

MEMORANDUM

TO: Authority Board of Directors

FROM: William A. Rabbia, Executive Director

DATE: December 11, 2021

RE: Meeting Notice & Tentative Agenda – Monday, December 20, 2021 – 4:30 PM

A regular meeting of the Oneida-Herkimer Solid Waste Management Authority is scheduled for Monday, December 20, 2021, at 4:30 PM in the Authority public meeting room, 1600 Genesee Street, Utica, NY 13502. **Board Members will continue to have the option of participating in-person or via Zoom and will be emailed a private Zoom link to participate, prior to the meeting.**

1. Pledge of Allegiance
2. Approval of November 15, 2021 Authority Minutes
3. Public Comment Period
4. Recycling Champion - Harbor Point Mineral Products – Resolution
5. Proposed 2022 Budget – Resolution
6. Supplemental Appropriation/Budget Amendment - Resolution
7. 2021 Budget Transfers – Resolution
8. Draft RFP – Landfill Gas Utilization - Resolution
9. Approval of Professional Services Agreement with Trainor Associates Inc. – Resolution
10. Designation of 2022 Meeting Dates and Official Publications – Resolution
11. Election of Officers and Committee Appointments for 2022– Resolution
12. Commendation of Environmental Coordinator James Biamonte – Resolution

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AUTHORITY MEETING MINUTES
November 15, 2021

DRAFT

Board Members Present: Chairman Ken Long, Vice Chairman Vincent Bono [video conference], Neil Angell, James D’Onofrio [video conference], James Franco, Barbara Freeman, Treasurer Harry Hertline, Nancy Novak [video conference], Richard Redmond and Jim Williams

Authority Staff Present: William Rabbia, Joseph Artessa, James Biamonte, Joshua Olbrys and Andrew Opperman

Chairman Long called the November 15, 2021 Authority Board meeting to order at 4:30 PM and opened with the Pledge of Allegiance.

A motion was made by Mr. Williams, seconded by Mr. Hertline and passed to approve the September 20, 2021 Authority Minutes. [Mr. D’Onofrio was not present for this vote.]

At 4:31 PM Chairman Long called the public hearing on the proposed 2022 Authority budget to order.

Executive Director Bill Rabbia and Comptroller Joe Artessa presented an overview of the proposed 2022 budget through a PowerPoint presentation. Mr. Rabbia said that Authority staff began working on the proposed budget in late July of this year and a draft budget was provided to the Finance Committee for its review. Following input from the Finance Committee, the 2022 draft budget was released to the public prior to the November 1, 2021 deadline. The 2022 draft budget includes a \$2 per ton decrease for municipal solid waste, local solid waste, and sludge tip fees. Mr. Rabbia noted that 2022 tip fees are the same as they were in 1990 and that 2022 is the sixth time in the past ten years that the Authority has reduced tipping fees. Rate reductions for direct haul bulk asbestos to the Regional Landfill will continue in 2022. For the 31st consecutive year, recyclables will continue to be accepted at no charge. Mr. Rabbia stated that the two new reduced tip fee programs that were introduced in 2021 to assist Oneida-Herkimer Counties and its municipalities are included in the 2022 fee schedule and draft budget. One program provides for reduced tip fees for disposal of debris following a disaster, such as a flood (\$42.00 per ton for 2022). The second program provides for reduced tipping fees to assist Industrial Development Agencies (IDA) and Developers related to Brownfield clean-up and Industrial Development Projects (\$42.00 per ton for 2022). Mr. Rabbia said that the Board remains committed to its goal of long-term stable rates. Graphs illustrating historical municipal solid waste (msw) tipping fees for the period 1990 – 2022 (proposed) and historical msw tipping fees versus the rate of inflation for the period 1990 - 2021 were reviewed. A chart outlining neighboring County tip fees was also reviewed. Mr. Rabbia commented that, although many of the neighboring planning units do not have the same services and/or facilities supported through the Authority’s integrated system, some charge a fee for recyclables.

