that the Authority continues working with RRT to refine the design and ultimately finalize the Authority's sensitivity analysis for tipping fees, and with Oneida County Sewer District to fine tune the intermunicipal agreement between the County and the Authority. Discussion ensued. Mr. Rabbia said that through the budget process the Board would authorize spending the money on the organics processing facility and taking advantage of the NYS grants available for the project. Mr. Rabbia said that he will have a resolution for the Board's consideration at the December 18, 2017 Authority meeting that would authorize a contract with RRT Design and Construction.

Mr. Rabbia reported that Career Connections, the employment division of Arc Herkimer, honored the Authority with the 2017 Employer of the Year Award for outstanding continued commitment to providing employment opportunities for people with disabilities. The Authority also received recognition by the Central New York Office for People with Developmental Disabilities (OPWDD) during National Disability Employment Awareness Month in October, which celebrates inclusion of individuals with disabilities in the workplace. Mr. Rabbia stated that these organizations also honored Authority employee Paul D'Amelio, who works at the Recycling Center. Mr. Rabbia stated that Mr. D'Amelio is a great worker and has been working as a sorter since the opening of the Recycling Center.

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Mr. Rabbia stated that the Authority was highlighted in Google's 2017 Sustainability Report. Mr. Rabbia noted that Google buys all the Authority's carbon credits. He said that this article speaks highly of the Authority's operations and to the Board's commitment on how the Authority operates.

Mr. Rabbia said that the Authority is also the recipient of the 2017 NYS DEC Environmental Excellence Award, specifically for its Go Green program. School Educator Jamie Tuttle and Director of Recycling Emily Albright put together an application and submitted it to the State. The Authority was one of seven entities chosen to receive the award this year.

At 5:50 PM a motion was made by Ms. Freeman, seconded by Ms. Novak and passed to go into executive session to discuss personnel matters.

At 6:13 PM a motion was made by Mr. D'Onofrio, seconded by Ms. Novak and passed to go back into open session.

With no further business, a motion was made by Mr. Angell, seconded by Mr. Williams and passed to adjourn the meeting.

Respectfully submitted,

Jodi M. Tuttle  
Authority Secretary

**Introductory No.**

**Resolution No. 19**

Introduced by:

Seconded by:

**RE: COMMENDING METLIFE AS 2017 RECYCLING CHAMPION**

**WHEREAS,** MetLife is committed to developing and implementing a comprehensive, reliable program to reduce solid waste, increase recycling and conserve energy at its Oriskany facility; and

**WHEREAS,** MetLife has been an advocate for the environment through its dedication to increase recycling and waste reduction, reducing dependency on landfilling and other natural resources; and

**WHEREAS,** MetLife has hosted various Earth Day and TerraCycle recycling events; and

**WHEREAS,** MetLife has a long history of environmental stewardship and has been recycling and reusing for years; and

**WHEREAS,** MetLife has incorporated sustainability initiatives into every aspect of its daily operations, including working with suppliers to reduce environmental impacts; and

**WHEREAS,** MetLife partnered with the Authority to conduct an on-site review of the grounds in an effort to profile types and volumes of waste and recyclables and to identify its origins and handling of such waste and in October 2017 received RecycleOne Business Certification through the Authority; and

**WHEREAS,** MetLife is a leading example of how a local business can implement a comprehensive, consistent and sustainable recycling, energy and solid waste reduction program; now, therefore be it

**RESOLVED,** that the Oneida-Herkimer Solid Waste Management Authority recognizes the outstanding work done by MetLife by presenting them with the Authority's 2017 Recycling Champion Award to commend their fine example.

Adopted by the following vote:

AYES\_\_\_ NAYS\_\_\_

Dated:

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**Introductory No.**

**Resolution No. 20**

Introduced by:

Seconded by:

**RE: APPROVAL OF 2018 ONEIDA-HERKIMER SOLID WASTE MANAGEMENT AUTHORITY BUDGET, 2018 RATE SCHEDULE, AND THE SOLID WASTE COLLECTION AND DISPOSAL PERMIT RULES AND REGULATIONS**

**WHEREAS,** the Authority commenced the budget preparation process in August; and

**WHEREAS,** the Finance Committee of the Board of Directors reviewed financial information, revenue estimates, and expenditure requests and the Committee evaluated alternatives and compiled a proposed budget for 2018; and

**WHEREAS,** the proposed budget for the Oneida-Herkimer Solid Waste Management Authority for 2018 was distributed on October 27, 2017 in conformance with the Public Authorities Accountability Act, the Authority statute and bylaws; and

**WHEREAS,** the proposed budget has been available for public comment since October 27, 2017 and it was also the subject of a public briefing at the Authority meeting on November 20, 2017; and

**WHEREAS,** a public hearing was held on November 20, 2017 to receive and consider public comment on the proposed budget; and

**WHEREAS,** all other provisions of the Public Authorities Accountability Act, Authority Statute and Bylaws were met with respect to the proposed budget; and

**WHEREAS,** the proposed budget for the Authority covers the revenues and expenditures for the Administrative function, the Western Transfer Station, the Eastern Transfer Station, the Green Waste Compost Facility, the Recycling Center, the Household Hazardous Waste Facility, Debt Service, the Regional Landfill Facility, the Utica collection function, the Ilion collection function, the Frankfort collection function, the Mohawk collection function, the Dolgeville collection function and the Herkimer collection function; and

**WHEREAS,** the Authority is continuing a system of fees and charges which meet all its obligations and support its functions and also provide direct economic incentives to maximize recycling; and

**WHEREAS,** Patrick Donovan has retired from the position of Authority Comptroller; and

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**WHEREAS,** Joseph Artessa has served as the Authority's Principal Accounting Supervisor since December 17, 2012 and has proven himself to be effective in this position while performing his duties in a professional manner and the Authority now wishes to appoint Mr. Artessa to the position of Comptroller; and