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AUTHORITY MEETING MINUTES

November 15, 2021 - Page 2

He said that the Authority will continue to provide economic incentive to take recyclables at no charge in Oneida-Herkimer Counties. An analysis of 2020 actual, 2021 (6-month data) and 2022 projected tonnage by waste class was reviewed. Projected waste tonnage for 2022 is 287,100, compared to 286,000 in 2020. An overview of system revenues comparing 2020 actual, 2021 (6-month data) and 2022 proposed was presented. Mr. Rabbia reviewed proposed 2022 revenue assumptions for system tip fees (\$15,806,300); sale of recyclables (\$2,641,000); landfill gas (\$320,000), recyclables' processing fees (\$890,000), sale of carbon credits (\$540,000) and miscellaneous revenues which include interest earnings, State grants, compost tip fees and sales, tire fees, etc. (\$1,683,700). Overall proposed 2022 system revenues total \$21,881,000.

Mr. Artessa reviewed system expenditures by cost center outlining 2020 actual, 2021 (6-month data) and 2022 proposed. He noted that the budget includes \$460,000 of contracted direct payments made to the Town of Ava and the Town and Villages of Boonville, consistent with the Host Community Agreements. Capital project funded through tipping fees will be \$1,321,000 for 2022. There is a reduction in debt service of \$1,029,342, based upon redemption of the Authority's 2011 bonds. 2021 debt service is \$2,881,369. Debt service for 2022 is \$1,852,027. Proposed landfill reserves for 2022 total \$2,400,000 (\$800,000 for Regional Landfill equipment replacement and \$1,600,000 for Regional Landfill liner extension). The 2022 proposed capital plan will be \$4,261,000, with projections through 2026. Mr. Artessa noted that the capital plan also includes projected expenditures for landfill gas system expansion that will be funded through an established reserve. Several charts that indicated revenues and expenses by category and cost centers projected for 2022 were reviewed. The total proposed 2022 system revenues/expenses total \$21,881,000; and municipal revenues/expenses total \$5,951,500. The total proposed 2022 Authority budget is \$27,832,500. The proposed 2022 budget for the six municipalities in which the Authority administers the respective municipal programs was presented by Mr. Rabbia.

Chairman Long stated that Authority Secretary Jodi Tuttle relayed that there were no public comments received on the proposed 2022 budget.

Chairman Long closed the public hearing and reconvened the regular meeting of the Authority.

There were no comments submitted for regular public comment period.

Mr. Rabbia said that Records Management Officer Jodi Tuttle conveyed in a memo that the State Archives revised and consolidated its local government records retention and disposition schedules and issued Retention and Disposition Schedule for New York Local Government Records (LGS-1) which supersedes and replaces the MI-1 schedule that the Authority had been using. Before any records listed on the new Retention and Disposition Schedule can be disposed of, the Authority must adopt the Schedule LGS-1. Resolution No. 14 would approve the new retention and disposition schedule.

Resolution No. 14 was introduced by Mr. Bono, seconded by Mr. Franco, and passed adopting Retention and Disposition Schedule LGS-1. [10 Ayes, 0 Nays]

Mr. Rabbia said that Resolution No. 15 would approve a 2021 supplemental appropriation/budget amendment to purchase capital equipment [two tractors and two tanker trailers] in the amount of \$500,000 to transport leachate from the Regional Landfill (RLF).

AUTHORITY MEETING MINUTES

November 15, 2021 - Page 3

Mr. Rabbia stated that the Authority rejected the two proposals submitted for transportation of leachate from the RLF to the Rome Water Pollution Control Facility and the Oneida County Department of Water Quality and Water Pollution Control, based upon the fact that the lowest bidder chose to withdraw its bid and the second bidder represented a 57% increase over current expenses. Mr. Rabbia said that after analyzing costs, it was determined that there would be a savings of approximately \$286,000 annually if the Authority took over this function in-house. However, new equipment will be needed to perform this function. Resolution No. 15 would approve a 2021 supplemental appropriation/budget amendment to purchase this equipment.

Resolution No. 15 was introduced by Ms. Freeman, seconded by Mr. Angell, and passed approving a 2021 supplemental appropriation/budget amendment in the amount of \$500,000 to purchase capital equipment for leachate haul. [10 Ayes; 0 Nays]

Vice Chairman Bono excused himself from the meeting.

Solid Waste Engineer Andrew Opperman provided an update on the Source Separated Organics slurry force main project. The Authority currently transfers the slurry from this facility by way of a tanker trailer that is sent to the neighboring Oneida County Wastewater Treatment Plant (OCWWTP) where it is discharged into two anaerobic digesters. The pipeline project was awarded in July 2021, but work had been pushed back due to material delays. Mr. Opperman stated that a new pump was installed last week and he anticipates that the pipeline will be up and running by the end of November.

Landfill Operations Manager Josh Olbrys provided an update on construction of Cell 4 at the Regional Landfill. Mr. Olbrys stated that Kubricky Construction is nearly 95% done with this project. Since the last update, everything has been stabilized, including the access roads. Electro-resistivity testing has been performed and the Authority is currently monitoring the flow that is coming into the secondary liner to ensure there are no leaks. This process takes several weeks. Once this process is complete, the scrim will be installed. The manhole work, which is being done in-house, is nearly complete. The Authority is also waiting on some electrical panels which will be installed in-house. Mr. Olbrys has been very pleased with the progress and anticipates having the project completed over the next several weeks.

Mr. Rabbia reported that in 2008, the Authority applied for a NYSDEC landfill capping assistance grant and was notified this week that the Authority will be receiving funding. The grant period covers the period 2010-2014 and will cover the original flare, active gas system and several wells at the Regional Landfill. The grant reimburses at 50%. Mr. Rabbia stated that the total amount the Authority spent during this period was a little over \$2 million. The Authority will be awarded \$1,024,469. Mr. Rabbia noted that this amount was not included in the 2022 budget, but he anticipates that the money will be received in the 2022 fiscal year.

At 5:26 PM, with no further business, a motion was made by Mr. Redmond, seconded by Mr. Hertline and carried to adjourn the meeting. The next meeting of the Authority is scheduled for December 20, 2021.

Respectfully submitted,

Jodi M. Tuttle
Authority Secretary

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 16

Introduced by:

Seconded by:

RE: COMMENDING HARBOR POINT MINERAL PRODUCTS (HARBOR POINT) AS 2021 RECYCLING CHAMPION

WHEREAS, Harbor Point Mineral Products is committed to developing and implementing a comprehensive, reliable program to reduce solid waste, increase recycling and conserve energy at its Utica facility; and

WHEREAS, Harbor Point Mineral Products has been an advocate for the environment through its dedication to increase recycling and waste reduction, reducing dependency on landfilling and other natural resources; and

WHEREAS, Harbor Point Mineral Products has incorporated sustainability initiatives into every aspect of its daily operations, including working with suppliers to reduce environmental impacts; and

WHEREAS, Harbor Point Mineral Products has consistently baled multiple tons of supersacks annually that are then marketed for recycling; and

WHEREAS, Harbor Point Mineral Products partnered with the Authority to conduct an on-site review of their facility in an effort to profile types and volumes of waste and recyclables and to identify its origins and handling of such waste and in January 2019 received RecycleOne Business Certification through the Authority; and

WHEREAS, Harbor Point Mineral Products is a leading example of how a local business can implement a comprehensive, consistent and sustainable recycling, energy and solid waste reduction program; now, therefore be it

RESOLVED, that the Oneida-Herkimer Solid Waste Management Authority recognizes the outstanding work done by Harbor Point Mineral Products by presenting them with the Authority's 2021 Recycling Champion Award to commend their fine example.

Adopted by the following vote:

AYES___NAYS___

Dated:

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Introductory No.

Resolution No. 17

Introduced by:

Seconded by:

RE: APPROVAL OF 2022 ONEIDA-HERKIMER SOLID WASTE MANAGEMENT AUTHORITY BUDGET, 2022 RATE SCHEDULE, AND THE SOLID WASTE COLLECTION AND DISPOSAL PERMIT RULES AND REGULATIONS

WHEREAS, the Authority commenced the budget preparation process in August 2021; and

WHEREAS, the Finance Committee of the Board of Directors reviewed financial information, revenue estimates, and expenditure requests and the Finance Committee evaluated alternatives and compiled a proposed budget for 2022; and

WHEREAS, the proposed budget for the Oneida-Herkimer Solid Waste Management Authority for 2022 was distributed on October 29, 2021 in conformance with the Public Authorities Accountability Act, the Authority statute and bylaws; and