**WHEREAS,** the proposed budget includes funding to retain Patrick Donovan, for consulting services relating to the Authority's cost accounting, financial statements, general ledger, payroll, accounts payable, accounts receivable, budgeting, tax compliance, and various special analyses as needed relating to the finances of the Authority; now, therefore be it

**RESOLVED,** that the Board hereby appoints Joseph Artessa to the position of Comptroller, effective December 18, 2017, and the Board authorizes the Executive Director to negotiate an employment agreement with Joseph Artessa, which will be approved by the Treasurer following review with the Finance Committee, and further authorizes the Chairman to sign such employment agreement with Joseph Artessa and to take all other action necessary to complete this appointment; and be it further

**RESOLVED,** that the Board authorizes the Executive Director to and enter into a Professional Services Agreement with Patrick Donovan and to take any action necessary to execute the Agreement; and be it further

**RESOLVED,** that the Authority hereby adopts the 2018 budget as attached; and be it further

**RESOLVED,** the attached schedule of charges be adopted for Authority Services for 2018; and be it further

**RESOLVED,** that the Authority hereby approves the Solid Waste Collection and Disposal Permit Rules and Regulations as attached; and be it further

**RESOLVED,** that the Authority reserves the right to establish or amend fees, as it may deem necessary, at a later date.

Adopted by the following vote:

AYES\_\_ NAYS\_\_

Dated:



2018 PROPOSED FEE SCHEDULE WASTE CLASS	CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM	NON-CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM	RESIDENT RATE PER TON OR RATE PER ITEM
Municipal Solid Waste (MSW) [Non-Recyclable Waste]	\$62.00	\$115.00	\$62.00
Local Solid Waste (LSW) [Non-Recyclable Waste]	\$52.00	N/A	N/A
Sludge	\$62.00	\$115.00	N/A
Construction & Demolition (C&D)	\$58.00	\$115.00	\$58.00
C&D Trucking & Disposal Roll-Off	\$73.00	N/A	N/A
C&D Trucking & Disposal Trailer	\$58.00	N/A	N/A
C&D - Trailer Direct Haul	\$50.00	N/A	N/A
Waste Mixed with 25% Recyclables	\$124.00	\$230.00	\$124.00
Select C&D (Clean Fill Only i.e., asphalt, concrete, brick and stone)	\$25.00	N/A	\$25.00
Clean Wood Pallets	\$15.00	\$15.00	\$15.00
Direct Haul Special Waste	\$55.00	\$87.00	N/A
Direct Haul Asbestos (1 ton minimum up to 4,000 tons)	\$80.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 4,000 tons per year to 8,000 tons per year)	\$70.00	\$159.00	N/A
Direct Haul Bulk Asbestos (> 8,000 tons per year)	\$60.00	\$159.00	N/A
ADC/Contaminated Soil – Regional Landfill Cover	\$15-\$30	N/A	N/A
Single Stream Recyclables(Oneida & Herkimer County)	\$0.00	\$49.00	\$0.00
Out of Region Single Stream Recyclables (Prior Authorization Needed)	TBD	N/A	N/A
Recyclables Mixed with Unacceptable Material	\$62.00	\$115.00	\$62.00
Green Waste/Wood Chip Disposal	\$15.00	\$18.50	\$5.00 Flat Fee P/U Truck
Green Waste/Wood Chip Disposal - Minimum Charge	\$5.00	\$5.00	\$5.00
Bagged Compost Out	N/A	N/A	\$2.00 Per Bag or 3 Bags for \$5.00
Bulk Compost Out - Large P/U Truck [3 buckets] (we load)	N/A	N/A	\$20.00 Flat Fee
Bulk Compost Out - Small P/U Truck [up to 2 buckets] (we load)	N/A	N/A	\$15.00 Flat Fee
Bulk Compost Out - Less than 100 yd. (we load)	N/A	N/A	\$15.00 Per Yard
Bulk Compost Out - Greater than 100 yd. (we load)	N/A	N/A	\$12.00 Per Yard - By Appointment Only
Bulk Compost Out - Greater than 500 yards per year (we load)	N/A	N/A	\$10.00 Per Yard
Stumps, Root Balls & Oversized Limbs	\$15.00	\$18.50	N/A
Tires up to 20" (Per Tire)	\$2.50	\$3.00	\$2.50
Tires Bulk	\$190.00	\$235.00	\$190.00
Tires on a Rim Add for Each	\$2.00	\$2.00	\$2.00
Household White Goods (i.e. Washers) Per Item	\$0.00	\$0.00	\$0.00
Household Items w/CFCs (i.e. Freezers) Per Item	\$10.00	\$15.00	\$10.00
35-Gallon Bag of MSW	N/A	N/A	\$2.00
One Bulk Item (i.e. Chair/Sofa/Table)	N/A	N/A	\$5.00
Minimum Load Charge - MSW 0 to 250 lbs.	\$7.75 Flat Fee	\$15.00 Flat Fee	\$7.75 Flat Fee
Minimum Load Charge - MSW 251 to 500 lbs.	\$15.50 Flat Fee	\$28.75 Flat Fee	\$15.50 Flat Fee
Minimum Load Charge - MSW 501 to 750 lbs.	\$23.25 Flat Fee	\$43.25 Flat Fee	\$23.25 Flat Fee
Minimum Load Charge - MSW 751 to 1,000 lbs.	\$31.00 Flat Fee	\$57.50 Flat Fee	\$31.00 Flat Fee
Minimum Load Charge - LSW 0 to 250 lbs.	\$6.50 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 251 to 500 lbs.	\$13.00 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 501 to 750 lbs.	\$19.50 Flat Fee	N/A	N/A
Minimum Load Charge - LSW 751 to 1,000 lbs.	\$26.00 Flat Fee	N/A	N/A
Minimum Load Charge - C & D 0 to 250 lbs.	\$7.25 Flat Fee	\$15.00 Flat Fee	\$7.25 Flat Fee
Minimum Load Charge - C & D 251 to 500 lbs.	\$14.50 Flat Fee	\$28.75 Flat Fee	\$14.50 Flat Fee
Minimum Load Charge - C & D 501 to 750 lbs.	\$21.75 Flat Fee	\$43.25 Flat Fee	\$21.75 Flat Fee
Minimum Load Charge - C & D 751 to 1,000 lbs.	\$29.00 Flat Fee	\$57.50 Flat Fee	\$29.00 Flat Fee
Penalty for Untarped Loads	\$10.00	\$10.00	\$10.00
Manually Removing Frozen Loads	\$0.00	\$25.00	N/A
Vehicle Weight Fee	\$5.00	\$10.00	\$5.00
MSW = Municipal Solid Waste (Non-Recyclable Waste) LSW = Local Solid Waste (Non-Recyclable Waste) ADC = Alternate Daily Cover C&D = Construction & Demolition Debris T&D = Trucking & Disposal N/A = Non-Applicable TBD = To Be Determined			