WHEREAS, the proposed budget has been available for public comment since October 29, 2021 and it was also the subject of a public briefing at the Authority meeting on November 15, 2021; and

WHEREAS, a public hearing was held on November 15, 2021, to receive and consider public comment on the proposed budget; and

WHEREAS, all other provisions of the Public Authorities Accountability Act, Authority Statute and Bylaws were met with respect to the proposed budget; and

WHEREAS, the proposed budget for the Authority covers the revenues and expenditures for the Administrative function, the Western Transfer Station, the Eastern Transfer Station, the Green Waste Compost Facility, the Recycling Center, the Household Hazardous Waste Facility, Debt Service, the Regional Landfill Facility, the Utica collection function, the Ilion collection function, the Frankfort collection function, the Mohawk collection function, the Dolgeville collection function and the Herkimer collection function; and

WHEREAS, the Authority is continuing a system of fees and charges which meet all its obligations and support its functions and also provide direct economic incentives to maximize recycling; and

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Introductory No.
Resolution No. 17

Page 2

WHEREAS, Joshua Olbrys has been with the Authority since March 2006 and has served as Landfill Operations Manager since October 2016 and has proven himself to be effective in this position while performing his duties in a professional manner, and the Authority now wishes to appoint Mr. Olbrys to the position of Deputy Executive Director; now, therefore, be it hereby

RESOLVED, that the Board hereby appoints Joshua Olbrys to the position of Deputy Executive Director, effective January 1, 2022, and the Board authorizes the Executive Director to negotiate an employment agreement with Mr. Olbrys, which will be approved by the Treasurer following review with the Finance Committee, and further authorizes the Chairman to sign such employment agreement with Joshua Olbrys and to take all other action necessary to complete this appointment; and be it further

RESOLVED, that the Authority adopts the 2022 proposed budget; and be it further

RESOLVED, the attached schedule of charges be adopted for Authority Services for 2022; and be it further

RESOLVED, that the Authority hereby approves the Solid Waste Collection and Disposal Permit Rules and Regulations as attached; and be it further

RESOLVED, that the Authority reserves the right to establish or amend fees, as it may deem necessary, at a later date.

Adopted by the following vote:

AYES____ NAYS____

Dated:

| 2022 PROPOSED FEE SCHEDULE WASTE CLASS | CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM | NON-CONTRACT PERMITTED HAULER RATE PER TON OR RATE PER ITEM | RESIDENT RATE PER TON OR RATE PER ITEM |
|--|--|--|---|
| Municipal Solid Waste (MSW) [Non-Recyclable Waste] | \$60.00 | \$115.00 | \$60.00 |
| Local Solid Waste (LSW) [Non-Recyclable Waste] | \$50.00 | N/A | N/A |
| Sludge | \$60.00 | \$115.00 | N/A |
| Source Separated Organics (SSO) * | \$40.00 | \$115.00 | N/A |
| Construction & Demolition (C&D) | \$58.00 | \$115.00 | \$58.00 |
| C&D Trucking & Disposal Roll-Off | \$73.00 | N/A | N/A |
| C&D Trucking & Disposal Trailer | \$58.00 | N/A | N/A |
| C&D - Trailer Direct Haul | \$50.00 | N/A | N/A |
| SSO Mixed with 25% MSW/ 25% Recyclables * | \$120.00 | \$230.00 | \$120.00 |
| Waste Mixed with 25% Recyclables | \$120.00 | \$230.00 | \$120.00 |
| Select C&D (Clean Fill Only i.e., asphalt, concrete, brick and stone) | \$25.00 | N/A | \$25.00 |
| Clean Wood Pallets | \$15.00 | \$15.00 | \$15.00 |
| Direct Haul Special Waste | \$55.00 | \$87.00 | N/A |
| Direct Haul Asbestos (1 ton minimum up to 4,000 tons) | \$80.00 | \$159.00 | N/A |
| Direct Haul Bulk Asbestos (> 4,000 tons per year to 8,000 tons per year) | \$70.00 | \$159.00 | N/A |
| Direct Haul Bulk Asbestos (> 8,000 tons per year) | \$60.00 | \$159.00 | N/A |
| ADC/Contaminated Soil – Regional Landfill Cover | \$15-\$30 | N/A | N/A |
| Single Stream Recyclables(Oneida & Herkimer County) | \$0.00 | \$49.00 | \$0.00 |
| Out of Region Single Stream Recyclables (Prior Authorization Needed) | TBD | N/A | N/A |
| Recyclables Mixed with Unacceptable Material | \$60.00 | \$115.00 | \$60.00 |
| Green Waste/Wood Chip Disposal | \$15.00 | \$18.50 | \$5.00 Flat Fee P/U Truck |
| Green Waste/Wood Chip Disposal - Minimum Charge | \$5.00 | \$5.00 | \$5.00 |
| Bagged Compost Out | N/A | N/A | \$2.00 Per Bag or 3 Bags for \$5.00 |
| Bulk Compost Out - Large P/U Truck [3 buckets] (we load) | N/A | N/A | \$20.00 Flat Fee |
| Bulk Compost Out - Small P/U Truck [up to 2 buckets] (we load) | N/A | N/A | \$15.00 Flat Fee |
| Bulk Compost Out - Less than 100 yd. (we load) | N/A | N/A | \$15.00 Per Yard |
| Bulk Compost Out - Greater than 100 yd. (we load) | N/A | N/A | \$12.00 Per Yard - By Appointment Only |
| Bulk Compost Out - Greater than 500 yards per year (we load) | N/A | N/A | \$10.00 Per Yard |
| Stumps, Root Balls & Oversized Limbs | \$15.00 | \$18.50 | N/A |
| Tires up to 20" (Per Tire) | \$2.50 | \$3.00 | \$2.50 |
| Tires Bulk | \$190.00 | \$235.00 | \$190.00 |
| Tires on a Rim Add for Each | \$2.00 | \$2.00 | \$2.00 |
| Household White Goods (i.e. Washers) Per Item | \$0.00 | \$0.00 | \$0.00 |
| Household Items w/CFCs (i.e. Freezers) Per Item | \$10.00 | \$15.00 | \$10.00 |
| 35-Gallon Bag of MSW/SSO | N/A | N/A | \$2.00 |
| One Bulk Item (i.e. Chair/Sofa/Table) | N/A | N/A | \$5.00 |
| Minimum Load Charge - MSW 0 to 250 lbs. | \$7.50 Flat Fee | \$15.00 Flat Fee | \$7.50 Flat Fee |
| Minimum Load Charge - MSW 251 to 500 lbs. | \$15.00 Flat Fee | \$28.75 Flat Fee | \$15.00 Flat Fee |
| Minimum Load Charge - MSW 501 to 750 lbs. | \$22.50 Flat Fee | \$43.25 Flat Fee | \$22.50 Flat Fee |
| Minimum Load Charge - MSW 751 to 1,000 lbs. | \$30.00 Flat Fee | \$57.50 Flat Fee | \$30.00 Flat Fee |
| Minimum Load Charge - LSW 0 to 250 lbs. | \$6.25 Flat Fee | N/A | N/A |
| Minimum Load Charge - LSW 251 to 500 lbs. | \$12.50 Flat Fee | N/A | N/A |
| Minimum Load Charge - LSW 501 to 750 lbs. | \$18.75 Flat Fee | N/A | N/A |
| Minimum Load Charge - LSW 751 to 1,000 lbs. | \$25.00 Flat Fee | N/A | N/A |
| Minimum Load Charge - C & D 0 to 250 lbs. | \$7.25 Flat Fee | \$15.00 Flat Fee | \$7.25 Flat Fee |
| Minimum Load Charge - C & D 251 to 500 lbs. | \$14.50 Flat Fee | \$28.75 Flat Fee | \$14.50 Flat Fee |
| Minimum Load Charge - C & D 501 to 750 lbs. | \$21.75 Flat Fee | \$43.25 Flat Fee | \$21.75 Flat Fee |
| Minimum Load Charge - C & D 751 to 1,000 lbs. | \$29.00 Flat Fee | \$57.50 Flat Fee | \$29.00 Flat Fee |
| Minimum Load Charge - SSO 0 to 250 lbs. * | \$5.00 Flat Fee | \$15.00 Flat Fee | \$5.00 Flat Fee |
| Minimum Load Charge - SSO 251 to 500 lbs. * | \$10.00 Flat Fee | \$28.75 Flat Fee | \$10.00 Flat Fee |
| Minimum Load Charge - SSO 501 to 750 lbs. * | \$15.00 Flat Fee | \$43.25 Flat Fee | \$15.00 Flat Fee |
| Minimum Load Charge - SSO 751 to 1,000 lbs. * | \$20.00 Flat Fee | \$57.50 Flat Fee | \$20.00 Flat Fee |
| Penalty for Untarped Loads | \$10.00 | \$10.00 | \$10.00 |
| Manually Removing Frozen Loads | \$0.00 | \$25.00 | N/A |
| Vehicle Weight Fee | \$5.00 | \$10.00 | \$5.00 |
| Natural Disaster Debris Tipping Fee- Must be approved through Application | \$42.00 | N/A | N/A |
| Brownfield Clean-Up/ IDA Project Tipping Fee- Must be approved through Application | \$42.00 | N/A | N/A |
| MSW = Municipal Solid Waste (Non-Recyclable Waste) LSW = Local Solid Waste (Non-Recyclable Waste) ADC = Alternate Daily Cover C&D = Construction & Demolition Debris SSO= Source Separated Organics T&D = Trucking & Disposal * Rates will be Applicable upon commencement of operation of SSO Processing Facility ! Annual Limit of 5,000 tons on a First Come First Serve Basis N/A = Non-Applicable | | | |
| TBD = To Be Determined | | | |