Preserving the environment through integrated recovery and disposal.

**Introductory No.**

**Resolution No. 21**

Introduced by:

Seconded by:

**RE: 2017 BUDGET TRANSFERS**

**WHEREAS,** the Authority Board, by Resolution No. 20 of 2016 adopted the 2017 Operating and Capital Budget; and

**WHEREAS,** it has been determined that budget transfers are needed for unanticipated expenses as indicated below; now, therefore, be it hereby

**RESOLVED,** that the following 2017 Budget Transfers are approved:

<u>From:</u>	810-8165	MRF- Retirement	\$7,044.00
	656-8165	MRF- Gasoline & Oil	\$22,456.00
	605-8165	MRF- Other Fees & Services	\$10,500.00
	860-8165	MRF- Hospitalization	\$19,000.00
	614-8165	MRF-Electric	\$14,000.00
	691-8165	MRF- Other Materials & Supplies	\$2,000.00
<u>To:</u>	608-8165	MRF- Temp. Labor	\$67,000.00
	651-8165	MRF- Automotive Supplies	\$8,000.00

Explanation: Sorter positions funded in Salaries account but utilizing Temp Agency staff. Need additional funds in automotive supplies.

<u>From:</u>	810-8175	RLF- Retirement	\$2,053.00
	615-8175	RLF- Heat	\$10,000.00
	656-8175	RLF- Gasoline & Oil	\$13,757.00
<u>To:</u>	691-8175	RLF- Other Materials & Supplies	\$7,800.00
	693-8175	RLF- Maintenance & Service	\$13,000.00
	698-8175	RLF- Host Community Benefit	\$5,010.00

Explanation: To cover costs of additional operating expenses and final costs for Route 294 improvement project.

<u>From:</u>	694-8180	ETS- Transportation	\$25,000.00
<u>To:</u>	651-8180	ETS- Automotive Supplies	\$16,000.00
	603-8180	ETS- Overtime	\$9,000.00

Explanation: Additional funds needed in automotive supplies and overtime.

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**Resolution No. 21**

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<u>From:</u>	810-8182	WTS- Retirement	\$4,703.00
	900-8182	WTS- Contingency	\$4,950.00
	860-8182	WTS- Hospitalization	\$5,000.00
	605-8182	WTS- Other Fees & Services	\$7,000.00
	614-8182	WTS- Electric	\$1,847.00
<u>To:</u>	691-8182	WTS- Other Materials and Supplies	\$6,000.00
	693-8182	WTS- Maintenance & Service Contracts	\$8,500.00
	695-8182	WTS- Other Expenses	\$9,000.00

Explanation: Additional funds needed in WTS operations.

<u>From:</u>	810-8185	GWC- Retirement	\$1,542.00
	900-8185	GWC- Contingency	\$1,156.00
	651-8185	GWC- Automotive Supplies	\$4,000.00
	656-8185	GWC- Gasoline & Oil	\$2,000.00
	693-8185	GWC- Maintenance & Service Contracts	\$1,302.00
<u>To</u>	603-8185	GWC- Overtime	\$10,000.00

Explanation: To cover additional overtime costs.

From	608-8186	HHW- Temporary Labor	\$20,000.00
To	605-8186	Other Fees & Services	\$20,000.00

Explanation: To cover additional costs in HHW for disposal of televisions.

Adopted by the following vote:

AYES\_\_\_ NAYS \_\_\_

Dated:

## Introductory No.

## Resolution No. 22

Introduced by:

Seconded by:

### RE: EXTENSION OF SOLID WASTE MANAGEMENT AGREEMENT WITH CITY OF ROME

**WHEREAS**, there has been a long-standing, cooperative working relationship between the Authority and the City of Rome on a number of services and projects; and

**WHEREAS**, since 1985 the County and then the Authority have maintained and operated facilities within the City of Rome, including the Western Transfer Station, Stump Disposal Facility, and the closed Ash Landfill; and

**WHEREAS**, the City and the County, and subsequently the Authority, have had an arrangement for the exchange of services regarding the treatment and disposal of the City's wastewater sludge and the Authority's landfill leachate; and

**WHEREAS**, the Authority owns and maintains the closed Ash Landfill on Tannery Road and has and will continue to have a need for leachate treatment and disposal; and

**WHEREAS**, the Authority recognizes the value of utilizing the City of Rome wastewater treatment system for the treatment and disposal of the Ash Landfill leachate, and the Authority further recognizes the benefit of using the sewer line installed by the City on Tannery Road; and