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 18

Introduced by:

Seconded by:

RE: SUPPLEMENTAL APPROPRIATION/BUDGET AMENDMENT

WHEREAS, the Authority will receive additional recycling fee revenue from tires in excess of the 2021 budget; and

WHEREAS, the Authority Board approved a supplemental appropriation/budget amendment by Resolution No. 15 on September 21, 2020 related to new Regional Landfill flares and blower skid; a fire hydrant loop at the Utica Complex; and a force main for the Source Separated Organics Processing Facility with the projects to be completed in fiscal year 2021; now, therefore be it

RESOLVED, that the Board approves a 2021 supplemental appropriation/budget amendment as follows:

Increase:

| | | |
|----------|-----------------------|-------------|
| 692-8165 | Tire Disposal | \$50,000.00 |
| 510-8165 | Recycling Fees- Tires | \$50,000.00 |

Explanation: Supplemental Appropriation for additional funding needed for Tire Disposal

Increase:

| | | |
|---------------|--|--------------|
| 310-0000 | Retained Earnings | \$671,790.00 |
| 901-8175 | Capital Projects (Flare; Blower Skid) – RLF | \$61,790.00 |
| 901-8180 | Capital Projects (Force Main) – ETS | \$360,000.00 |
| 901-8180/8165 | Capital Projects (Additional Fire Hydrants) – ETS/MRF) | \$250,000.00 |

Explanation: Unexpended Funds from 2020 Resolution No. 15 Supplemental Appropriation rolled into 2021

Adopted by the following vote:

AYES__ NAYS__

Dated:

BOARD OF DIRECTORS

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Introductory No.

Resolution No. 19

Introduced by:

Seconded by:

RE: 2021 BUDGET TRANSFERS

WHEREAS, the Authority Board, by Resolution No. 19 of 2020 adopted the 2021 operating and capital budget; and

WHEREAS, it has been determined that budget transfers are needed for unanticipated expenses as indicated below; now, therefore, be it hereby

RESOLVED, that the following 2021 budget transfers are approved:

| | | | |
|---|----------|-----------------------------------|-------------|
| <u>From:</u> | 810-8170 | Retirement | \$17,000.00 |
| <u>To:</u> | 693-8170 | Maintenance and Service Contracts | \$17,000.00 |
| <u>Explanation:</u> Additional Funds needed for Maintenance & Service Contracts | | | |
| <u>From:</u> | 900-8175 | Contingency | \$25,000.00 |
| <u>To:</u> | 693-8175 | Maintenance & Service Contracts | \$25,000.00 |
| <u>Explanation:</u> Additional funds needed for Maintenance & Service Contracts (SCADA Upgrade) | | | |
| <u>From:</u> | 810-8180 | Retirement | \$32,000.00 |
| <u>To:</u> | 693-8180 | Maintenance & Service Contracts | \$12,000.00 |
| | 694-8180 | Transportation | \$20,000.00 |
| <u>Explanation:</u> Additional funds needed for Maintenance & Service Contracts and Transportation due to Additional Demolition Activity | | | |
| <u>From:</u> | 810-8185 | Retirement | \$15,916.00 |
| | 900-8185 | Contingency | \$3,467.00 |
| | 601-8185 | Salaries & Wages | \$8,000.00 |
| | 691-8165 | Other Materials & Supplies | \$9,617.00 |
| <u>To:</u> | 603-8185 | Overtime | \$14,000.00 |
| | 651-8185 | Automotive Supplies | \$23,000.00 |
| <u>Explanation:</u> Additional funds needed for Green Waste Overtime and Automotive Supplies | | | |

Adopted by the following vote:

AYES__ NAYS__

Dated:

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Authority Board Secretary

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Introductory No.

Resolution No. 20

Introduced by:

Seconded by:

RE: AUTHORIZING AND DIRECTING THE ISSUANCE OF A DRAFT REQUEST FOR PROPOSALS (RFP) FOR LANDFILL GAS UTILIZATION

WHEREAS, the Authority currently collects and manages landfill gas generated at the Regional Landfill in Ava, NY; and

WHEREAS, a portion of the landfill gas not utilized for energy production is destroyed through the use of flares; and

WHEREAS, the Authority desires to beneficially utilize all its collected landfill gas, including the portion currently destroyed by flare; and

WHEREAS, issuance of a Request For Proposals (RFP) to explore additional landfill gas utilization options is consistent with the Authority's approved Local Solid Waste Management Plan and regulatory permits; and

WHEREAS, companies may be able to utilize all, or a portion, of the landfill gas for beneficial use and thereby benefit the environment, produce green energy, and reduce greenhouse gas generation; and

WHEREAS, the Board wishes to consider proposals by experienced firms to beneficially use all or a portion of the landfill gas; and

WHEREAS, Section 120-w of the General Municipal Law establishes a fair, open and competitive procedure for entering into an agreement for landfill gas utilization; now, therefore, be it

RESOLVED, that the Board hereby directs the Executive Director to issue a Draft Request for Proposals (RFP) and make the necessary notices of issuance in accordance with Section 120-w of General Municipal Law for landfill gas utilization.

Adopted by the following vote:

AYES__ NAYS__

Dated:

**BOARD OF
DIRECTORS**

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Treasurer

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James A. Franco

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Executive Director

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Introductory No.

Resolution No. 21

Introduced by:

Seconded by:

RE: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH TRAINOR ASSOCIATES, INC.

WHEREAS, the Authority is committed to promoting waste reduction, recycling and proper solid waste management to all individuals, businesses, industries, institutions and schools throughout the region through public information/education; and

WHEREAS, the Authority periodically requires assistance from professional public relations firms for communication consulting and creative services; and

WHEREAS, the Authority issued a Request for Proposals dated September 13, 2010 for an advertising agency to develop a public education and community outreach program specific to single stream recycling education; and

WHEREAS, Trainor Associates, Inc. was selected based upon years of experience in the field, quality of work and competitive pricing; and

WHEREAS, the Authority has a number of ongoing projects where the use of a professional public relations firm is warranted to continue to improve public information and increase public education opportunities; and

WHEREAS, the estimated costs for these professional services are indicated in the attached proposed Agreement and Trainor Associates, Inc. is required to request and receive written authorization from the Authority before proceeding with any work, and this proposed agreement recognizes that the work will be within the annual budget authorized by the Authority Board; now, therefore, be it

RESOLVED, that the Authority Board of Directors hereby approves a Professional Services Agreement with Trainor Associates, Inc. for the period January 1, 2022 through December 31, 2023 and directs the Executive Director to take the action necessary to execute the Agreement.

Adopted by the following vote:

AYES__ NAYS__

Dated:

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Harry A. Hertline
Treasurer

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

Find us on 

Introductory No.