**WHEREAS**, the Authority and the City of Rome previously entered into a Solid Waste Management Agreement dated as of December 26, 2000 wherein the Authority would provide solid waste management and disposal services to the City, the City would deliver all solid waste generated and collected within the City to the Authority, the Authority would deliver leachate generated at the Authority's Tannery Road Ash Landfill to the City's wastewater treatment facility and the City would treat the leachate generated at the Ash Landfill; and

**WHEREAS**, the Authority constructed, opened and is operating a sanitary landfill in the Town of Ava (the "Regional Landfill"); and

**WHEREAS**, as a byproduct of the operation of the Regional Landfill, leachate is being generated and captured for treatment; and

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*Vice Chairman*

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*Treasurer*

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia  
*Executive Director*

Jodi M. Tuttle  
*Authority Board Secretary*

Find us on 

**WHEREAS,** the Authority and the City of Rome entered into an Extension of the Solid Waste Management Agreement on or about December 2, 2008 and executed an Addendum to the Agreement on or about December 2009 related to City treatment of a portion of the leachate generated at the Regional Landfill

**WHEREAS,** the Extension by its terms is set to expire on December 31, 2017; and

**WHEREAS,** the parties have each performed pursuant to the terms and conditions of the Agreement and the parties have each mutually benefited from the terms and conditions of the Agreement; and

**WHEREAS,** the Authority and the City of Rome wish to extend the terms of the Solid Waste Management Agreement and addendum for an additional ten-year period; now, therefore be it

**RESOLVED,** the Authority Board of Directors hereby approves the attached Agreement with the City of Rome, to be effective January 1, 2018 and terminating December 31, 2027 upon the signature of Rome Mayor Jacqueline Izzo and Executive Director William Rabbia; and further be it

**RESOLVED,** the Board hereby directs the Executive Director and Authority Counsel to take all necessary action to execute the Agreement, including any adjustments or other related agreements, which may be necessary.

Adopted by the following vote:

AYES\_\_\_\_ NAYS\_\_\_\_

Dated:

**Introductory No.**

**Resolution No. 23**

Introduced by:

Seconded by:

**RE: BANK OF NEW YORK MELLON - SIGNATORY RESOLUTION**

**WHEREAS**, the Oneida-Herkimer Solid Waste Authority utilizes the Bank of New York Mellon in connection with corporate trust transactions and accounts; and

**WHEREAS**, authorization to update Authority officers and signatories is required; now, therefore, be it

**RESOLVED**, that the Oneida-Herkimer Solid Waste Authority authorizes the attached updated Incumbency Certificate/Authorized Callbacks, reflecting updated signatories, in connection with corporate trust transactions and accounts with the Bank of New York Mellon.

Adopted by the following vote:

AYES\_\_\_\_\_ NAYS\_\_\_\_\_

Dated:

**BOARD OF  
DIRECTORS**

Kenneth A. Long  
*Chairman*

Harry A. Hertline  
*Treasurer*

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia

*Executive Director*

Jodi M. Tuttle

*Authority Board Secretary*

## INCUMBENCY CERTIFICATE/ AUTHORIZED CALLBACKS

The undersigned, Jodi M. Tuttle being the Authority Board Secretary  
(name of person) (title)

of Oneida-Herkimer Solid Waste Authority (the "Company")

does hereby certify that (1) the individuals listed below are qualified and acting officers of the Company, (2) the signature appearing opposite the name of each such officer is a true specimen of the genuine signature of such officer, and (3) such individuals have the authority to provide written direction/ confirmation and receive callbacks at the phone number(s) noted below and execute documents to be delivered [to, or upon the request of The Bank of New York Mellon and/or The Bank of New York Mellon Trust Company, N.A. (collectively, "BNY Mellon")]. BNY Mellon may rely conclusively upon the certification of authority of the officers named in this Certificate in connection with all corporate trust transactions to which the Company is a party with BNY Mellon until such time as the Company (i) expressly revokes this Certificate in writing or (ii) provides a revised Certificate; in order to be effective, either must be delivered to BNY Mellon at the addresses provided in the related governing documents."

<u>Name</u>	<u>Title</u>	<u>Signature</u>	<u>Phone Number for Callback</u>
<u>Kenneth A. Long</u>	<u>Chairman</u>	<u></u>	<u>(315)733-1224 Ext. 1200</u>
<u>Harry A. Hertline</u>	<u>Treasurer</u>	<u></u>	<u>(315)733-1224 Ext. 1200</u>
<u>William A. Rabbia</u>	<u>Executive Director</u>	<u></u>	<u>(315)733-1224 Ext. 1700</u>
<u>Joseph M. Artessa</u>	<u>Comptroller</u>	<u></u>	<u>(315)733-1224 Ext. 1900</u>

Preserving the environment through integrated recovery and disposal.

**Introductory No.**

**Resolution No. 24**

Introduced by:

Seconded by:

**RE: BANK OF UTICA - CORPORATE RESOLUTION DEPOSIT ACCOUNT**

**See Attached Bank of Utica Corporate Resolution - Stamped Signatures**

Adopted by the following vote:

AYES\_\_\_\_ NAYS\_\_\_\_

Dated:

---

**BOARD OF  
DIRECTORS**

Kenneth A. Long  
*Chairman*

Vincent J. Bono  
*Vice Chairman*

Harry A. Hertline  
*Treasurer*

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia

*Executive Director*

Jodi M. Tuttle  
*Authority Board Secretary*

Find us on 





222 Genesee Street  
Utica, New York 13502-4385



Information (315) 797-2700 24 Hr Banking (315) 797-2710  
Toll Free (800) 442-1028 Checking (315) 797-2761  
Fax (315) 797-2707 www.bankofutica.com

Date: 11/06/2017  
Account # 75-6429 00-9135 462622  
Customer: 46-0733 461715 114591  
Opened By: 61-08740 Schantz, Debbie

## Corporate Resolution Deposit Account

I HEREBY CERTIFY TO BANK OF UTICA, UTICA, NEW YORK that a meeting of the Board of Directors of , A CORPORATION organized under the laws of the State of New York duly called (a quorum being present) and held at the office of said corporation at ONEIDA HERKIMER SOLID WASTE AUTHORITY on the 18<sup>th</sup> day of THE FOLLOWING resolutions were duly adopted and are now in full force and effect: \* December

RESOLVED, that the above Bank be designated a depository of this corporation and that all checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of money from the account of this corporation with the said Bank, including any payments by the Bank which might exceed the amount of funds of the corporation then on deposit, may be honored by the said Bank when signed on behalf of this corporation by any of its following officers:

Name	JOSEPH M ARTESSA	Title	Comptroller
Name	HARRY AHERTLINE	Title	Treasurer
Name	WILLIAM A RABBIA	Title	Executive Director
Name		Title	
Name		Title	
Name		Title	
Name		Title	
Name		Title	

RESOLVED, that the above Bank, is hereby authorized to pay any such orders and also receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue or the disposition of the proceeds even if drawn to the individual order of any signing officer or tendered in payment of his individual obligation.

RESOLVED, that any check herein authorized to be drawn in the name of this corporation may be signed with the facsimile signature or signatures of any of the duly designated signatories of this corporation and the Bank shall be entitled to charge any such check to this corporation's account regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Bank by the Secretary or any Assistant Secretary of this corporation.

RESOLVED, that the foregoing powers and authority will continue until written notice of revocation has been delivered to the above Bank.

RESOLVED, that the Secretary of this corporation be and he/she hereby is authorized to certify to the above Bank, the foregoing resolutions and the provisions thereof are in conformity with the charter and by-laws of this corporation.

I FURTHER CERTIFY that there is no provision in the charter or by-laws of said corporation limiting the power of the board of directors to pass the foregoing resolutions and that the same are in conformity with the provisions of said charter and by-laws.

IN WITNESS WHEREOF, I have hereunto set my hand as Secretary of said corporation and affixed the corporate seal the day of , .

\*

Jodi M. Tuttle

(Corporate Seal Above)

(Secretary)

I hereby certify that I am a director of said corporation and that the foregoing is a correct copy of resolutions passed as therein set forth, and that the same are now in full service.

\*

Kenneth A. Long

(To Be Signed by a Director Other Than Secretary)

CORPORATE RESOLUTION  
AUTHORIZATION OF STAMPED SIGNATURES

I, Jodi M. Tuttle, certify that I am the Secretary of Oneida-Herkimer Solid Waste Authority (the "Corporation"), a New York business corporation having its principal office at 1600 Genesee Street, Utica, New York, and that the following is a true copy of resolutions duly adopted by the board of directors of the Corporation at a meeting duly held on December 18, 2017 (date), where a quorum was present.

RESOLVED that any check to be drawn in the name of the Corporation may be signed with the stamped signature of any of the following person(s):

Harry A. Hertline, Treasurer

Name

Signature

William A. Rabbia, Executive Director

Name

Signature

Joseph M. Artessa, Comptroller

Name

Signature

whose stamp signature specimen(s) is/are placed here

pertaining to account #

00-8235 (effective date )  
12/18/2017

and be it further

RESOLVED that Bank of Utica is hereby authorized to honor checks, drafts, and other negotiable instruments drawn in the name of the Corporation bearing the stamped signature of any of the above named persons, and to charge the Corporation for any such check, draft and other negotiable instruments regardless of how, by whom or by what means the stamped signature was affixed, if the stamped signature resembles the specimen of the stamped signature shown above; and be it further

RESOLVED that the Corporation completely relieves Bank of Utica of any and all liability in connection with payment of all checks, drafts, and other negotiable instruments bearing a resemblance of the above signature stamp(s) whether or not properly authorized by the Corporation, and shall indemnify Bank of Utica from all claims and expense associated with any such payment(s).

The undersigned further certifies that (i) there is no provision in the articles of incorporation or the bylaws of the Corporation limiting the power of the board of directors to pass the above resolution; (ii) the resolution is in conformity with the provisions of the Corporation's articles of incorporation and bylaws; and (iii) this resolution has not been rescinded or modified, and any future rescission and/or modification shall not become effective as to Bank of Utica until five (5) business days after notification in writing to it.

Dated: 12/19/2017

Name: Jodi M. Tuttle

Title: Authority Board Secretary

**Introductory No.**

**Resolution No. 25**

Introduced by:

Seconded by:

**RE: KEYBANC CAPITAL MARKETS CORPORATE RESOLUTION CERTIFICATION**

**See Attached KeyBanc Corporate Resolution Certification**

Adopted by the following vote:

AYES\_\_\_\_ NAYS\_\_\_\_

Dated:

---

**BOARD OF  
DIRECTORS**

Kenneth A. Long  
*Chairman*

Vincent J. Bono  
*Vice Chairman*

Harry A. Hertline  
*Treasurer*

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia

*Executive Director*

Jodi M. Tuttle  
*Authority Board Secretary*

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## Corporate Resolution Certification

Account Name ONEIDA-HERKIMER SOLID WASTE AUTHORITY Account Number RF4-402689

I HERBY CERTIFY that at a meeting, duly called, of the Board of Directors of :

(Entity Name) Oneida-Herkimer Solid Waste Authority  
a corporation, at which said meeting a quorum was present and acting throughout, the following preamble and resolution was adopted and ever since has been and now is in full force and effect.