Resolution No. 22

Introduced by:

Seconded by:

RE: ESTABLISH REGULAR MEETING DATES FOR 2022 AND DESIGNATE OFFICIAL NEWSPAPERS FOR PUBLICATION OF LEGAL NOTICES

WHEREAS, the Authority customarily adopts a regular meeting schedule for the upcoming year and designates official newspapers for the publication of legal notices; now, therefore, be it

RESOLVED, that the Authority Board of Directors hereby designates the following meeting dates for 2022: March 21, May 16, June 20, September 19, November 21 and December 19. The Chairman may call additional meetings as necessary and after public notice; and further be it

RESOLVED, that the Board of Directors hereby designates the Utica Observer-Dispatch, the Rome Daily Sentinel, and the Times Telegram for publication of all official notices of the Authority and the Board further directs the Authority Secretary to post all official notices on the Authority's web site.

Adopted by the following vote:

AYES___ NAYS___

Dated:

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Harry A. Hertline
Treasurer

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

Find us on 

Preserving the environment through integrated recovery and disposal.

Introductory No.

Resolution No. 23

Introduced by:

Seconded by:

RE: ELECTION OF OFFICERS AND COMMITTEE MEMBERS FOR 2022

WHEREAS, pursuant to the New York State Public Authorities Accountability Act and the Authority's Bylaws, the following slate of officers has been recommended by the Nominating Committee to serve for 2022:

Ken Long, Chairman
Vincent Bono, Vice Chairman
Harry Hertline, Treasurer

; now, therefore, be it

RESOLVED, that the Authority Board hereby elects the following slate of officers for 2022:

Ken Long, Chairman
Vincent Bono, Vice Chairman
Harry Hertline, Treasurer

; and further be it

RESOLVED, that the Authority Board of Directors hereby appoints the following members to serve on the following committees for 2022:

Audit Committee:

Harry Hertline – Chairman, Audit Committee
Vincent Bono - Vice Chairman, Audit Committee
Neil Angell
Richard Redmond

Finance Committee:

Harry Hertline – Chairman, Finance Committee
Vincent Bono - Vice Chairman, Finance Committee
Neil Angell
Richard Redmond

BOARD OF DIRECTORS

Kenneth A. Long
Chairman

Vincent J. Bono
Vice Chairman

Harry A. Hertline
Treasurer

Neil C. Angell

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia

Executive Director

Jodi M. Tuttle

Authority Board Secretary

Find us on 

Introductory No.
Resolution No. 23
Page 2

Governance Committee:
Barbara Freeman – Chairperson
James Williams
Nancy Novak

FOIL Appeals Committee:
James D’Onofrio – Chairman
Barbara Freeman
James Franco

Adopted by the following vote:

AYES__ NAYS__

Dated:

Introductory No.

Resolution No. 24

Introduced by:

Seconded by:

RE: COMMENDING THE SERVICE OF ENVIRONMENTAL COORDINATOR JAMES V. BIAMONTE

WHEREAS, Environmental Coordinator James V. Biamonte has served the Oneida-Herkimer Solid Waste Authority since March 1989; and

WHEREAS, Mr. Biamonte is responsible for conducting and reviewing studies and analysis, in addition to providing recommendations on environmental, economic, and legislative impacts and developments as they relate to comprehensive solid waste management; and

WHEREAS, Mr. Biamonte also serves as Contracting Officer for the acquisition and disposition of Authority property; and

WHEREAS, Jim has been instrumental in developing a comprehensive local solid waste management plan for the Oneida-Herkimer region and he also oversees and develops all necessary regulatory reports for Authority facilities; and

WHEREAS, Jim has represented the region/Authority as a current Board Member of the New York State Association for Solid Waste Management (NYSASWM) and served as former President of NYSASWM and in 2021 was honored with the distinction of Solid Waste Manager of the Year; now, therefore be it

RESOLVED, that the Oneida-Herkimer Solid Waste Management Authority Board of Directors hereby congratulates and recognizes the exceptional leadership, dedication, and accomplishments by James V. Biamonte during his 32 years of service to the Authority and the residents of Oneida and Herkimer Counties and extends the highest level of appreciation and commendation.

Adopted by the following vote:

AYES___ NAYS___

Dated:

**BOARD OF
DIRECTORS**

Kenneth A. Long
Chairman

Harry A. Hertline
Treasurer

James M. D'Onofrio

James A. Franco

Barbara Freeman

Nancy A. Novak

Richard G. Redmond

James M. Williams

William A. Rabbia
Executive Director

Jodi M. Tuttle
Authority Board Secretary

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