WHEREAS this Corporation is duly authorized and permitted by its Charter and Bylaws to:

- Engage in cash and margin transactions in any and all forms of securities including, but not limited to, stocks, options, mutual funds, stock options, stock index, options, sort sales, foreign currency options and debt instruments options, bonds bond debentures, annuities, notes, scrips, participation certificates, right to subscribe, warrants, certificates of deposit, mortgages, choses in action, evidence of indebtedness, commercial paper certificates or indebtedness, and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise.
- Receive on behalf of the corporation or deliver to the corporation or third parties, including but not limited to the President, Vice President, Treasurer or any other authorized officer or person listed in the Certification and Signatures section below.
- Establish and maintain an asset management account with debit card, check writing and margin privileges, from which account funds are directly spent, the responsibility for which is entirely that of the Corporation.

NOW THEREFORE BE IT RESOLVED that this Corporation opened an account or accounts in its name with KEYBANC CAPITAL MARKETS INC., and that the individual named below (Certification and Signatures section) or any one of them acting individually, may, on behalf of this Corporation, be and they hereby are and each of them hereby is authorized and empowered to (1) give written or oral orders in the said account or accounts for the purchase, sale, or other disposition of stocks, bonds, and other securities, (2) deliver to and receive from KEYBANC CAPITAL MARKETS INC., on behalf of this Corporations monies stocks, bond, and other securities, (3) establish and maintain an asset management account with debit card, check writing and margin privileges from which account funds are directly spent with each authorized person as indicated in the separate asset management account agreement having check writing and debit card privileges, (4) order the transfer or delivery of funds, monies or securities to any other person whatsoever, including the President, Vice President, Treasurer or any other authorized officers r persons indicated below giving such instructions, (5) sign acknowledgements of the correctness of all statements of accounts, and (6) make, execute, and deliver under the corporate seal any and all written endorsements, releases and documents necessary or proper to effectuate the authority hereby conferred; the within authorization to each of said officers to remain in full force and effect until written notice of the revocation thereof shall have been received by KEYBANC CAPITAL MARKETS INC.

### CERTIFICATION AND SIGNATURES

Printed Name	Harry A. Hertline	Date
Title	Treasurer	
Signature		

Printed Name	William A. Rabbia	Date
Title	Executive Director	
Signature		

Printed Name	Joseph M. Artessa	Date
Title	Comptroller	
Signature		

Printed Name	Kenneth A. Long	Date
Title	Chairman	
Signature		



CORP

IN WITNESS WHEREOF, I have hereunto set my and affixed the seal of said Corporation this \_\_\_\_\_

day of \_\_\_\_\_, 20\_\_\_\_\_

[AFFIX CORPORATE SEAL HERE IF  
CORPORATION USES A SEAL]

Print Secretary Name	Jodi M. Tuttle
Secretary Signature	

**Note 1.** If the Secretary is empowered to act for the Corporation, pursuant to these resolutions, the President of the Corporation as set forth above must fill in and execute the Additional Certification below.

**Note 2.** If the Corporation has only one sole officer (e.g. President), that officer must sign above on the Secretary line indicating his or her corporate officer title in additional to filling in and executing the Additional certification in below.

-----**ADDITIONAL CERTIFICATION**-----

**Check One**

**PRESIDENT TO COMPLETE ONLY OF THE SECRETARY OF THE CORPORATION IS AUTHORIZED TO ACT PURSUANT TO THE FOREGOING RESOLUTION OR IF THE CORPORATION HAS ONLY ONE OFFICER.**

☒ **I FURTHER CERTIFY that the Secretary of the Corporation is authorized by the foregoing resolution to act herunder.**

☐ **I FURTHER CERTIFY that the Corporation has only one sole officer and that I am that sole officer and authorized to execute legal and binding documents in the name of and on behalf of the Corporation pursuant to the Corporation's governing documents.**

President's Printed Name	Kenneth A. Long, Chairman	Date
Signature		

Preserving the environment through integrated recovery and disposal.

**Introductory No.**

**Resolution No. 26**

Introduced by:

Seconded by:

**RE: AWARD OF AGREEMENT TO UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS) WILDLIFE SERVICES (WS)**

**WHEREAS,** the Oneida-Herkimer Solid Waste Authority desires to continue to minimize impacts associated with nuisance wildlife, such as gulls, starlings, crows, muskrats, beavers, turkey vultures, woodchucks and pigeons (nuisance wildlife), at the Oneida-Herkimer Regional Landfill and other Authority Facilities; and

**WHEREAS,** the USDA-APHIS-WS has statutory authority under the Act of March 2, 1931 (46 Stat. 1468; 7 U.S.C. 426-426b) as amended, and the Act of December 22, 1987 (101 Stat. 1329-331, 7 U.S.C. 426c), to cooperate with states, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs of zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety; and

**WHEREAS,** the USDA-APHIS-WS employs expert biologists and technicians that conduct nuisance wildlife management services, secure all necessary permits and prepare associated reports; and

**WHEREAS,** Authority staff have observed and interacted with USDA-APHIS-WS technicians and biologists as they conducted nuisance wildlife management at Authority Facilities for ten years; and

**WHEREAS,** the USDA-APHIS-WS has fulfilled all its duties and responsibilities and has successfully managed nuisance wildlife at Authority Facilities for ten years; and

**WHEREAS,** the USDA-APHIS-WS has developed a Cooperative Service Agreement to conduct four days per week, on-site, integral nuisance wildlife control program at the Oneida-Herkimer Solid Waste Management Facilities which will reduce human health and safety risks and property damage associated with nuisance wildlife; and

**WHEREAS,** Authority staff have negotiated a one-year agreement with USDA-APHIS-WS; and

**WHEREAS,** the USDA-APHIS-WS offers the unparalleled resources and expertise of the Federal Government in nuisance wildlife management; now, therefore, be it

**BOARD OF DIRECTORS**

Kenneth A. Long  
*Chairman*

Vincent J. Bono  
*Vice Chairman*

Harry A. Hertline  
*Treasurer*

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia

*Executive Director*

Jodi M. Tuttle

*Authority Board Secretary*

Find us on 

**Introductory No.**  
**Resolution No. 26**

Page 2

**RESOLVED**, that the Authority Board accepts and approves the attached Inter-Governmental Agreement put forth by USDA-APHIS-WS and commencing on January 1, 2018 and continuing for one year from that date; and be it further

**RESOLVED**, that the Authority Board directs the Executive Director to take all necessary action to implement this Agreement.

Adopted by the following vote:

AYES\_\_ NAYS\_\_

Dated:

Preserving the environment through integrated recovery and disposal.

**Introductory No.**

**Resolution No. 27**

Introduced by:

Seconded by:

**RE: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH TRAINOR ASSOCIATES, INC.**

**WHEREAS,** the Authority is committed to promoting waste reduction, recycling and proper solid waste management to all individuals, businesses, industries, institutions and schools throughout the region through public information/education; and

**WHEREAS,** the Authority periodically requires assistance from professional public relations firms for communication consulting and creative services; and

**WHEREAS,** the Authority issued a Request for Proposals dated September 13, 2010 for an advertising agency to develop a public education and community outreach program specific to single stream recycling education; and

**WHEREAS,** Trainor Associates, Inc. was selected based upon years of experience in the field, quality of work and competitive pricing; and

**WHEREAS,** the Authority has a number of ongoing projects where the use of a professional public relations firm is warranted to continue to improve public information and increase public education opportunities; and

**WHEREAS,** the estimated costs for these professional services are indicated in the attached proposed Agreement and Trainor Associates, Inc. is required to request and receive written authorization from the Authority before proceeding with any work, and this proposed agreement recognizes that the work will be within the annual budget authorized by the Authority Board; now, therefore, be it

**RESOLVED,** that the Authority Board of Directors hereby approves a Professional Services Agreement with Trainor Associates, Inc. for the period January 1, 2018 through January 1, 2019, with two one-year options and directs the Executive Director to take the action necessary to execute the Agreement.

Adopted by the following vote:

AYES\_\_\_ NAYS\_\_\_

Dated:

**BOARD OF  
DIRECTORS**

Kenneth A. Long  
*Chairman*

Vincent J. Bono  
*Vice Chairman*

Harry A. Hertline  
*Treasurer*

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia

*Executive Director*

Jodi M. Tuttle

*Authority Board Secretary*

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Preserving the environment through integrated recovery and disposal.

**Introductory No.**

**Resolution No. 28**

Introduced by:

Seconded by:

**RE: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH TOTAL SOLUTIONS, INC.**

**WHEREAS,** the Authority requires network administration, consulting, installation, and/or support services to maintain its Information Technology Systems at all Authority facilities; and

**WHEREAS,** the Authority has an extensive computer network with servers, multiple attached devices and third-party vendor contracts for data transfer and software; and

**WHEREAS,** the Authority requires the use of hosted exchange for encrypted email service; and

**WHEREAS,** the Authority has worked with Total Solutions, Inc. to provide comprehensive IT management since 2010; and

**WHEREAS,** Total Solutions, Inc. has provided competitive pricing that includes comprehensive IT management, including third-party vendor interface, hosted exchange email service, managing antivirus and back-up, and web filtering services; and

**WHEREAS,** the estimated costs for these professional services are indicated in the attached proposed Agreement and Total Solutions, Inc. is required to request and receive written authorization from the Authority before proceeding with any additional work, and this proposed agreement recognizes that the work will be within the annual budget authorized by the Authority Board; now, therefore, be it

**RESOLVED,** that the Authority Board of Directors hereby approves a Professional Services Agreement with Total Solutions, Inc., for the period January 1, 2018 through December 31, 2020 and directs the Executive Director to take the action necessary to execute the Agreement.

Adopted by the following vote:

AYES\_\_ NAYS\_\_

Dated:

Preserving the environment through integrated recovery and disposal.

**Introductory No.**

**Resolution No. 29**

Introduced by:

Seconded by:

**RE: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH BARTON & LOGUIDICE, P.C., CONSULTING ENGINEERS**

**WHEREAS,** the Authority has utilized several professional engineering firms to provide necessary services for the planning, design and construction of Authority facilities; and

**WHEREAS,** the firm of Barton & Loguidice, P.C. has been used by the Authority for the planning, design and construction of the Regional Landfill Facility; and

**WHEREAS,** the Authority Board approved contracts with Barton & Loguidice for site studies, preparation of environmental impact statements, and preparation of permit documents from the Landfill Facility (Resolution No. 3 of 1995) and the Authority Board further approved retaining Barton & Loguidice to prepare all final design drawings and bid documents for the Regional Landfill Facility (Resolution No. 7 of 2004) and for engineering services related to regulatory compliance, operation and liner extensions (Resolution No. 4 of 2007, Resolution No. 19 of 2012 and Resolution No. 26 of 2014); and

**WHEREAS,** the construction of the Landfill Facility is completed and there are continuing requirements for monitoring, reporting and permit compliance which require the services of a licensed professional engineer, a licensed air quality engineer, a certified storm water management and erosion sediment control professional, and other professional services as outlined in the attached proposed Agreement; and

**WHEREAS,** the estimated costs for these professional services are indicated and the Engineer is required to request and receive written authorization from the Authority before proceeding with the work, and this proposed Agreement recognizes that the work will be within the annual budget authorized by the Authority Board; now, therefore, be it

**RESOLVED,** that the Authority Board of Directors hereby approves the attached Proposal Engineering Services with Barton & Loguidice and directs the Executive Director and the General Counsel to take the action necessary to execute the Agreement.

Adopted by the following vote:

AYES\_\_ NAYS\_\_

Dated:

**BOARD OF DIRECTORS**

Kenneth A. Long  
*Chairman*

Vincent J. Bono  
*Vice Chairman*

Harry A. Hertline  
*Treasurer*

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia

*Executive Director*

Jodi M. Tuttle

*Authority Board Secretary*

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Preserving the environment through integrated recovery and disposal.

## Introductory No.

## Resolution No. 30

Introduced by:

Seconded by:

### **RE: AUTHORIZING AND DIRECTING THE EXECUTIVE DIRECTOR AND AUTHORITY COUNSEL TO ENTER INTO A CONTRACT WITH RRT DESIGN AND CONSTRUCTION (RRT) FOR THE DESIGN, PROCUREMENT, AND INSTALLATION OF A SOURCE SEPARATED ORGANICS PROCESSING (SSOP) FACILITY**

**WHEREAS**, the Authority's New York State approved Local Solid Waste Management Plan specifically identifies organics, such as food waste, as a diversion target for investigation during the current ten-year planning period; and

**WHEREAS**, the Authority in partnership with the Oneida County Sewer District (OCSD), completed a feasibility study which evaluated the diversion of source-separated organics (SSO) from commercial entities only in Oneida and Herkimer Counties; and

**WHEREAS**, the Source-Separated Organics Feasibility Study recommended consideration of a commercial organics processing facility to be located in a building addition adjacent to the Authority's Utica Complex [Eastern Transfer Station] which would utilize proven technologies to maximize organics recovery through the use of automatic depackaging and sorting equipment; and

**WHEREAS**, the Board on May 15, 2017 authorized issuance of a Request For Proposals (RFP) under 120-w of the General Municipal Law which establishes a fair, open and competitive procedure for entering into an agreement for the source separated organics processing facility; and

**WHEREAS**, a draft RFP for design, construction and installation of an organics processing facility adjacent to the Authority's Eastern Transfer Station was released and Notice of Issuance of the Draft RFP was published in applicable outlets on May 17, 2017; a pre-proposal conference and facility tour was held on June 20, 2017; and the deadline for comments on the Draft RFP was July 17, 2017; and

**WHEREAS**, a final RFP was released and Notice of Issuance of the Final RFP was published in applicable outlets on August 2, 2017 with Final Proposals due on August 18, 2017.

**WHEREAS**, the Authority received one joint proposal from RRT Design and Construction (RRT) and the Authority's consulting engineer, Barton & Loguidice, P.C.; and

**WHEREAS**, the Authority has completed a detailed extensive evaluation of RRT's proposal, including meeting with the respondent and contacting references; and

**WHEREAS**, RRT Design and Construction has experience building and designing a SSOP facility and also constructed the Authority's single stream processing facility; and

---

#### **BOARD OF DIRECTORS**

Kenneth A. Long  
*Chairman*

Vincent J. Bono  
*Vice Chairman*

Harry A. Hertline  
*Treasurer*

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Robert J. Roberts, III

James M. Williams

William A. Rabbia

*Executive Director*

Jodi M. Tuttle  
*Authority Board Secretary*

Find us on 

**WHEREAS,** based upon this evaluation, the Executive Director recommends RRT, based upon their design, extensive experience with design and construction of a source separated organics processing facility and RRT's financial proposal; now, therefore, be it

**RESOLVED,** that the Authority Board of Director's hereby directs the Executive Director and Authority Counsel to take all actions to negotiate and enter into a contract with RRT Design and Construction for the design, procurement and installation of a source separated organics processing facility.

Adopted by the following vote:

AYES\_\_ NAYS\_\_

Dated:

Preserving the environment through integrated recovery and disposal.

**Introductory No.**

**Resolution No. 31**

Introduced by:

Seconded by:

**RE: ESTABLISH REGULAR MEETING DATES FOR 2018 AND DESIGNATE OFFICIAL NEWSPAPERS FOR PUBLICATION OF LEGAL NOTICES**

**WHEREAS**, the Authority customarily adopts a regular meeting schedule for the upcoming year and designates official newspapers for the publication of legal notices; now, therefore, be it

**RESOLVED**, that the Authority Board of Directors hereby designates the following meeting dates for 2018: March 19, May 14, June 18, September 17, November 19 and December 17. The Chairman may call additional meetings as necessary and after public notice; and further be it

**RESOLVED**, that the Board of Directors hereby designates the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram for publication of all official notices of the Authority and the Board further directs the Authority Secretary to post all official notices on the Authority's web site.

Adopted by the following vote:

AYES\_\_ NAYS\_\_

Dated:

Preserving the environment through integrated recovery and disposal.

**Introductory No.**

**Resolution No. 32**

Introduced by:

Seconded by:

**RE: ELECTION OF OFFICERS AND COMMITTEE MEMBERS FOR 2018**

**WHEREAS**, pursuant to the New York State Public Authorities Accountability Act and the Authority's Bylaws, the following slate of officers has been recommended by the Nominating Committee to serve for 2018:

Ken Long, Chairman  
Vincent Bono, Vice Chairman  
Harry Hertline, Treasurer

; now, therefore, be it

**RESOLVED**, that the Authority Board hereby elects the following slate of officers for 2018:

Ken Long, Chairman  
Vincent Bono, Vice Chairman  
Harry Hertline, Treasurer

; and further be it

**RESOLVED**, that the Authority Board of Directors hereby appoints the following members to serve on the following committees for 2018:

Audit Committee:

Harry Hertline – Chairman, Audit Committee  
Vincent Bono - Vice Chairman, Audit Committee  
Robert J. Roberts, III

Finance Committee:

Harry Hertline – Chairman, Finance Committee  
Robert J. Roberts, III - Vice Chairman, Finance Committee  
Vincent Bono

**Introductory No.  
Resolution No. 32**

Page 2

Governance Committee:

Barbara Freeman – Chairperson  
James Williams  
Nancy Novak

FOIL Appeals Committee:

James D’Onofrio – Chairman  
Barbara Freeman  
James Franco

Adopted by the following vote:

AYES\_\_ NAYS\_\_

Dated: